

Forman, North Dakota  
August 17, 1999

The Sargent County Board of Commissioners met with the following present: W.E. Smith, Ray Brockman, Lysle Coleman, Don Wehlander and Steve Wyum. Absent none.

Les Bjore met with the Board to discuss the elevator addition to the courthouse. A walk-through was conducted with Steve Wyum and an August 17<sup>th</sup> deadline given to the contractors to finish their work. Only 2 have responded to this request. He will be contacting the other contractors this afternoon for more information. Courthouse re-roofing was discussed. Additional estimates were requested. Steve reported that it is quite evident that the roof project must be undertaken soon because of several areas that have deterioration. Pierce Roofing and Sheet Metal from Fargo have presented an estimate. Tri-State Roofing, Enderlin hasn't returned their estimate. Steve recommended that if Pierce Roofing can do the work this fall, we should proceed. Accept Pierce Roofing bid of \$34,080 to re-roof the original courthouse building to include anchoring 5/8" plywood on the inside of parapet walls and the base of the dome. (Wyum/Wehlander, unanimous)

The Board received one bid for the building located on Lot 19, Block 7, Original Townsite, Forman City. The City Council of Forman bid \$10,000. Reject bid. (Wyum/Brockman, unanimous)

Lyle Bopp arrived at the meeting.

Authorize advertisement for renting two offices located in the county building on Main Street.

Approve permit No. 99-04 for Horton United Way Committee for a raffle on September 6, 1999 at the Sargent County Fairgrounds. (Wehlander/Wyum, unanimous)

Accept carpet bid from Martinsen's for \$602.00 to replace the carpet in the commission room. (Wyum/Coleman, unanimous)

Colleen Sundquist, SC Health District met with the Board to discuss the Board's meeting on 8/3/99. Sally Smith submitted a letter of resignation effective August 18, 1999. Asked permission for Lee Anderson to pick up additional hours and pay overtime during the interim period of replacing Sally. The commission is of the opinion that the request for overtime is not within the decision-making authority of the commission and is a decision best left to the Health District. However, the position which overtime is requested is listed in the job description as FLSA-exempt and not entitled to receive overtime pay. The Health District questioned Connie Gulleeson's starting salary. She had 4 years experience prior to Sargent County and the Health District felt she should start at a higher step. The Health District decided to stay with the SC Pay Plan but would like to raise Connie to a Step 5. Approve request at Step 5 for Connie Gulleeson. (Wyum/Brockman. Roll call: Aye: Wyum, Brockman, Coleman and Wehlander. Nay: Smith. Motion carried.)

Approve August 3, 1999 minutes as corrected. (Wyum/Wehlander, unanimous)

Joan Lee, Deputy, Register of Deeds and Gabe Hermes, Abstract Co., met with the commission to discuss filming records. Presently, the abstract company stores their microfilm machine and reader in the Deed's vault and does not pay rent. They are willing to produce copies of all records for archival purposes in exchange for space for the abstract company to locate their equipment, as well as work space, in the Deed's office without any charge for rent. The county would agree that any records produced under this agreement would not be reproduced without the express written consent of the Abstract Co. Both parties will share in the expenses for chemicals and microfilm and other useable products. This microfilming would begin immediately or at such time that the Disaster Proofing of records through a FEMA grant will allow the county to begin. Joan will talk to the States Attorney and get an agreement drawn up for the county and Mr. Hermes to sign.

Norm Preble informed the Board of a meeting on GIS digitizing in Ellendale on August 20, 1999 at 10:30 a.m.

Sparky Engquist, Doc Nelson and Chuck Gates met with the Board to discuss courthouse parking. There is not adequate parking near the new addition to the courthouse and additional space is needed for handicap parking. Sparky prepared a diagram and estimate for \$2400 to fill, widen and pave an area southwest of the courthouse. The county road department and Doc Nelson would do the project and get started next week. Sparky discussed rumble strips on Co. # 10 north and south of Rutland and estimated \$1200 total cost. Approve work and city of Rutland will pay 50%. (Wyum/Wehlander, unanimous) Also discussed road secretary, repairing blacktop north of Geneseo, completion of paving projects and parking lot work by the county shop. A weed mowing notice will be published in September.

Travis Paeper, Lyle Bopp and Chuck Gates met with the Board. Discussed job descriptions, part-time status and compensation based on the Sargent County salary schedule.

Approve non-employee compensation for extra work performed from FEMA Disaster Assistance Administrative Fee funds (1099's to be issued) as follows: \$3,000 to Merrill Engquist and \$2,000 to Sherry Hosford. (Wyum/Brockman, unanimous)

Approve payment of the following bills and August payroll in the sum of 70,048.81. (Brockman/Coleman, unanimous)

37228 Forman City	Utilities	113.65
Social Services Expenditures		2304.36
37321 Airtouch Cellular	Phone	26.89
37322 Bytes & Bytes	Computer harddrive	101.55
37323 Lyle Bopp	Travel	128.28
37324 Buhl's	Cleaning service	153.00
37325 Case & Bopp	Rent & phone	617.97
37326 Charlie's Body Shop	Repairs	50.00
37327 Chunky's Standard	Car service	62.00
37328 Coarc	Equipment	199.52
37329 Lysle Coleman	Travel	138.00
37330 Dacotah Paper	Supplies	36.31
37331 Dyste's	Supplies	41.94
37332 EMED Co. Inc.	Signs	58.30
37333 Farmers Union Oil Co.	Gas & repairs	650.66
37334 Forman City	Garbage bags	250.00
37335 Forman Drug	Supplies	2.69
37336 Freestyle Sales Co.	Film	164.90
37337 Gall's Inc.	Equipment	35.97
37338 Charles Gates	Travel	66.00
37339 Globe Gazette	Tabs	82.89
37340 Haroldson Office	Supplies	20.31
37342 Sherry Hosford	Travel	100.50
37343 ISD	56K connector	209.80
37344 Jacobson Accounting	Copies	107.30
37345 Lexis Law Publishing	NDCC	555.59
37346 Martinsen's Home Center	Repairs	268.43
37347 McKeever's	Pictures	79.14
37348 Minn-kota Communications	Repairs	293.88
37349 Larry Nelson	Labor	690.00
37359 ND Auditor's Office	Audit fee	4500.00
37351 Travis Paeper	Travel	66.00
37352 Norman Preble	Travel	92.92
37353 Quill Corp.	Supplies	207.60
37354 Rhodes, Shanley & Assoc.	Job Descriptions	75.00
37355 Richland Co. Corrections	Prisoner Board	3680.00
37356 SC Social Services	Phone reimbursement	84.80
37357 SEL Lumber Inc.	Repairs	94.59
37358 Stein's Inc.	Supplies	145.60
37359 The Teller	Publishing fees	664.13
37360 US Link	Phone	385.55
37361 Wahpeton Drug	Prisoner Board	28.14
37362 Don Wehlander	Travel	137.50
37363 White Banner	Uniforms	45.25
37364 Hardware Hank	Supplies	271.49
37365 AW Diesel Service	Repairs	26.48
37366 Bernard Mahrer Const.	Gravel	118.56
37367 CA Contractors Supplies	Repairs	156.03
37368 Christianson Asphalt	MC-800	5044.44
37369 Economy Oil Inc.	Gas & repairs	1639.51
37370 Ekstrom Repair	Repairs	906.24
37371 Farm Plan	Repairs	16.95
37372 Forman Auto Parts	Repairs	337.91
37373 Kadrmas, Lee & Jackson	Eng. services	4354.40
37374 Kustom Machine Inc.	Repairs	32.60
37375 RDO Equipment Inc.	Cutting edges	533.90
37377 Thorson Inc.	Asphalt	11598.22
37378 Wil's Body Shop	Repairs	95.00
37379 Southview Ford-Mercury	Repairs	124.01
37380 Cloverdale Meats	DARE	29.00
37381 Dickey Rural Telephone	911	378.50
37382 Dyste's	Supplies	6.99
37384 First National Insurance	Premium	320.00
37385 Flower Mill	Plant	32.00
37386 Connie Gulleson	Travel	80.25
37387 Sandra Hanson	911 signing	61.38
37389 Interstate Engineering	Eng. services	3786.40
37390 NDSU Ext. Service	Supplies	50.00
37391 NDDHS	SPED & FC	730.57
37392 NDDOT	Road projects	49008.99
37393 Travis Paeper	DARE Instructor	1476.90
37394 Richland Electric	Elevator addition	2450.00
37395 SC Fair Ass'n	DARE	30.00
37396 SC	Ins. Premium	258.00
37397 Treadway Graphics	DARE	106.21
37398 US West Comm.	911	295.14

37424 Les Bjore	Elevator addition	2320.98
37425 Comstock Construction	Elevator addition	3486.09
37426 Richland Group	Elevator addition	24025.00
37427 Pierce Roofing	Elevator addition	4957.00
37428 Valley Flooring	Elevator addition	3160.00
37445 Dickey Rural Comm.	Phone line charges	556.60
Weed Control expenses		3472.10

The Board will meet on Monday, August 23, 1999 to review 2000 budgets.

Meeting adjourned at 5:45 p.m.

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W.E. SMITH - CHAIRMAN

ATTEST:

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SHERRY HOSFORD - AUDITOR