

The Sargent County Board of Commissioners met at 10:00 a.m. after the park board meeting with the following members present: Jerry Waswick, David Jacobson, Sherry Hosford, Mike Walstead, and Bill Anderson. Also present was Tibby Hinderlie & Paige Cary, The Sargent County Teller; and Pam Maloney, Sargent County Auditor.

Jon Hanna, Veteran's Service Officer, arrived at the meeting. He reported that he currently has about 75 veterans that he is serving in Sargent County. He also works with veterans in Ransom County and at the North Dakota State Veterans Home in Lisbon. He works with different grant programs, death benefits/pensions, service connected disabilities, Agent Orange & PTSD. He reported that there are loans available for those in need of services also. The commissioners thanked Mr. Hanna for his energy, enthusiasm and his commitment to the veterans of Sargent County.

Jayne Pfau, Assistant State's Attorney, arrived at the meeting at 10:30 a.m.

Sandra Hanson, Tax Director/911 Coordinator/Emergency Manager; arrived at the meeting. She reported that Vanguard Appraisals would be starting the commercial reappraisals next week. Letters have been sent out to the larger businesses to better facilitate the reappraisal process. She also reported that the FEMA auditors are here this week auditing the 2011 FEMA disaster.

Discussion on the maintenance of the Health Department building emergency auxiliary generator. It was decided to ask Darwin Fliehs of Forman Repair if he will check it twice a year and service it when needed. Forman Repair is right next door to the Health Department Building, and Mr. Fliehs already monitors the generator's weekly test starts on a volunteer basis.

The front windows of the Health Department building have been leaking during thunderstorms and there is considerable draft in the winter time. The windows are original, and the window frames and casings appear to have deteriorated over time. Commissioner Hosford will get estimates on replacing the two front windows. The courthouse custodian, Joe Butler, will be contacted to fix up the leaks as best he can until the windows can be replaced.

Discussion on the Health Department Administrator position. A current county employee has been offered the job and, according to county policy, she will retain her years of longevity with the county in her new position. She will transfer her vacation and sick leave hours with her, but it was suggested that a check be cut from the county general fund to the health department to cover the vacation liability. The Auditor will check to make sure that correct procedure is followed.

Travis Paeper, Sheriff, arrived at the meeting. He informed the board that Brenda Peterson, Chief Deputy, has accepted the health District administrator position, so he will be hiring a person to fill her position. He also stated that the 911 duties that Ms. Peterson has been doing would revert back to the 911 Coordinator and that the sheriff's office would no longer be able to do motor vehicle work, assisting people with motor vehicle title, registration and licensing issues.

Virgil Nogowski, Assistant Road Supervisor, arrived at the meeting. He reported that the graveling projects are nearing completion; they would be working on the soft spots on #12 & #14 next week; #14 south of Geneseo has been chipped; and that he is continuing to order and replace signs as time and finances allow. There was also discussion about retaining the Cat motor grader, and establishing a schedule for replacing trucks in future years.

The location of the culvert in the field approach north of Brampton has been measured and it has been determined that it is in the county road right-of-way, and therefore, the county's responsibility. The road crew will be notified to put extensions on the culvert and properly slope the sides of the approach.

Motion to appoint Nancy Planteen, Forman to the Planning Commission. Term ending June 14, 2019. (Walstead/Jacobson, unanimous)

Jayne Pfau reported that she had done further research on the Jacobson unemployment compensation appeal and, in her opinion, it would not be worth appealing to the district court. She also reported that the reply to the Schwab unemployment compensation claim will be sent this week.

Some discussion on the organic materials in the county's gravel stockpile. Commissioner Waswick had discussed the matter with the contractor, and the contractor's position is that the gravel in the stockpile met County gravel specifications. County gravel specifications provide that deleterious material, including black dirt and organic material, is not acceptable. Tests results from an independent testing lab indicate

that black dirt and organic materials are present in substantial quantities in the stockpile in question. No action was taken at this time.

Approve form for use by those employees requesting time off from work for vacation, sick leave, personal leave or bereavement leave pursuant to the Sargent County Personnel Policy Section 306. The form is to be signed by both the employee and by the employee's supervisor. (Jacobson/Anderson, unanimous)

More discussion was held on whether signage is available to reflect that wheelchair access is only available at the west entrance to the Courthouse. The auditor has done some research, but will get price quotes and contact the Freedom Resource Center for more information about recommended wording for new signs.

Approve minutes of the August 2, 2016, commission meeting as corrected. (Walstead/Hosford, unanimous)

Approve August payroll in the sum of \$188,945.82 (Nos. 12460-12525 and 73640-73653) and the following bills: (Jacobson/Anderson, unanimous)

73508-73514		Weed Control Expenses	3,261.98
73515-73528		Health Unit Expenses	2,800.24
73529	Forman City	Water/Sewer/Garbage	181.95
73530	Ottertail Power Co.	Electricity	1,485.67
73531	Ransom County	VSO Salary/Benefits	883.98
73532-73545		Health Unit Expenses	3,421.54
73559	Ameripride Linen	Cleaning Services	66.85
73560	AMS Alcohol Monitoring	Daily Monitoring Fees	120.90
73561	Avid Hawk, LLC	Web Services	45.00
73562	B & K Electric	Door Opener Installation	779.84
73563	Bopp Law Office	Rent/Phone/HR Conference	1,048.96
73564	Cenex Fleet Card	Gas Purchases	125.35
73565	Computer Prof. Unlimited, Inc.	Data Processing	1,255.58
73566	Dakota Plains	Gas Purchases	547.40
73567	Dakota Water Solutions	Water Jugs	35.00
73568	Dickey Rural Networks	Telephone	968.14
73569	Forman Drug	Auditor/Auction Item	24.00
73570	Gwinner One Stop	Sheriff Gas Purchases	610.62
73571	Hardware Hank	Supplies	154.02
73572	Information Tech. Dept.	WAN Access/Lerms	587.55
73573	Jacobson, David	Commission Travel	593.71
73574	Lexis Nexis-Matthew Bender	Century Codes	541.43
73575	ND Newspaper Association	Extension Ad	191.40
73576	ND Workforce Safety	Volunteer Coverage	21.70
73577	Nelson's Home Center	Supplies	120.44
73578	Office of Attorney General	Scram 24/7	1,280.00
73579	Peterson, Brenda	CS Conference	604.14
73580	Pharmchem, Inc.	Sweat Patch Analysis/Kits	1,108.00
73581	Quill.com	Auditor Office Supplies	73.74
73582	Richland County Corrections	Prisoner Board	9,121.84
73583	Sakry Plumbing, Inc.	Courthouse Repair	62.50
73584	Sargent County Insurance	Policy Renewal	41,830.00
73585	Sargent County Teller	Printing/Publishing	1,923.14
73586	Stein's Inc.	Cleaning Supplies	338.18
73587	Verizon Wireless	Sheriff MIFI Cards	160.04
73588	AW Diesel	Equipment Repair	67.93
73589	Arrowhead Transport	Gravel	26,954.33
	.	Cty. Rd. #1 & #4A	
73590	Bernard Mahrer Construction	Road Sand	791.22
73591	Capital Productivity Plus	Equipment Repair	287.00
73592	Dakota Plains	Road Fuel	3,020.95
73593	Ekstrom Repair	Equipment Repair	97.13
73594	Enderson Construction	Gravel Haul Only	20,226.99
		County Rd #3, #7, & #10	
73595	Interstate Engineering	Engineering Services	44,374.93
73596	Jake's Feed & Seed	DEF Fluid	536.25
73597	Metropolitan Compounds, Inc.	Degreaser	626.01
73598	North Dakota One-Call	Locate Requests	2.00
73599	RDO Equipment	Road Vehicle Parts	43.36

73600	Rutland Oil Co.	Gasoline	788.00
73601	Visto's Carquest	Road Supplies	423.81
73602	Zajac, Ray	Wetland Easement	10,361.00
73603	Dickey Rural Networks	911 Contract	251.00
73604	Gwinner First Responders	2016 Allocation	6,500.00
73605	Klapperich, Cindy	FCS Agent Travel/ Supplies	223.68
73606	NDACO	911 Wireless	1,444.20
73607	Oakes Ambulance	2016 Allocation	20,145.00
73608	SC Ambulance-Forman Unit	2016 Allocation	5,000.00
73609	SC Ambulance-Milnor Unit	2016 Allocation	5,000.00
73610	SC Treasurer	Extension Postage	95.79
73611	Seykora, Melissa	Extension Travel	251.64
73612	Universal Services	Office/Copier Supplies	420.30
73613	VISA	Extension Supplies	168.54
73614-73623		Human Service Expenses	5,983.07

Meeting recessed at 12:00 p.m. for lunch.

Meeting reconvened at 1:15 p.m.

Motion to publish weed mowing notice in the official newspaper. (Anderson/Walstead, unanimous)

Motion to authorize the chairman and the auditor to sign the Construction Agreement and Notice to Proceed with Mayo Construction for Project CNOC-4111(070) Milling, Hot Bituminous Overlay, Seal Coat & Incidentals on County Road #4 from ND/SD border north to Junction of County Road #5. (Anderson/Jacobson, unanimous)

Motion to authorize the chairman and the auditor to sign the Final Certification of Local Match for Project BRC-4120(057) (Hall Township Bridge). (Anderson/Walstead, unanimous)

Motion to sign the easements between Sargent County and Marsha Erickson Susag & Kim Erickson Mund; David A & Diana E Olson; & Ray Zajac; for Project BRC-4120(057) (Hall Township Bridge). (Hosford/Jacobson, unanimous)

Motion to instruct the auditor to calculate a 2% cola increase for payroll for the purpose of 2017 budget projection based on the Employment Cost Index of 2.3% and the Consumer Price Index of .8% averaging at 1.55%. (Anderson/Walstead) Roll Call Vote: Yes – Jacobson, Walstead, Anderson, Hosford and Waswick. No – None.

Meeting adjourned at 1:55 p.m.

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JERRY WASWICK – CHAIRMAN

ATTEST:

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PAM MALONEY – COUNTY AUDITOR