

August 18, 2020

The Sargent County Board of Commissioners met at 9:00 a.m. following the Park Board meeting in the Conference Room with the following members present: Bill Anderson, Jason Arth, Lyle Bopp, Richard Ruch, and Jerry Waswick. Also present were Mary Engst, Sargent County Teller; and Pam Maloney, County Auditor.

Chairman Waswick called the meeting to order.

The Pledge of Allegiance was recited by those present.

Patrick Fitzmorris, Tewaukon Wildlife Refuge Manager, arrived at the meeting to introduce himself to the board. He updated the board on refuge happenings and also answered questions about refuge business. His last job was on the Alaskan Peninsula. The board welcomed him & are looking forward to a continued good working relationship with the refuge personnel.

Jayne Pfau, State's Attorney, arrived at the meeting.

Dave Jacobson, Sargent County Resident; & Merrill Engquist, Road Supervisor; arrived at the meeting to discuss a drainage plan for the west end of County Road #1 between Sections 6 & 7 in Verner Township. There were questions about which direction the water would flow, if landowners downstream would need to be notified & whether or not it would be a tile drain. It was decided to contact Interstate Engineering and get a plan down on paper for the landowners and Mr. Jacobson to review.

Mr. Engquist also reported that graveling is being done now on County Roads #2-3-5-14. There was discussion on what should be done to County Road #1 between Highway #32 and County Road #10, as it is breaking up & full of potholes. It was decided that the best course of action would be to break it up, other than the far east end, and add a little gravel to it. There will also be some spot graveling done on County Roads #6 & #8.

Motion to approve three Applications for Drainage Work Within County Road Right-of-Way received from Bruce Bosse, Cogswell, ND. Description of work: 1) Maintenance of existing road ditch on the west side of Section 12-129-57 – Brampton Township; 2) Maintenance of existing road ditch on the north side of Section 17-129-57 – Brampton Township; & 3) Maintenance of existing road ditch on the east side of Section 23-129-57 – Brampton Township. (Arth/Ruch) Upon roll call vote, motion carried unanimously.

Motion to approve an Application for Drainage Work Within County Road Right-of-Way received from Chad & Joyce Chapin, Havana, ND. Description of work: Ditch cleaning with 2 culvert installations and a pipe through the county road. Add culvert under the shallow approach, replace the bad culvert, dig pipe through County Road #7 along the SE corner of Section 33-129-56 – Taylor Township. (Ruch/Arth) Upon roll call vote, motion carried unanimously.

Brenda Peterson, Health Unit Administrator; Briana Spellerberg, Health Unit Nurse; & Cindy Klapperich, NDSU Extension Family and Community Wellness (FCW) Agent; attending the meeting through GoTo Meeting. Ms. Peterson stated that Sargent County remains at 10 Covid-19 cases & they have all recovered. She is concerned about the school restart & will work diligently with them to help them keep children and staff safe & healthy. Ms. Spellerberg reported on the Covid-19 testing the health department had done the Wednesday prior – there were 13 tests administered that day and the health department will be offering these tests every Wednesday. Wendy Willprecht, Emergency Manager, had provided a written report as she was unable to attend today's meeting. She has also been working with the schools helping them put together plans for the children to get back into the schools. She has also submitted the paperwork to the OMB for the law enforcement payroll reimbursement. The total submitted for March through July was \$133,341. Additional reporting will be required in October for August and September.

Commissioner Bopp reported that Kristen Hasbargen, RSR Zone Director, will be resigning her position, as she has accepted a different position with the state. He also reported that he, along with Commissioner Anderson from Sargent County; & Commissioners Dick and Olerud and States Attorney, Fallon Kelley, from Ransom County had interviewed 3 applicants for the Veteran's Service Officer position. They have chosen a candidate, but all three were excellent choices. He also stated that the new Human Resources Director will be available September 28, however, it might be best if she waits until October 1 to start for salary & benefit purposes.

Approve August payroll in the sum of \$205,211.91 (Nos.18116-18177 & 80795-80801) and the following bills with the exception of the General Roofing Bill which will need to adjusted for fuel, materials & sidewalk repair that the county paid: (Anderson/Bopp). Upon roll call vote, motion carried unanimously.

80672-70689		Health Unit Expenses	6,124.52
80691	Forman City	Water/Sewer/Garbage	191.57
80692	Ransom County	VSO Salary/Benefits	949.45
80694-80696		Human Services Expenses	210.94
80697	Universal Services	Extension Office Supplies	997.20
80699-80711		Health Unit Expenses	6,850.65
80712-80719		Weed Control Expense	9,857.76
80728	AMS Alcohol Monitoring	GPS Rental Fee	100.00
80729	Avid Hawk, LLC	Web Service	45.00
80730	B & K Electric, Inc.	Building Maintenance	178.30
80731	Bayger, Vanessa	Coroner's Travel	46.00
80732	Bryant, Rick	Sheriff Travel	443.36
80733	Carrot Top Industries	Flags & Mountings	156.76
80734	Code 2 K-9 Services LLC.	Sheriff Training	250.00
80735	Counties Providing Tech.	Data Processing	1,255.58
80736	Dacotah Paper Co	Copy Paper	687.80
80737	CHS-Dakota Plains	Tax/Sheriff/Coroner Travel	557.15
80738	Dakota Water Solutions	Water Jugs	28.00
80739	Dickey Rural Networks	Telephone	1,115.92
80740	Ecolab	Insect Control	350.00
80741	Ferderer, Denise	Tax Travel	190.55
80742	Forman Lumber & Fireworks	Building Maintenance	62.96
80743	Gwinner One Stop	Sheriff Travel	236.27
80744	Inclusion Solutions	Election Safety Supplies	626.40
80745	Information Technology	WAN Access/Netmotion	835.75
80746	Interstate Engineering	Multi-Hazard Mitigation Plan	6,782.06
80747	Lexis Nexis Matthew Bender	ND Century Code	268.62
80748	NDACo Resources Group	Support/Equipment/Hardware	6,334.63
80749	Quill	Auditor/Treasurer/Road Supplies	320.68
80750	Reardon	Tax Office Supplies	2,372.40
80751	Sargent County Teller	Printing & Publishing	1,072.22
80752	Secure Software Solutions	Tax Software	475.00
80753	Sidwell	Tax Software	1,320.00
80754	South Side Auto	Police Car Tire Repair	131.80
80755	Streicher's	Tactical Pouch	42.00
80756	Swede's Plumbing	Building Maintenance	136.60
80757	Verizon	Sheriff MIFI Cards	200.05
80758	Walock-Johnson Insurance	Insurance-Add/Delete Motor Graders	190.00
80759	West Central Regional Juv. Center	Juvenile Attendant	2,700.00
80760	Wild Rice Soil Conservation	Building Rent	500.00
80761	A W Diesel	Road Equipment Repairs/Tires	5,086.91
80762	Ameripride	Road Office/Medical Supplies	121.32
80763	Blue Ridge Solutions	Rust Exterminator	661.10
80764	CHS-Dakota Plains	Road Fuel	2,539.65
80765	Interstate Engineering Inc.	Engineering Services	20,014.64
80766	ND Dept. of Environmental Quality	Tank Coverage	300.00
80767	RDO Power Plan	Road Equipment Repairs	2,994.91
80768	SC Bank Public Finance	JD 672 GXDW	20,000.00
80769	SouthSide Auto	Road Tire Repair	40.42
80770	Visto's CarQuest	Road Supplies	19.44
80771	Dickey Rural Networks	911 Trunks	231.00
80772	Gwinner First Responders	2020 Allocation	6,500.00
80773	Klapperich, Cindy	Extension Travel/Office Supplies	175.71
80774	LaMoure County Extension	Ext.-Booth Registration	25.00
80775	ND Ass'n of Counties	911 Wireless	438.20
80776	NDSU Ag Budget Office	Extension Salaries-Klapperich/Seykora	
	11,836.62		
80777	Oakes Ambulance Service	2020 Allocation	19,029.00
80778	SC Ambulance-Forman Squad	2020 Allocation	5,000.00
80779	SC Ambulance-Milnor Squad	2020 Allocation	5,000.00
80780	Sargent County Teller	HCPF-Code Red & EMT Training	104.00
80781	Sargent County Treasurer	Extension Postage	68.45

Motion to approve the August 4, 2020 minutes. (Arth/Ruch) Upon roll call vote, motion carried unanimously.

More discussion was held regarding the State's Attorney representation of the JDA board. Carried over to the next meeting.

It was decided to leave the Parental Leave policy decision until after the new Human Resources Director has started.

Brian Tayer, Sargent County Ambulance-Milnor Squad; & Wendy Willprecht, Emergency Manager; arrived to the meeting through GoTo Meeting. The Milnor Squad has an opportunity to hire an individual who has just gone through the EMT training, but her current job situation does not give her the flexibility to do that. The Milnor Squad was requesting that the county consider hiring another full-time assistant ambulance coordinator, so this opportunity would not be lost. Motion to create an Assistant Ambulance Coordinator for the Milnor Squad effective October 1, 2020 and to create a similar position for the Forman Squad for 2022. Funds received from the CARES act would offset the costs for 2020 & 2021. (Anderson/Bopp) After much discussion, roll call vote: Yes – Anderson. No – Arth, Bopp, Ruch and Waswick. Motion failed. Commissioner Waswick stated that there will be some discussion regarding the EMT salaries in the future – whether the county could afford to supplement their volunteer pay to retain and recruit.

The board recessed for lunch at 12:10 p.m.

The board reconvened at 1:11 p.m. with Commissioner Arth absent.

The board discussed coroner staff mileage – no decision was made.

The board proceeded to take part in a presentation from NDPHIT (North Dakota Public Health Insurance Trust). They will be considering changing health insurance plan administrators from ND PERS to NDPHIT. The decision will need to be made at the next meeting September 1, in order for the change to be made by January 1, 2021.

Motion to appoint Dan Bishoff to the School Re-Organization Board. Term ending June 20, 2023. (Bopp/Anderson) Upon roll call vote, motion carried unanimously.

Motion to publish the annual weed mowing notice in the official newspaper. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Motion to authorize the chairman to sign the extension of the 2015 JD Motor Grader lease with SCB Public Finance. (Anderson/Ruch) Upon roll call vote, motion carried unanimously.

Motion to change the polling place location for the November 3<sup>rd</sup>, 2020 General Election from the Sargent County Courthouse to Forman City Hall. This will provide more space for social distancing & more voting booths will be available to help prevent long lines. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Some discussion was held on office space for the new Human Resources Director. Some avenues have opened up & more discussion will be had on location of different offices.

The board had discussion concerning Water Resource Board and the lack of allowing the meeting to be open to the Public by using outside access to their meetings. Sargent County has an annual paid subscription to GoTo Meeting which is accessible to all Sargent County entities. The Commissioners of Sargent County strongly urged the Water Resource board to provide public access via "Go to Meeting" or some means which allows meaningful access to their meetings.

Some discussion was held on the amounts that the two ambulance squads & Gwinner First Responders received from county tax dollars. The auditor will do some research to see how long these amounts have been given & more discussion will be held whether or not to increase such amounts for the 2022 budget year.

Meeting adjourned at 3:32 p.m.

ATTEST:

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PAM MALONEY – COUNTY AUDITOR