

Forman, North Dakota  
August 3, 2010

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Mike Walstead, Bill Anderson, Steve Wyum, Jerry Waswick and Maurice Orn. Absent: none. Also present: David Jacobson, Forman.

Approve minutes of July 20, 2010 meeting as corrected. (Wyum/Orn, unanimous)

Board members proceeded to work on the 2011 Budget.

The Board conducted a public hearing on an Application for Property Tax Incentives for New or Expanding Businesses from Kathy Jo Pfingsten, DVM. Ms. Pfingsten is constructing a 60' x 80' building to operate a large and small animal veterinary service. The business will be located in the NE1/4-16-132-54. The application requests a 100% 5 year property tax exemption. No one objected to the exemption. Grant a tax exemption on new construction by Kathy Jo Pfingsten for 100% of property taxes for 2011, 2012, 2013, 2014 and 2015. (Anderson/Waswick, unanimous)

Nathan Lee, Rutland and Paul Wyum, Rutland arrived at the meeting. The Board conducted a public hearing on an Application for Property Tax Incentives for New or Expanding Businesses for HLSW LLC, Havana ND. HLSW LLC is constructing a 60' x 200' building to operate an agricultural retail sales and service business including seed and chemical sales, custom chemical application, trucking, agronomy services and seed treating. The business will be located on Lot 4, Section 30-129-55 in Weber Township. The application requests a 100% 5 year property exemption and five (5) years of payments in lieu of taxes. No one objected to the exemption. Grant a tax exemption on new construction by HLSW LLC for 100% of property taxes for 2011, 2012, 2013, 2014 and 2015 and payments in lieu of taxes of \$1,509.00 per year for 2016, 2017, 2018, 2019 and 2020. (Anderson/Orn. Roll call. Aye: Anderson, Orn, Waswick and Walstead. Nay: none. Abstain: Wyum. Motion carried)

Board members reviewed the Emergency Permit obtained from the ND State Engineer in April to control the flooding around Buffalo Lake. The Board would like to extend the permit which expires October 12 and Commissioner Bill Anderson agreed to prepare a letter to the State Engineer asking for this extension.

Marwood Klein, Sargent County Ambulance Coordinator, Forman Squad updated the Board on ambulance volunteers. Currently there are seven EMT's and three who are working on their EMT certification. There is still grant money from the state for staffing but has been reduced to a 50/50 participation. The ambulance had a food booth at the Sargent County Fair and the proceeds were good. They are looking at purchasing some new equipment, which would be compatible with Oakes Ambulance Service for ease in intercepts. Bill Anderson reported there is a Legislative Interim proposal to fund ambulance services from State general fund revenues rather than local property taxes and suggested that it would be a good idea for Marwood, Brian Tayer and Sandy Hanson to look at the proposal and talk to others on surrounding ambulance services to see what impact it will have on Sargent County and to get back to the Board. Marwood said the Forman Squad would still like to consider a new building for ambulance services but construction costs would be around \$200,000 and that is not realistic but are still looking for funding. Also discussed new CPR guidelines and training for commission.

Dunbar Township is requesting a one third cost share for three 36 inch culverts located between Section 10 and 11 and also at two (2) sites located between Section 11 and 12. These areas wash out the road every spring and these new culverts would replace existing culverts. Motion to approve one-third cost share of three 36" culverts for Dunbar Township. (Anderson/Wyum, unanimous)

Approve a Memorandum of Understanding between Sargent County and the Division of State Radio to provide 911 services to Sargent County. (Waswick/Anderson, unanimous)

Authorize the Chairman to acknowledge receipt and sign the Semi-Annual Progress Report for Dakota Micro, Inc. from Lake Agassiz Regional Council. (Waswick/Anderson, unanimous)

Approve Games of Chance Permit # 2010-02 to Cogswell Gun Club, Cogswell, ND for a raffle on September 12, 2010 at Cogswell Gun Club Trap Grounds, Cogswell, ND. (Orn/Anderson, unanimous)

Approve a step increase effective July 1 for regular part time employees who are over step 8 and did not receive a step increase in 2010. (Wyum/Waswick. Roll call. Aye: Wyum, Anderson, Waswick, Walstead. Nay: Orn. Motion carried.)

Colleen Sundquist and Gina Hillestad, members of the Sargent County Personnel Board met with the commission to discuss 1) Employee Assistance Program – information was provided from four organizations and the cost would range from \$3300 per year to \$820 per year. This would be an employer paid benefit. The Board requested more information for this service but agreed to budget a line item for 2011. 2) Recommend the annual Cost of Living Adjustment (COLA) for 2011. The Personnel Board is recommending a 1.6% COLA based on an average of the Consumer Price Index (1.3%) and the Employment Cost Index, (1.8%). The Personnel Board also recommended a step increase for all employees in 2011. 3) Discussed health insurance benefit and the current 50% of the 75% for a family insurance plan. Recommended that health insurance be prorated based on the same percentage of time that an employee works – i.e. works 80% - receives 80% of the 75% benefit. Motion to establish that regular part-time employees who are eligible (50% or more time worked) receive health insurance benefits pro rata to their percentage of time worked effective August 1, 2010. (Wyum/Waswick, unanimous) 4) Employee Picnic will be held on August 26 at Silver Lake.

Authorize the Chairman and Auditor to sign the County's Federal Aid Contract and Bond for CER-4125(061) with Riley Brothers Construction upon review and approval by the States Attorney. (Anderson/Orn, unanimous)

Approve a contingency fund for 2011 COLA at 1.6% for all employees. (Wyum/Anderson, unanimous)

The Board continued to work on the 2011 budgets.

Meeting recessed until Friday August 6<sup>th</sup> at 2:00 p.m.

The Board reconvened at 2:00 p.m. on Friday, August 6 with the following present: Jerry Waswick, Mike Walstead and Steve Wyum. Absent: Maurice Orn and Bill Anderson. Also present Dave Obermiller and Adam Sinks, ONE Engineering, Inc., Lyle Bopp, States Attorney; Dan Oliphant, Dakota Heating; Todd Sjothun, Air Mechanical Inc.; and Bryce Wanderwerff, Four Points.

The Board proceeded to open and review bids for the Sargent County Boiler Replacement Project. Bids for the Mechanical Construction included: Air Mechanical, Inc.-\$162,900; All Seasons Mechanical-\$158,670; Dakota Heating and Plumbing-\$148,295; Peterson Mechanical-\$145,670. Bids for the Electrical Construction were received from: All Seasons Mechanical-\$35,857; B & K Electric, Inc.-\$33,590 and Four Point Logistics-\$28,000. Alternates for both mechanical and electrical were received as part of each bid. Following review of the bids and phone calls to Four Point Logistics, motion to accept the low base bid from Peterson Mechanical for \$145,670 and the low base bid from Four Points Logistics for \$28,000 (no alternate bids were considered). (Waswick/Wyum, unanimous)

ONE Engineering, Inc. also agreed to continue with the engineering services based on a 9% contract. Contracts will be prepared by the engineer for both the construction and engineering services.

Meeting adjourned.

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MIKE WALSTEAD – CHAIRMAN

ATTEST:

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SHERRY HOSFORD - AUDITOR