

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Don Wehlander, Mike Walstead, Steve Wyum and Ray Brockman. Absent Karen Anderson.

Approve September 2, 2003 minutes as corrected. (Brockman/Walstead, unanimous)
Reviewed the July 31, 2003 financial report.

Discussed ditches to drain highways. The Board inspected County No. 7 east of Havana and Sparky Engquist subsequently double-checked the elevations and no new construction occurred—only cleaning. NDCC Section 24-06-26 only applies when a new ditch is being constructed.

Approve payment of the following bills and September payroll in the sum of \$105, 280.85: (Brockman/Wehlander, unanimous)

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| Social Service Expenditures | | 3883.02 |
| 47253 Adamson Industries Corp. | Grille repairs | 384.00 |
| 47254 Karen Anderson | Travel | 223.82 |
| 47255 B & K Electric | Fairgrounds repairs | 139.50 |
| 47256 Amoco | Sheriff-travel | 45.21 |
| 47257 Buhl's | Cleaning service | 163.60 |
| 47258 Burnie's | Recorder binders | 455.03 |
| 47259 Charlie's Body Shop | 1999 Ford repairs | 1360.44 |
| 47260 Chunky's Standard Service | Sheriff-travel | 40.00 |
| 47261 Comfort Inn | Tax Director lodging | 180.00 |
| 47262 Dacotah Paper | Paper and supplies | 244.66 |
| 47263 Dyste's | Supplies | 36.19 |
| 47264 Farmers Union Oil Co. | Gas, fuel and repairs | 3424.94 |
| 47265 Forman Drug | Supplies | 2.00 |
| 47266 Gall's Inc. | Equipment | 92.97 |
| 47267 Hardware Hank | Repairs | 46.28 |
| 47268 Joan Lee | Travel | 62.62 |
| 47269 Lexis Nexis | NDCC | 56.80 |
| 47270 Martinsen's Home Center | Repairs and tools | 134.61 |
| 47271 McLeod USA | Long distance phone service | 184.98 |
| 47272 NDACO | Registration | 185.00 |
| 47273 ND State Auditor's Office | 2002 Audit | 5295.00 |
| 47274 DOCS | Labor | 1145.00 |
| 47275 Officeland | Supplies | 42.77 |
| 47276 Otis Elevator | Annual Maintenance | 789.96 |
| 47277 Quill | Supplies | 46.91 |
| 47278 Reardon Office | Copier maintenance and repairs | 749.00 |
| 47279 Richland Co. Corrections | Prisoner Board | 760.00 |
| 47280 SC Insurance | Hosford Notary Bond | 50.00 |
| 47281 Secretary of State | Hosford Notary Renewal | 25.00 |
| 47282 SEL Lumber | Back parking lot materials | 1830.00 |
| 47283 Streicher's | Badge | 71.00 |
| 47284 The Teller | Publishing fees | 575.22 |
| 47285 Underground Vaults | Storage | 1.40 |
| 47286 Universal Services | Cartridge | 38.00 |
| 47287 Don Wehlander | Travel | 166.16 |
| 47288 AW Diesel Service | Repairs | 455.10 |
| 47289 Aamco Transmission | Repairs | 1395.00 |
| 47290 Bernard Mahrer Const. | Asphalt, gravel, sand & rock | 86014.90 |
| 47291 Butler Machinery | Repairs | 57.69 |
| 47292 Ekstrom Repair | Repairs | 964.98 |
| 47293 Merrill Engquist | 4x4 Rebuilt & Converter | 750.00 |
| 47294 Envirotech | Dustgard | 1399.48 |
| 47295 Forman Repair | Repairs | 213.38 |
| 47296 Interstate Engineering | Co. # 2 | 5721.00 |
| 47297 Koch Materials | MC-800 Oil | 15895.92 |
| 47298 KW Service & Supply | Repairs | 536.82 |
| 47299 Minn-kota Communications | Radio repairs | 32.00 |
| 47300 Nelson International | Repairs | 368.14 |
| 47301 Power Plan RDO | Repairs and rental | 959.28 |
| 47302 Reed Business Information | Co. # 2 publication | 176.54 |
| 47303 Rutland Oil | Fuel | 229.25 |
| 47304 Michael J. Burns, Architect | Courthouse project | 1052.40 |
| 47305 CPU | Data Processing charges | 531.50 |
| 47306 DRT | 911 Contracts | 378.50 |
| 47307 ITD | WAN Access and Antivirus | 393.00 |
| 47308 Lisa Knox | Travel | 258.15 |
| 47309 LARDC | Chuck Gates loan | 2100.00 |
| 47310 NDACO | 911 Wireless | 670.50 |
| 47311 NDDOT | Bituminous Overlay projects | 436557.37 |
| 47312 NDSU Extension Service | Salaries and travel | 11033.80 |
| 47313 Norman Preble | VSO-travel | 62.00 |
| 47314 Qwest | 911 Contracts | 579.95 |
| 47316 Sherbrooke Asphalt | Gwinner Bike Path | 38474.73 |

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| 47318 Volute Enterprise | Website | 165.00 |
| 47319 Farmers Union Oil Co. | Repairs | 60.00 |

The Board proceeded to conduct the final hearing on the 2004 budget.

RESOLUTION NO. 1

Brockman offered the following resolution and moved its adoption, seconded by Walstead:

WHEREAS, the Lake Agassiz Regional Council strives to assist in the planning and economic development of Sargent County and Lake Agassiz Regional Council as a whole, and

WHEREAS, planning and economic development are the objectives of the Board of Commissioners of Sargent County,

NOW THEREFORE BE IT RESOLVED, that Sargent County approves and supports the planning and economic development program and budget of the Lake Agassiz Regional Council during the Fiscal Year 2004 in the amount of \$1500.

Voting aye: All

Voting nay: None

Resolution was adopted.

RESOLUTION NO. 2

Wehlander offered the following resolution and moved its adoption, seconded by Brockman:

WHEREAS, it is the duty of the Board to make appropriations for the current year beginning January 1, 2004 and ending December 31, 2004 of money in specific amounts for all offices, officials, improvements, roads, bridges, etc., which are supported wholly or in part by the county,

NOW THEREFORE BE IT RESOLVED, that the Sargent County commission approve and adopt the 2004 Budget.

Voting aye: All

Voting nay: None

Resolution was adopted.

The following is a summary of the taxes to be levied for 2004:

Lyle Bopp arrived at the meeting at 10:45 a.m.

Sandy Hanson, Emergency Manager, met with the Board to inform them she will attend the fall workshop in New Town and will discuss the funding for next fiscal year. She presented information on the Emergency Management Performance Grant funds for additional equipment and/or personnel. Approved items are computer, Arcview training, increased positions, radios, cell phone and public awareness. Total approved was \$7233. These are 50% matching funds and Sandy asked permission to take the matching monies from the 911 funds. Approval granted. New deadlines were presented for hazard mitigation. Sandy asked for a September 30th extension. She also explained the Homeland Security monies and acquiring more manpower for obtaining information for the plan. She has contacted state officials and asked for their assistance and will contact other counties to ask about their plans.

Members of the Technology Team met with the Board to get some direction on technology items. The team will be asked to assist with computer specifications, GIS/GPS programs and do research on their own for future needs that departments may request to eliminate duplication of services. There is a technology budget with a cash reserve and the Board would like direction from this team on how to spend that money and future budget requests. The Board asked for an update in November.

Quentin Hoistad met with the Board concerning a roadway between Section 26/27 in Rutland Township that hasn't been maintained for over five years. This Board doesn't have any direct authority over the township board. The commissioners agreed to send a letter to the township chairman informing them of this meeting and Mr. Hoistad's concerns with no gravel on that grade and safety concerns.

Approve sending a letter of support to the City of Milnor regarding the Sanitary Sewer System Improvements including relining deteriorating or leaky mains, replacing undersized or failed mains, renovating two lift stations, adding a new lift station and miscellaneous work at the lagoon.

Approve disposal of the following items from the States Attorney's Office: #812-chair, #1060-monitor, #1058-CPU, #1002-CPU, #1017-keyboard. (Wehlander/Walstead, unanimous)

The Board received and read a copy of the Sargent County Audit report for the year ended December 31, 2002. There were no major issues regarding the application of accounting principles and auditing standards.

Sparky Engquist met with the Board to discuss the paving and chipping projects, bridge and culvert projects, the Buffalo Lake road project and part-time help. Approve hiring Kevin Goltz at \$9/hour for roadwork and painting. (Wehlander/Walstead, unanimous)

Meeting adjourned at 2:40 p.m.

STEVEN WYUM - VICE-CHAIRMAN

ATTEST:

SHERRY HOSFORD - AUDITOR