

Forman, North Dakota
September 18, 2018

The Sargent County Board of Commissioners met in the Commissioner's Room at the Sargent County Courthouse at 9:45 a.m., following the park board meeting, with the following members present: Bill Anderson; Jason Arth; Sherry Hosford; Dave Jacobson; and, Mike Walstead. Also present were Lyle Bopp, State's Attorney; Tibby Hinderlie, Sargent County Teller; and, Pam Maloney, Sargent County Auditor.

Approve September 4, 2018 meeting minutes as corrected. (Hosford/Arth, unanimous)

Alison Toepke, Treasurer/Recorder/Clerk of Court, arrived at the meeting. She invited the commission to attend an upcoming presentation sponsored by Sargent County at 1:15 p.m. on Tuesday, October 16, at North Sargent School in Gwinner. Ryan Gellner, NDACO, will facilitate the 55 minute "What Do You Consider Lethal" presentation for students in grades 7-12 from all schools in Sargent County in one, large assembly. This presentation is in coordination with the Impact Teen Drivers program in North Dakota. ITD is a non-profit organization which addresses the dangers and consequences of teen reckless and distracted driving, and empowers young people to make meaningful behavior changes in their own driving habits as well as promote safe driving in their community. The commission thanked Ms. Toepke for the invitation and for her work in getting this important presentation organized for Sargent County students.

Ms. Toepke also reported that she had not yet received any definite information on the market survey from Gallagher Benefit Services, but that she expected to receive a preliminary report by the end of the week.

The commissioners discussed the tax status of property owned by the 5-Star Dairy, rural DeLamere. There has been a question as to whether the property is taxable as a commercial enterprise, or whether it should be treated as tax exempt farm property. Prior to 2018 there had been an agreement between Hall Township and 5-Star Dairy in which the dairy, as a condition of the Conditional Use Permit approved by the Township, agreed to make a payment in lieu of taxes to Sargent County that would be distributed to entities of local government, including: school district; fire district; township; county; and, any other entities with the authority to levy taxes or receive tax revenue; in the same proportions as would have been distributed to them if the property was treated as taxable property. The dairy frequently failed to make the in lieu of tax payment, as promised. Earlier this year, Hall Township and the dairy terminated the original agreement and have made a new agreement which does not include any revenue for any of the other entities of local government affected. No legal or administrative determination of the tax status of the Five Star Dairy has ever been made in the past. Pursuant to advice received from the States Attorney, motion to direct the tax director to assess the property owned by the 5-Star Dairy as commercial property and to add the valuation to the 2019 tax rolls prior to February 1, 2019, pursuant to NDCC 57-02-08. (Arth/Hosford) Upon roll call vote, motion carried unanimously.

The board was notified that the Court Facilities Advisory Committee is now accepting applications for grants to be awarded from the Court Facility Improvement and Maintenance Fund. Application deadline is December 31, 2018. Wifi was mentioned as an item that might be included on the grant application. Commissioner Walstead will confer with the Sheriff, the District Court Administrator; and, the Clerk of Court to see if there are other improvements that might be considered.

Discussion was held on the method and sources of rent payments for the Forman Ambulance Squad's office space at the Jacobson Building. Motion that Sargent County Ambulance-Forman Squad pay \$150 per month directly to the owner of the building, and that the remaining \$150 per month will be paid by Sargent County out of the Emergency Medical Services fund. (Hosford/Anderson) Upon roll call vote: Yes – Arth, Anderson, Hosford & Walstead. Abstain – Jacobson. Motion carried.

Sargent County will be hosting the 5-County Meeting on Thursday, October 4, and discussion was held on where to hold the meeting. The auditor's office had called around to different eating/meeting room establishments in the county for rate/meal information. Quotes had been obtained from: The Lariat Bar, Rutland; the Forman Golf Course, Forman; and, the Coteau des Prairies Lodge, rural Havana. The Geneseo Bar & Grill/Green Lantern was already booked for that date, and no answer had been received from the Cogswell Bar & Grill. Motion to hold the meeting at the Lariat Bar in Rutland. (Anderson, died for lack of second) After more discussion, motion to hold the meeting at the Forman Golf Course. (Hosford/Anderson) Upon roll call vote – Yes – Arth, Jacobson, Hosford & Walstead. No – Anderson. The auditor was instructed to see if a different choice of meat could be offered. The meeting will start at 4:00 p.m. with supper following at 5:30 p.m. The auditor was also instructed to invite all legislators within the 5-county area, along with NDACO personnel.

Approve September payroll in the sum of \$199,221.14 (Nos. 15342-15401 & 77644-77654) and the following bills: (Anderson/Arth) Upon roll call vote, motion carried unanimously.

77515	American Modern Select Insurance	JDA Milnor Spec Home	1,053.00
77516	Hanson, Sandra	JDA Milnor Spec Home	24.70
77517	Reilly, Shawn	JDA Milnor Spec Home	2,500.00
77518-77527		Health Unit Expenses	15,238.89
77530	Forman City	Water/Sewer/Garbage	166.31
77531	Ottertail Power Company	Electricity	1,582.02
77532	Ransom County	VSO Salary/Benefits	890.03
77534	Crossroads Electric	JDA Milnor Spec Home	2,800.00
77535	CHS Dakota Plains	JDA Milnor Spec Home	209.50
77536	Riverside Building Center	JDA Milnor Spec Home	218.75
77537	Ottertail Power Company	JDA Milnor Spec Home	16.73
77538	Score Bros. Construction	JDA Milnor Spec Home	1,350.00
77539-77550		Health Unit Expenses	2,699.44
77551-77562		Human Services Expenses	1,960.79
77574-77579		Weed Control Expenses	1,201.61
77580	Ameripride Linen Company	Cleaning Services	126.38
77581	AMS Alcohol Monitoring	Daily Monitoring Fees	128.60
77582	Avid Hawk, LLC	Web Services	45.00
77583	Cenex Fleet Card	Gas Purchases	34.32
77584	Computer Express	Patrol Vehicle Paper	39.00
77585	Computer Prof. Unlimited	Data Processing	1,255.58
77586	Dakota Business Solutions	Tax Statements	
		Postage/Processing Fee	1,300.00
77587	CHS Dakota Plains	Gas Purchases	1,225.22
77588	Dakota Water Solutions	Water Jugs	35.00
77589	Dell Marketing, LLP	Computer Software	481.44
77590	Dickey Rural Networks	Phone/Security System	4,404.67
77591	Document Output Center, LLC	Tax Statement Mailings	653.69
77592	Forman Market	Courthouse Supplies	20.28
77593	Galls	Sheriff Magazine Pouch	47.23
77594	Gordy's Grill & Fill	Sheriff Carwash	24.00
77595	Gwinner One Stop	Sheriff Gas Purchases	556.68
77596	The Home Shop	Inspect Fire Extinguishers	354.30
77597	Homestead Suites	T/R/COC Travel	167.40
77598	HP Inc.	Computer Hardware	591.62
77599	Information Tech. Dept.	WAN Access/Net Motion	1,124.65
77600	LexisNexis/Mathew Bender	Century Code Updates	46.88
77601	CHI-Lisbon Area Health	Blood Alcohol	46.00
77602	NDACO Resource Group	Computer Hardware	847.05
77603	Nelson Home Center	Supplies	83.71
77604	Office of Attorney General	SCRAM 24/7	1,205.00
77605	Pharmchem, Inc.	Sweat Patch Analysis	691.15
77606	Quill.com	Office Supplies	406.18
77607	Radisson Hotel	Tax Travel	83.70
77608	Ransom County Gazette	Printing/Publishing	90.00
77609	Record Keepers, LLC	Destruction/Transport	31.00
77610	Richland County Corrections	Prisoner Board	385.00
77611	Sargent County Teller	Printing/Publishing	1,213.57
77612	Shopko, Inc.	Courthouse Supplies	60.48
77613	Southside Automotive	Sheriff Oil Change	82.65
77614	Stein's Inc.	Cleaning Supplies	118.42
77615	Verizon Wireless	Sheriff MI-FI Cards	200.05
77616	Bargen, Inc.	Cty. #12 Crack Repair	57,053.57
77617	Bernard Mahrer Const.	Gravel Haul Only	
		Thorp Pit -Cty #3	14,144.82
77618	Colonial Research	Road Supplies	409.94
77619	Ekstrom Repair	2008 Pickup Brake Repair	1,410.76
77620	Enderson Construction	Gravel Haul Only	
		Rabenberg Pit-Cty # 2, & 5	
		Marlow Pit- Cty #3 & 7	61,655.96
77621	Goldstar Products	Road Dust Control	1,796.69
77622	Jake's Seed & Feed	Road DEF Fluid	473.00
77623	RDO Equipment Co.	Health Monitor Motor Grader	600.00
77624	Rutland Oil Co.	Road Fuel/Gasoline	6,572.00
77625	Visto's Carquest	Road Supplies	74.79
77626	Zep Sales & Service	Road Supplies	367.51

77627	Dickey Rural Networks	911 Trunk Rental	231.00
77628	Jacobson, David L	Office Space Rent	150.00
76629	Klapperich, Cindy	FCW Agent Travel	124.26
76630	NDSU	Extension Printed Letterhead	94.00
76631	NDSU AG Budget Office	Extension Salaries	20,132.25
76632	SC Treasurer	Extension Postage	133.63
76633	Seykora, Melissa	Extension Agent Travel	174.95
76634	VISA	Extension Supplies	270.91

Damon DeVillers, Interstate Engineering; & Merrill Engquist, Road Supervisor, arrived at the meeting. Federal aid projects were discussed. Currently, the list entails a chip seal on County Road #4 from ND 13 to Cogswell; County Road #4 from County Road #5 to the South Dakota border; County Road #10 from ND 13 to County Road #1; and County Road #12 from ND 11 to County Road #3. Other potential projects mentioned was County Road #4 north of ND 13 which would be an overlay along with a sealcoat; and the shoulders on County Road #14 from County Road #5 to the South Dakota border. It was also decided to put the Bridge on County Road #7, east of Havana, also known as “the Anderson Bridge,” on the Bridge List, as it is due for inspection next year and might, at that time, become eligible for funding. The Anderson Bridge is the only bridge remaining on the County’s Federal Aid System (FAS) that does not meet minimum weight requirements for bridges on County FAS roads. Sargent County will be meeting with ND DOT at the NDACO conference in Bismarck on October 9th at 10:45 a.m.

Mr. DeVillers also updated the commissioners on the Silver Lake Access Road project and on the striping and signing safety project. He has received the Cultural Resources and the Field Wetland Delineation Reports that will be forwarded onto ND DOT. We are now expecting a February or March bid opening for the project. All of the centerline striping; edge striping; and, signing; that was part of the safety project has now been completed. The funding formula for this project was 90% Federal and 10% local. Numerous positive comments have been received on the increased visibility of the 6”, rather than the old 4”, edge striping on the County’s paved roads.

Mr. Engquist reported that the graveling projects are still ongoing, and that the Road Department has also done some asphalt patching. He has received three applications and is hoping to conduct interviews yet this week. The Road Department is planning to start work on the shoulders/slopes on County Roads #12 & #14 yet this month. A second, lighter, application of mag-chloride is being made on some County roads for dust suppression.

Meeting adjourned at 12:05 p.m.

MIKE WALSTEAD – CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR