

Forman, North Dakota
September 1, 2015

The Sargent County Board of Commissioners met at 9:00 a.m., with the following members present: Mike Walstead, David L Jacobson, Bill Anderson, Sherry Hosford, and Jerry Waswick. Also present were County Auditor Pam Maloney, and Jeanne Sexton-Brown the Sargent County Teller.

Approve minutes of August 18, 2015 meeting as corrected. (Waswick/Hosford, unanimous)

Commissioner Walstead had spoken with Russ Boutain of R & A Contracting regarding when the repairs to the roof of the county highway shop would be done. Mr. Boutain had informed Commissioner Walstead that he will be starting this week, and if weather conditions cooperate, he could have it finished in 5 good days.

Discussion on the 90 days probation period for Dennis Goltz, Silver Lake Park Manager. The auditor was instructed to contact Lyle Bopp, State's Attorney to draw up a letter that could be placed in Mr. Goltz's personnel file stating that Mr. Goltz has received a verbal warning on August 18th regarding his inappropriate verbal statements to a Park District employee and has been placed on a 90 day probation period during which he does not have firing authority, in order to make improvements in his treatment of a Park District employee who is under his supervision. The board also suggested that the park employee come to the next park board meeting or write a letter of grievance.

The Board acknowledged Mark Bopp's letter of resignation from the Gwinner Airport Authority. Although the Gwinner Airport Authority receives County tax revenue equivalent to ½ mill pursuant to the County's statutory authority to support airport facilities within the County, the Gwinner Airport Authority is a City of Gwinner political subdivision, and its members are appointed by the City of Gwinner.

Motion to appoint Commissioner Jerry Waswick as NDACO Conference Delegate and to appoint Commissioner Mike Walstead as alternate. (Hosford/Anderson, unanimous)

Travis Paeper, Sargent County Sheriff, arrived at the meeting. He inquired about the best method for selling the sheriff department vehicle which is being replaced with a newer model. Nelson Ford, where the new car was purchased, will pay \$8000 for the vehicle being replaced, or, it can be taken to auction. This 2013 vehicle currently has a cracked windshield, an exhaust leak & has 70,000 miles on it. The board recommended that the Sheriff sell the vehicle to Nelson Ford, but that he should first check with Gwinner City to clear the disposition of the vehicle with the City, as 75% of the proceeds will go back to the City, as Gwinner City has paid for 75% of the new vehicle purchase.

There was some discussion about requesting background checks on new County employees from the Sheriff's Department. This practice is not in the County's current policy, but it is something that may be addressed. Drug & alcohol testing is also something that can be requested if there is reasonable suspicion that there is an issue.

Sheriff Paeper also asked that the county coroner be given preference for use of a county vehicle when a body has to be transported for an autopsy. He said that the funeral homes will transport, but that is quite expensive. The commissioners requested that he check with the local funeral homes to ask the fee, or if they would consider renting one of their vehicles to the coroner for transporting the deceased.

Sheriff Paeper also requested that Brenda Peterson's, Deputy Matron, hours be increased from 35 hours/week to 40/hours/week. The 24/7 caseloads are up, which means more paperwork & more reports. He suggested that Ms. Peterson take over the 911 coordinator duties when and if Sandra Hanson, current 911 coordinator, retires in 2016. Deputy Matron Peterson is currently doing some 911 work and could assume the rest of the duties upon Ms. Hanson's retirement. Deputy Peterson has also been handling motor vehicle license/title changes in the Sheriff's office, but as a public service, as it is the Sheriff's understanding that Sargent County cannot collect fees for the service. The Sheriff suggested that the Treasurer/Recorder/Clerk of Court office should take

over this duty, if it could be designated a DMV branch office, and Sargent County could collect fees.

Another request from Sheriff Paeper is that there be a contingency fund set up for the Sheriff's Department for overtime/shift covers. This would be used for when the deputies have to appear in court on their scheduled days off and covering shifts when other deputies have National Guard duty or take vacation time. The Sheriff is requesting a contingency fund of \$7000 to be used if and when needed. He is basing the requested amount on vacation time accrued and National Guard camp obligations of deputies.

Commissioner Walstead reported that he had received a call from a taxpayer regarding dust control on County Road #14 near the dairy. The dairy is hauling silage now, and it is extremely dusty. According to the conditional use permit issued by Hall Township September 7, 2006, the dairy is expected to provide dust control near residences and intersections on highly traveled roads during harvest. The taxpayer and Hall Township will be notified that the dairy is obligated, pursuant to the terms of the Conditional Use Permit, to provide dust control on the roads being used by its suppliers and haulers.

Motion to approve the following bill: (Hosford/Anderson, unanimous)

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| 71916 Nelson Auto Center | 2016 Ford Police Interceptor | \$6,547.67 |
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Approve a Special Permit to Sell Alcoholic Beverages at a Special Event to CDPB LLC (Coteau des Prairie Lodge LLC), 9953 141st Ave SE, Havana ND for a music festival on September 5, 2015. (Anderson/Jacobson, unanimous)

Motion to send letter to Ransom County stating that, pursuant to the Shared Director Agreement, dated July 1, 2003, between Sargent County and Ransom County, Sargent County is requesting the usual one-half of its costs as provided in the said Contract for the time period of the next 60 days from and after Ransom County's termination notice of August 18, 2015. (Anderson/Waswick, unanimous) However, it was noted that the letter shouldn't be necessary as the 60 day obligation was already stated in the agreement. Some discussion was held regarding the social services director time and salary going forward, as the Director had previously been half time in Sargent County and half time in Ransom County, although, for administrative purposes, the Director was classified as a Sargent County employee.

The Board continued working on the 2016 budget, reviewing the remaining requests from various departments. Department Heads will be invited to comment on the preliminary budget at the September 15 meeting.

Meeting adjourned at 12:10 p.m. to head out to the Tewaukon National Wildlife Refuge for a field tour conducted by the Refuge management and staff.

MIKE WALSTEAD - CHAIRMAN

ATTEST:

PAM MALONEY - AUDITOR