

The Sargent County Board of Commissioners met at 10:00 a.m., following the meeting of the Sargent County Park Board, with the following members present: David L Jacobson, Mike Walstead, Jerry Waswick, Bill Anderson and Steven Wyum. Absent: None. Also present was Paige Cary, the Sargent County Teller.

Gerald Baker, Lidgerwood met with the Board to present his report of a collision that had occurred on August 8, 2013, involving a county patrol operated by Donald Marquette and a truck driven by Mr. Baker. He described the accident and said that the county's insurance (NDIRF) had contacted him, but that he had later been informed that the claim was dismissed because it had been reported to the insurance adjuster that his vehicle did not have brakes. Mr. Baker stated that the truck had working brakes and he would like the Board to request that the NDIRF adjuster investigate further. The estimate for the repair of the damage to Mr. Baker's truck was approximately \$2,000-\$2,050. The Board agreed to request that the County's insurance agent contact NDIRF about the matter. Road Commissioner Mike Walstead will contact the County's insurance agent, Barb Enderson, about Mr. Baker's claim.

Jerry Waswick made the following motion: That Sargent County will no longer crush or stockpile gravel without a majority vote, in writing, of the county commission, from September 17, 2013, forward, unless and until the County's gravel acquisition policy is subsequently revised. Chairman David Jacobson relinquished the chair to Vice-Chairman Wyum to second the motion. Dave Jacobson read a motion from January 19, 2010. A motion was made that any capital assets for the Road Dept. from \$0-\$500 are at the discretion of the Road Supt., any from \$500-\$5000 the road commissioner will approve and any over \$5,000 shall have a motion by the entire Board of Commissioners. Dave Jacobson maintains that a prepaid expense such as stockpiled gravel is a capital asset. Discussion followed. The effect of the motion would be to make it clear that the County's previously adopted policy on the purchase of capital assets extended to the purchase of gravel stockpiles, as well as to tools, parts and equipment. (Waswick/Jacobson. Roll call vote: Aye: Jacobson, Anderson, Waswick and Wyum. Nay: Walstead. Motion carried.)

Motion to appoint the following committee to evaluate the county road department bidding process, materials specifications and operating procedures: Mike Walstead and Jerry Waswick, County Commissioners; Sparky Engquist, Road Supt.; Damon DeVillers, County Engineer, Interstate Engineering, Inc.; Lyle Bopp, States Attorney and Sherry Hosford, County Auditor. Any recommendations shall be submitted to the Sargent County Commission on or before the December 17, 2013 commission meeting. (Wyum/Anderson. Roll call: Aye: Wyum, Waswick, Anderson and Walstead. Nay: Jacobson. Motion carried.)

Approve the minutes of the September 3, 2013 commission meeting as revised, and the August financial statement. (Waswick/Anderson, unanimous)

Authorize the County Auditor to reimburse Lake Agassiz Regional Council on the final closeout of Dakota Micro CDBG project for administrative fees of \$2,320, according to the terms described by the County Auditor and pursuant to the terms of the original agreement with Lake Agassiz Regional Council. (Anderson/Walstead, unanimous)

Commissioner David Jacobson, States Attorney Lyle Bopp and County Auditor Sherry Hosford had reviewed the audited books for the Sargent County 4-H Council with Melissa Blawat and Candy Hansen, Extension Service and reported that the audit was in good standing, and that additional accounting practices will be put in place in the Extension Office for future expenditures and revenues.

Reviewed the Application for Drainage Work within County Road Right of Way from Emeric Erickson, dba, EB Farms, Inc. for a tile drainage project in the NW1/4-9-132-53 including permission to excavate through a gravel surface portion of County Road 14 to install a portion of the tile drainage system. An 8 inch underground drainage line will drain water from the north side of County Road 14 to the south side. The drainage pipe then connects with a larger underground drainage system on the south side. A lift station for the tile water will pump directly into the existing 18 inch culvert under the road. Approve request from Emeric Erickson dba EB Farms, Inc. (Walstead/Anderson, unanimous)

Duayne Baldwin, Donald Dathe and Lucas Siemieniowski, Philipp and Karen Freeman, Geneseo arrived at the meeting to review projects that Sargent County has submitted for funding through HB 1358 funding. Mike Walstead and Dave Jacobson had attended a meeting in Fargo on September 10th with representatives of the ND Dept. of Transportation and the nine other counties in the Southeast Region to review projects under consideration by the various Counties for improvement work using HB1358 funds. Regional Board members had reviewed and approved the 7 projects, including six

roads that are currently gravel surfaced and one that is currently paved, that are on the list submitted by the County Commission for Sargent County. These projects must be prioritized by the County Commission for submission to the state.

Damon DeVillers, Interstate Engineering, Inc. arrived at this time.

Bill Gaukler, Lidgerwood arrived at the meeting.

Jay Enderson, Gwinner arrived at the meeting.

Further discussion followed on these projects.

The Board recessed at 12:10 p.m. for lunch.

The Board reconvened at 1:10.

The Budget hearing was opened. Allison Toepke and Christine O'Brien, Deputy Treasurer, Recorder and Clerk of Court, presented a letter from Department Head Gina Hillestad, in her absence, requesting that the Commission reinstate the budget request to allow for 8 months of 40 hours per week for all three in that department and 4 months for 35 hours per week. The commission had reviewed the budget request earlier and reduced the request to 6 months at 40 hours and 6 months at 35 hours per week. For the reasons set forth in Ms. Hillestad's letter, Motion to allow up to 40 hours per week for 8 months and 35 hours for 4 months. (Waswick/Anderson, unanimous)

Motion to approve the 2014 preliminary budget in the amount of \$9,811,301. (Anderson/Walstead, unanimous) A public hearing will be conducted on Tuesday, October 1, 2013 at 6:00 p.m. in the commissioner's room, Sargent County Courthouse, Forman.

The commissioners proceeded to continue the review of projects for state funding through HB 1358. Each commissioner reviewed each project and prioritized the seven projects. Following the tally of the projects, Chairman Jacobson read the top projects as follows:

- 1) 4135(2) County Road 14 at Geneseo From ND 11 South 7.5 Miles-----Estimated Cost \$ 4,170,440.00
- 2) 4103 County Road 2 At Crete From ND 13 south 1.9 Miles -----Estimated Cost \$ 1,154,301.00
- 3) 4125 County Road 10 at Milnor From ND 13 North 2.5 Miles to Ransom County Line---Estimated Cost \$ 657,751.00
- 4) 4135 (4) County Road 14 south of Geneseo From County Rd 5 south to SD Border-----Estimated Cost \$ 2,635,593.00
- 5) 4103 ,4110, 4120, 4125---Numerous County Roads---Aggregate surfacing Project----- Estimated Cost \$ 3,265,515.00
- 6) 4135 (1) County Rd 14 from Geneseo North---From ND 11 north 6.5 Miles to County 1-----Estimated Cost \$ 4,922,076.00
- 7) 4135(3) County 14 from County 1 north From County 1 North to ND 13----- Estimated Cost \$ 5,507,790.00

Motion to submit the list with each project and its priority to ND Dept. of Transportation for assignment of project numbers. (Walstead/Anderson. Roll call. Aye: Waswick, Anderson, Walstead, Jacobson and Wyum. Nay: None. Motion carried)

Motion to authorize the Chairman and Auditor to sign and execute the Construction Agreement between Sargent County and Johnson Excavation for repair of the Herman Township Low Water Crossing FEMA Project STB03C. (Anderson/Waswick, unanimous)

Discussed projects on the County Federal Aid Program for 2014-2015 and approved submission of the following list of projects to ND Dept. of Transportation:

- SC-4129(061) PCN 20362 – Mill and Overlay – located from ND 11 at Cayuga south 2 miles
- SC-4135 – Mill and Overlay – located from ND 11 at Geneseo south 1 mile
- Bridge Replacement BRC-4120(057) PCN 19203 Br No. 41-123-20.0 – on County #5, 4 miles south and 2 miles west of Rutland
- Bridge Replacement BRO-0041(012) Br No. 41-135-05.0 on Wild Rice River, 4 miles south and 3 miles east of DeLamere. (Walstead/Waswick, unanimous)

Approve September payroll in the sum of \$172,402.26 (Nos. 8681-8738 and 68379-68392) and the following bills: (Walstead/Anderson. Motion carried.)

68248-68259	Health Unit Expenses	4,654.76
68260	City of Forman	Water/Sewer/Garbage 131.30
68261	Ottertail Power Co.	Electricity 1,212.58

68262	Discovery Benefits	Fees	10.00
68263-68264		Human Service Expenses	560.00
68265-68275		Health Unit Expenses	2,998.17
68276-68284		Weed Board Expense	2,019.86
68292-68311		Human Service Expenses	9,486.76
68312	American Solutions for Business	1099 Forms	53.42
68313	Buhl's Inc.	Cleaning Services	153.15
68314	Cenex Fleetcard	Gas	92.75
68315	Chunky's Standard Service	Vehicle Maintenance	81.80
68316	Dakota Plains Co-Op	Gas	4,832.74
68317	Dickey Rural Networks	Telephone	889.05
68318	DOCS	Lawn Care/Snow removal	750.00
68319	Hanson, Elida	Janitorial Duties	165.00
68320	Hardware Hank	Supplies	194.78
68321	LexisNexis-Matthew Bender	Century Codes	126.92
68322	Otis Elevator	Maintenance Contract	1,362.12
68323	Paul's Electric	Air conditioner maintenance	92.50
68324	Quill	Folders	19.99
68325	Rearson Office Equipment	Toner	91.99
68326	The Sargent County Teller	Printing & Publishing	402.12
68327	Toepke, Derek	Travel	168.09
68328	Verizon Wireless	Wi-Fi Mobile Cards	160.04
68329	Wyum, Steve	Travel	429.41
68330	Avid Hawk	County Webpage	45.00
68331	Century Link	911 Contracts	191.88
68332	Computer Prof. Unlimited	Staff Support	1,023.19
68333	Dell Marketing	Software	238.80
68334	Dickey Rural Networks	911 Contracts & Database	259.00
68335	Gwinner One Stop	Gas	652.51
68336	Hassebroek, Julie	Travel	117.30
68337	Hewlett Packard	Computer	1206.00
68338	Information Tech. Dept.	WAN/Lerms	546.70
68339	Lisbon Area Health Services	Blood Alcohol	135.00
68340	NDACo	911 Wireless Fees	671.55
68341	NDDOT	FAR Projects	5,230.79
68342	NDACo Resources Group	Tape backup	100.00
68343	NDSU Ext. Service	Extension Salary/Travel	10,519.42
68344	Office of Attorney General	SCRAM 24/7	610.00
68345	Pharmchem, Inc.	Sweat patch	84.00
68346	Richland County Corrections	Prisoner Board	2,387.80
68347	SC Treasurer	Postage	110.68
68348	Starion Bond Services	GO Bonds	5,928.50
68349	Visa	Credit Card Purchases/Ext.	245.94
68350	AW Diesel	Rubber Seal	1.82
68351	Bargen Inc.	Crack Repair	30,000.00
68352	Bernard Mahrer Const. Inc.	Gravel	20,685.31
68353	Braun Intertec Corp.	Pavement Repair	3,960.00
68354	Climate Control	Gravel	15,573.16
68355	Ekstrom Repair Shop	Equipment Repairs	1,123.69
68356	Enderson Const. Inc.	Gravel	17,358.65
68357	Forman Repair	Equipment Repairs	406.60
68358	Interstate Engineering	Road Repairs	6,792.89
68359	Green iron Equipment	Starter Motor Kit	981.51
68360	Johnson Excavation	Milnor City/County Road 10 -	
		Arch Pipe Installation	10,974.45
68361	Team Lab Chem. Corp.	Weed Killer	1,380.00
68362	Martinsen Home Center	Supplies	306.13
68363	Midwest Testing	Wash Sieve	493.00
68364	NDDOT	FAR Projects	28,850.10
68365	Nelson Bulk Oil Co.	Fuel	6,278.89
68366	R & A Contracting	Tree Removal/DeLamere &	6,573.00
		Fairgrounds/Storage Shed	
68367	Sargent Co. Water Resource	Milnor City Project	47,236.05
68368	Zep Sales & Service	Equipment Repairs	562.82

Motion to authorize the Treasurer's Office to write off one uncashed check that is more than 1 year old. The following check will be written off - #28863 dated 2/24/11 to Raelynn Kirk for \$25.00 written on First National Bank. (Waswick/Wyum, unanimous)

John Quandt, Oakes requested permission, in writing, to install a 10 inch pipe under 97th St SE (Co Road 5) approximately 2100 feet west of the 116th Ave SE intersection. Mr. Quandt stated that he would like to install this pipe with nothing above ground on south side and come above ground at ground level at right of way on north side. Mr. Quandt stated that he has an agreement to get an Easement from Dean Schmit in Section 4-129-58 and will be willing to put in 10" Dual wall instead of 10" PVC if the County Commission so requires. Mr. Quandt will be required to complete the County's standard Application for Drainage Work within County Right of Way, and the application will be reviewed by the Commission after it has been submitted.

Motion to authorize the Chairman and the County Auditor to execute the Construction and Maintenance Agreement for SC-4129(061) – ND 11 at Cayuga South 2 miles for a bituminous overlay (Walstead/Anderson, unanimous)

Approve Games of Chance Permit SC-2013-04 to Tewaukon Rod and Gun Club, Geneseo, ND for a raffle on November 9, 2013 at Geneseo Hall. (Anderson/Wyum, unanimous)

Authorize the Chairman and Auditor to sign the Traffic Safety Contract No. 12131680, for Occupant Protection Enforcement, Impaired Driving Enforcement and Underage Drinking Laws Enforcement. (Anderson/Walstead, unanimous)

At the request of Commissioner Jacobson, pursuant to the motion approved by the Commission on January 19, 2010, requiring Commission approval for the purchase of capital assets at a cost in excess of \$5,000.00, Motion to approve the purchase of 18,333.33 yards of crushed gravel from Enderson Construction. (Wyum/Walstead) This gravel had been crushed and stockpiled in the Christensen Pit earlier in the season, and payment for the gravel had been approved at the July 16, 2013, Commission meeting. Roll call. Aye: Anderson, Walstead, Wyum and Waswick. Nay: Jacobson. Motion carried)

Motion to advertise for Preliminary and Construction Engineering Services for all approved projects presented under HB 1358. (Wyum/Anderson, unanimous)

Road Supervisor Merrill "Sparky" Engquist presented a map showing the location of gravel stockpiles owned by Sargent County and the amount of gravel remaining in each stockpile. Discussion followed on stockpiling gravel. Sparky was asked to put together a written request with roads to be graveled, when they will be graveled and the amount of gravel needed.

Sparky reported on a previous project request pertaining to Bruce Speich for culvert replacement in Section 9-132-53. The location of this site is a crossing of Co. # 14 on the east side of Section 9 in Hall Township. This is a paved County Road, and Mr. Speich had originally proposed boring through the road to install the culvert, with the boring to be done at his expense and the cost of the culvert to be shared by the County, the Water Resource Board and himself. The quoted cost of boring through the roadbed has been considerably higher than originally estimated and prohibitive for Mr. Speich. Sparky presented a proposal that the county cut through the paved surface of the road and replace the existing, deteriorated culvert in the county road. Sparky and Mike Walstead will be meeting with the Water Board on Thursday night, September 19, to discuss this project, and cost sharing with the Water Resource Board.

Meeting adjourned at 3:30 p.m.

DAVID L JACOBSON – CHAIRMAN

ATTEST:

SHERRY HOSFORD - AUDITOR