

Forman, North Dakota  
August 7, 2018

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: David Jacobson, Sherry Hosford, Mike Walstead, Jason Arth, and Bill Anderson. Also present was Tibby Hinderlie, the Sargent County Teller; and, Pam Maloney, Sargent County Auditor.

Approve July 17, 2018 meeting minutes as corrected. (Arth/Anderson, unanimous)

There is a person who has expressed a willingness to accept an appointment to serve on the school re-organization board, but the application has not yet been received. The board will address the appointment at the next meeting.

Approve Games of Chance Permit SC-2018-03 to Nick Seelye Benefit, Cayuga, ND for a raffle on September 15, 2018 at Geneseo Bar & Grill, 317 Main St, Geneseo ND. (Anderson/Hosford) Upon roll call vote, motion carried unanimously. The application had been reviewed by the States Attorney prior to being submitted to the Commission.

Merrill Engquist, Sargent County Road Supervisor, arrived at the meeting. A proposal has been received from Barga, Inc, to seal cracks and fill gaps on the 12 miles of County Road #12 north of Cayuga, from ND Highway #11 to ND Highway #13, at a cost of \$57,053.57. Motion to approve the proposal & enter into a contract with Barga, Inc. (Anderson/Arth) Upon roll call vote, motion carried unanimously.

Mr. Engquist also stated that the graveling projects are approximately half done. He also answered questions regarding mowing/blading presented to him.

Motion to approve a Sargent County Road Permit for Southeast Water Users for the installation of rural water pipelines in Herman Township Sections 10-15 131-53 – County Road #1. (Hosford/Jacobson) Upon roll call vote, motion carried unanimously.

Motion to approve and instruct the chairman and the auditor to sign the Construction Engineering Services Agreement for LPA Federal Aid Project HLC-4100(004) Pavement Markings and Signage. (Anderson/Jacobson) Upon roll call vote, motion carried unanimously.

Motion to approve the following bill: (Anderson/Arth) Upon roll call vote, motion carried unanimously.

77362	SCB Public Finance	Down Payment on Lease for Motor Grader	\$30,000.00
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Brian Tayer, Sargent County Ambulance-Milnor Squad Coordinator; & Marwood Klein, Sargent County Ambulance-Forman Squad Coordinator; arrived at the meeting. Mr. Tayer reported that the Milnor Squad has had 68 ambulance runs so far in 2018; squad members are working on renewing the squad's license; the Milnor Squad is looking for some younger volunteers to get involved with the squad; Brian has taught 12 first aid/CPR classes during the first half of 2018; and, squad members are trying to determine the best way to get internet access in the rig. He also stated that Peter Christiansen, Assistant Coordinator, has been out of commission for a few months due to an injury sustained while he was helping at the state conference. He is back at work, but has a lifting restriction yet at this time. Mr. Klein reported that the Forman Squad has had 62 ambulance runs to date; the Forman Squad, too, is working on renewing the Squad's license; a new EMT has recently joined the Forman Squad, and the squad is always looking for more volunteers to serve as responders and drivers; and, squad members are also working on getting their ESO up and running. Mr. Klein also stated that the estimated cost of the replacement ambulance chassis, by itself, is approximately \$35,000, so a formal bid process for a new rig is not required, as the squad is planning to remount the currently owned ambulance box on a new chassis. The commissioners suggested he check with the states attorney for his opinion and, if his understanding of the bid process is correct, to get the new ambulance chassis and remount project on order. The Forman Squad's ambulance would be tied up for three months, but the company would provide a rig to use during that time. Mr. Klein stated that the squad does have the finances, but might need a short term loan from the county until some CD's mature. The commissioners thanked both Mr. Tayer and Mr. Klein for the reports, and for their squads' dedication and hard work.

There was discussion regarding Courthouse office space needs for several departments. Social Services needs a space to provide Tele-Therapy for clients. It has been suggested to use the room next to the conference room that has previously been used for equipment and document storage. The new emergency manager/911 coordinator also needs workspace, as the Sargent County JDA Secretary will keep the workspace in the Tax Director's Office that had previously been used for the Emergency Manager/911 Coordinator and JDA when Ms. Hanson had served in all 3 capacities. It's possible that after the first of

the year, the new state's attorney will also require office space in the Courthouse. It was suggested that the emergency manager/911 coordinator might be moved down to share office space with the Forman Ambulance Squad. There are three rooms there, and it was suggested that one could be used for equipment & document storage; one for the Forman Ambulance Squad Coordinator's office; and, the larger room could be used by the Emergency Manager/911 Coordinator. Mr. Klein stated that he thought the suggested arrangement might work, but that he does use the table in the larger room when he has meetings and small groups to train for CPR. Also, his office and/or file cabinets would have to be locked due to HIPAA regulations. Commissioner Jacobson stated that he has office space in his building downtown for rent. No decision was made at this time.

The Commission reviewed the draft Preliminary Budget for 2019, showing a projected mill levy of 91.89 mills. Motion to approve the 2019 preliminary budget in the amount of \$9,525,206. (Anderson/Arth) Roll Call Vote: Upon roll call vote, motion carried unanimously. A public hearing will be conducted on Tuesday, October 2, 2018 at 6:00 p.m. in the commissioner's room, Sargent County Courthouse, Forman.

Meeting adjourned at 11:47 a.m.

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MIKE WALSTEAD – CHAIRMAN

ATTEST:

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PAM MALONEY – COUNTY AUDITOR