

The Sargent County Board of Commissioners met at 10:15 a.m. following the meeting of the Sargent County Park Board. The following members were present: Jerry Waswick, Mike Walstead, Steven Wyum and Bill Anderson. Absent: David L Jacobson. Also present was Paige Cary, The Sargent County Teller.

Approve minutes of the September 4, 2012, commission meeting as corrected. (Walstead/Waswick, unanimous) Board members also received a copy of the August 2012 financial statement.

Approve September payroll in the sum of \$159,808.97 (Nos. 7432-7484 and 66631-66650) and the following bills: (Wyum/Waswick, unanimous)

66514	Ransom County	VSO Benefits	721.74
66519	City of Forman	Water/Sewer/Garbage	131.30
66520	Ottertail Power Company	Electricity	1,453.79
66521-66532		Health Unit Expenses	7,943.08
66533-66538		Health Unit Expenses	598.83
66539-66543		Weed Board Expenses	1,668.72
66554-66564		Human Services Expenses	6,013.83
66566	Adamson Industries	Equipment Purchase	99.95
66567	B & K Electric	Ballast Replacement	193.80
66568	Bopp, Cody	Janitorial Duties	45.00
66569	Buhl's	Cleaning Services	147.50
66570	Code 4 Services	Equipment Purchase	2,669.44
66571	Comfort Inn	Tax Director Travel	483.00
66572	Dakota Plains Co-Op	Gas	4,489.03
66573	Dickey Rural Networks	Telephone	888.49
66574	Forman Drug	Photos and Supplies	18.22
66575	FP Mailing Solutions	Postage Meter	257.85
66576	Gwinner One-Stop	Gas	697.71
66577	Hanson, Elida	Janitorial Duties	322.50
66578	Hanson, Sandra	Tax Director Travel	284.22
66579	Hardware Hank	Supplies	74.48
66580	House of Glass	North Entrance Door Repair	489.84
66581	Information Tech. Dept.	Lerms User Fee	50.00
66582	Kozok, Dave	Carwash	8.99
66583	Lexis-Nexis/Matthew Bender	ND Court Rules	70.43
66584	Martinsen's Home Center	Supplies	212.26
66585	Minn-Kota Communications, Inc.	Radio Repairs	18.50
66586	Quill	Office Supplies	120.97
66587	Sargent County Teller	Printing & Publishing	209.59
66588	Shoplet	Office Supplies	181.97
66589	Total Cellular & Comm.	Cell Charger	21.99
66590	Universal Services	Toner	88.00
66591	Verizon Wireless	Wi-Fi Mobile Cards	160.04
66592	Al's Metal Work	Equipment Repair	589.58
66593	Dyste's	Supplies	22.00
66594	Ekstrom Repair Shop	Tires & Equipment Repairs	430.00
66595	Enderson Construction, Inc.	Gravel	25,072.58
66596	Forman Repair	Double Chain Link	3.60
66597	Perfection Auto Glass	Windshield Replacement	1,069.08
66598	Rutland Oil Co.	Fuel	7,320.00
66599	Sanford	Drug Test	65.00
66600	Serocki Excavating	Asphalt-Co. # 4 north of ND 13	5,160.01
66601	Swanston Equip Corp.	Ball Joint	64.61
66602	Zep Sales & Service	Supplies	647.30
66603	AmericInn	Sheriff Travel	151.08
66604	Barnes County Correctional	Prisoner Board	845.00
66605	Computer Prof. Unlimited Inc.	Staff Support	983.84
66606	Dickey Rural Network	911 Contracts & Database	259.00
66607	Hanson, Sandra	911 Travel	98.69
66608	Information Tech. Dept.	WAN	454.40
66609	Intergraph Corporation SGI	Sheriff CAD/CJIS	4030.00
66610	Lisbon Area Health Services	Blood Alcohol	42.00
66611	Martinsen's Home Center	Supplies	3.00

66612	NDACO	911 Wireless Cost	755.31
66613	ND State Radio	State Radio Contract	6,184.62
66614	ND Workforce Safety & Insurance	Volunteer Coverage	99.89
66615	NDSU Extension	Salaries July-Dec., 2012	17,365.64
66616	Office of Attorney General	SCRAM 24/7	365.00
66617	Official Payments Corp.	Quarterly Web Tool	165.00
66618	Richland County Corrections	Prisoner Board	2,278.49
66619	Starion Bond Services	GO Bond Fees & Interest	7,495.50
66620	VISA	Extension Fall Training	100.00
66621		Human Services Expense	645.25

Approve Sunday Permit for the sale of Alcoholic Beverages at Geneseo Bar, Geneseo, ND for twelve months. (Walstead/Wyum, unanimous)

Tom McKinnon, Veterans Service Office has notified Sherry Hosford, County Auditor that he plans to retire from his job as VSO for Sargent & Ransom Counties on December 31, 2012. Currently Mr. McKinnon is an employee of Ransom County, and Sargent County contributes one-fourth of the expense of the combined office. He is in the Sargent County office one day each week. Jerry Waswick spoke with Ransom County Commissioner Steve Dick, and he requested that a letter be sent to Ransom County if Sargent County is interested in continuing the current arrangement. Motion to contact Ransom County to continue the current arrangement concerning the Veterans' Service Office, and to proceed as soon as possible to hire a replacement, with any additional expenses incurred by Ransom County in training the new VSO to be shared, proportionally, by Sargent County. (Waswick/Walstead, unanimous)

A brief discussion on recovering the cost of record research and providing electronic data to the public followed, due to concerns raised by the Treasurer/Recorder/Clerk of Court and the County Tax Director. Lyle Bopp, States Attorney was called to come to the meeting to discuss what is allowed and what is required by the various State statutes that address the subject.

Sandy Hanson and Shannon Jablonsky from the office of the Tax Director/Emergency Manager/911 Coordinator met with the Board to discuss the county pay plan. Questions were asked regarding step advancement based on years of service. The Board explained the process of hiring someone and the authority for a department head to place that employee at a Step 2 without approval from this Board. Shannon inquired about Grade/Step retroactive to anniversary date. No request has been made to make the pay increase retroactive to June 1, but Sandy Hanson did ask at the meeting that Shannon's pay be retroactive to June 1. The Board will consider the request.

Sandy Hanson addressed the communication problems experienced by local Fire Departments while responding to fire calls over the preceding weekend. The state is testing narrow banding systems but Sargent County has not been spot checked at this time. She has made a request for the spot check. It appears that part of the problem may be lack of familiarity with the operation of the new, narrow band digital radios, which Sandy plans to review with the groups utilizing the new radios. Sandy also discussed the possibility of adopting a burn ban for the county, or passing a Fire Danger Proclamation. No units of local or State government have cited the need for a burning ban, or requested either a burning ban or a fire danger proclamation, so no action was taken on either issue.

The Board recessed for lunch.

The Board reconvened after lunch at 1:00 p.m.

Lyle Bopp, States Attorney, arrived at the meeting to discuss the State statutes concerning charging for record research and providing electronic data to the public. Lyle provided a handout on Open Meetings and Open Record Laws. Following discussion the Board requested that Lyle prepare a draft resolution for the Board to consider at the next meeting to establish a statutory fee for research of records and electronic copies.

Brian Tayer, Milnor Ambulance Coordinator delivered to the Board specifications for furnishing one new Type I 450 ambulance with a 4x4 air ride, and requested to call for bids. The call for bids shall include an optional bid to take in trade, as part payment, a 1998 E-350 Ford Type III Ambulance. (Mileage-87,760). Instruct County Auditor to call for bids for one new ambulance for the Milnor Squad. Bids shall be opened October 16, 2012 at 1:00 p.m. (Walstead/Wyum. Roll Call: Aye: All. Nay: None. Absent and not voting: David L Jacobson. Motion carried.)

Lisa Dawson and Melissa Blawat, Extension Office met with the Board to inform them that their office staff, Candy Hansen may be out of the office for 8-12 weeks to care for her father. Ms. Hansen has adequate sick leave to use in her absence. But at this time it appears that other arrangements have been

made with other family members and Candy will be available in the office more than originally thought. October is hectic in the Extension Office and both Melissa and Lisa will keep all communication doors open for the public to get in touch with them.

Sparky Engquist, SC Road Supervisor met with the Board to update on road projects including: pending gravel projects; bridge repairs; repair of asphalt paving on County #12 through Cayuga, and on County #14 through Geneseo; magnesium chloride dust control applications; and, other road projects. Bill Anderson asked Sparky about the proposed use for the large culvert at Silver Lake, and about the possibility of acquiring 2 used multi-plate culverts for use in County repair projects. Sparky indicated that the culvert at Silver Lake may be used at a bridge site in Tewaukon Township; and, one of the multi-plate culverts could be used at a bridge location in Herman Township.

Nell Walstead, Secretary, American Legion Auxiliary Unit 82 of Forman met with the Board to request support for "Red Shirt Fridays" to indicate Support of Our Troops. Motion to support Red Shirt Fridays and draft a resolution to that affect. (Wyum/Waswick. Roll call: Aye: All. Nay: None. Absent and not voting: David L Jacobson. Motion carried.)

Approve a Beer and Liquor license for 2012 to: Coteau des Prairies Lodge, LLC, 9953 141<sup>st</sup> Ave SE, Havana, ND 58043 (Joe Breker and Olivia Stenvold, applicants). Motion to approve the application contingent upon receipt of approval from Tewaukon Township. (Waswick/Walstead. Roll call: Aye: All. Nay: None. Absent and not voting: David L Jacobson. Motion carried.)

Discussed a Traffic Safety Contract #12121758 awarded by the North Dakota Department of Transportation to the Sargent County Sheriff's Dept. The contract would provide funding from ND-DOT to the Sheriff's Department for additional hours worked enforcing DUI and seatbelt laws. Tabled until reviewed by the States Attorney.

The Board proceeded to work on the 2013 budget. Approve the 2013 Preliminary Budget in the amount of \$6,985,873. (Walstead/Wyum. Roll call. Aye: All. Nay: None. Absent and not voting: David L Jacobson. Motion carried.) A public hearing will be conducted on Tuesday, October 2, 2012 at 6:00 p.m. in the commissioner's room, Sargent County Courthouse, Forman.

The meeting adjourned at 4:05 p.m. (Waswick/Walstead, unanimous)

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BILL ANDERSON – CHAIRMAN

ATTEST:

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SHERRY HOSFORD - AUDITOR