

The Sargent County Board of Commissioners met at 9:30 a.m. with the following members present: Mike Walstead, Bill Anderson, Steve Wyum, Jerry Waswick and Maurice Orn. Absent: none. Also present: Paige Cary, The Sargent County Teller, David Jacobson, Forman, Mark Bopp, Forman and Lyle Bopp, States Attorney.

Approve minutes of September 7, 2010 meeting as corrected. (Wyum/Waswick, unanimous)

Mark Bopp, on behalf of Forman City and the Forman Fire Dept. requested permission to install a siren at the Sargent County Fairgrounds. He has looked at placing the siren on the tower or the grandstand. Jerry Waswick, Fair Board representative, said he did not think there would be any opposition from the Fair Board. He suggested possibly looking at north of the food stand. Concern expressed regarding use of the siren during the fair activities. Motion to allow placement of the siren subject to Fair Board approval. (Wyum/Anderson, unanimous)

Bill Anderson reported on the research of the courthouse construction in 1910. Richard Bradbury and Al Colemer have been preparing the information and submitted a partial report. Motion to provide this information to The Sargent County Teller for reprinting in the paper. (Wyum/Waswick, unanimous)

Approve September payroll in the sum of \$143,947.76 (nos. 4837-4889 and 63142-63154) and the following bills. (Anderson/Wyum, unanimous)

62994	Ottertail Power Company	Electricity	\$1222.53
63003-63018		Health Department Expenditures	3950.90
63019	Forman, City of	Water/Sewer/Garbage	165.30
63020-63029		Health Department Expenditures	2935.38
63044-63061		Human Services Expenditures	16612.09
63073	American Express	Credit Card Purchases	404.31
63074	American Solutions for Business	1099 Forms	29.62
63075	B&K Electric Inc.	Lighting work	251.50
63076	Bopp, Casy	Lawn mowing, Fairgrounds	400.00
63077	Bopp, Cody	Building Maintenance	90.00
63078	Brian's Repair & Auto Parts	Repairs & Oil Changes	173.02
63079	Buhl's Inc.	Cleaning Services	187.31
63080	Comfort Inn	Travel	244.00
63081	Copy Kat Printing, Inc.	Forms	205.00
63082	Dacotah Paper Co.	Copy Paper	359.70
63083	Dickey Rural Networks	Telephone Charges	794.61
63084	Dyste's Food Pride	Supplies	17.53
63085	Farmer's Union	Gasoline	1054.26
63086	Forman Drug	Photo developing	13.44
63087	Gall's	Uniform	70.97
63088	Gwinner Oil Company, Inc.	Vehicle expenses	75.26
63089	Gwinner One-Stop, Inc.	Gasoline	473.60
63090	Hanson, Sandra	Travel	40.00
63091	Hardware Hank	Supplies	46.10
63092	Hillestad, Gina	Travel	150.00
63093	Information Technology Dept.	LERMS	50.00
63094	Jacobson, Lorraine	Travel	260.00
63095	LexisNexis, Matthew Bender & Co.	Century Code Updates	63.18
63096	Martinsen Home Center, Inc.	Supplies	1558.75
63097	Minn-kota Communications	Telephone repairs	116.00
63098	ND Ass'n. of Assessing Officers	Membership Dues	30.00
63099	ND Ass'n. of Assessing Officers	Registration Fees	235.00
63100	NDACo	Registration Fees	205.00
63101	ND Sheriff's & Deputies Ass'n.	Membership Dues	20.00
63102	Otis Elevator Co.	Annual Service Contract Charges	1222.88
63103	Quill	Office, Copies, Computer Supplies	973.22
63104	Ransom County	Travel-EMS	152.00
63105	Reardon Office Equipment	Office Supplies	119.90
63106	Richland County	Soils Committee Tour Fee	8.00
63107	Sargent County Teller	Printing & Publishing	383.85
63108	SEFOP Lodge #6	Membership Dues	140.00
63109	Toepke, Derek	Travel	87.50

63110	Tom Lyon Construction	Stucco & Plaster in Courthouse	2120.00
63111	Waswick, Jerry	Travel	104.00
63112	A W Diesel Service	Equipment Repairs	56.87
63113	Bernard Mahrer Const., Inc.	Gravel	19668.50
63114	Ekstrom Repair	Repairs	305.27
63115	Enderson Construction Inc.	Road Repairs on # 2	62675.00
63116	Flint Hills Resources, LP	Asphalt	72907.60
63117	Forman Repair	Equipment Repairs	266.16
63118	Gwinner City	1/3 Culvert Cost-share	829.56
63119	Johnston Fargo Culvert, Inc.	Culverts	3825.68
63120	ND DOT Financial Mgmt. Div.	Road Repairs on # 10 and 7	12499.41
63121	Oakes Motor Sports	Power Cord	24.95
63122	Powerplan	Equipment Repairs	681.19
63123	Rutland Oil Company	Gasoline	2450.00
63124	Sheehan Mack Sales	Equipment Repairs	1093.61
63125	Zep Sales & Service	Equipment Repairs	798.14
63126	Computer Professionals Unlimited	Staff Support	946.12
63127	DRN	911 Contracts, Database Changes	271.00
63128	Ed's Place	Extension Travel	85.10
63129	Hewlett-Packard Company	Computer Equipment	1395.00
63130	Information Technology Dept.	ITD-WAN	469.80
63131	NDACo	Wireless 911 Service Costs	523.00
63132	ND Dept. of Insurance	Building Liability	22.51
63133	ND Workforce Safety & Insurance	Volunteer Coverage	78.00
63134	NDACo Resources Group	Computer Support & Offsite Backup	757.50
63135	NDSU Extension Service –HDFS	Periodical Printing	29.16
63136	NDSU	AgComm – Graphic Service	45.00
63137	Obermiller Nelson Engineering	Capital Improvements- Boiler	6157.46
63138	Official Payments Corporation	Quarterly Web Tool	165.00
63139	Qwest	911 Contracts	191.88
63140	Richland County Corrections	Prisoner Board	4457.28
63141	Starion Bond Services	GO Bonds Interest & Fees	10574.50

Pam Maloney, Rutland requested permission to close one block on Main Street in Rutland (which is also County #10) for the 2011 Sargent County Relay for Life. The event will be held on June 10-11, 2011 from 6:00 p.m. to 6:00 a.m. Rutland City has approved the closure contingent upon approval from Sargent County Commission. A detour route will be marked for traffic travelling through Rutland during that time period. Allow Sargent County Relay for Life to close off roadway during activities. (Orn/Anderson, unanimous)

Lyle Bopp discussed the contracts for design, mechanical and electrical work on the boiler replacement project. Lyle pointed out that the request for payment is by the 10<sup>th</sup> of the month and Sargent County approves bills on the third Tuesday of the month. Commissioner Mike Walstead did not feel this was a problem as most of the bills are being paid today. Motion to authorize Chairman to sign the contracts with ONE Engineering, Inc.; Peterson Mechanical and Four Point Logistics, Inc. (Waswick/Wyum, unanimous)

Lyle Bopp discussed the Sargent County Courthouse Cafeteria Plan and the adopting resolution. He commented that everything looks in order and subject to county policy. Authorize Chairman to sign the Adopting Resolution. (Waswick/Anderson, unanimous)

Shannon Jablonsky, Assistant Tax Director, met to present an Application for Abatement or Return of Taxes/Homestead Credit for Laura J. Seelye, Milnor, ND. The Homestead Credit application was filed after the deadline and she is eligible for the credit according to adequate documentation provided for this abatement. Approve the abatement. (Anderson/Wyum, unanimous) Shannon also reported that the Tax Director's Office received confirmation from the State Tax Commissioner that Sargent County is in compliance with all property classifications for 2010 taxes.

Lyle Bopp left at 11:00 a.m.

Motion to accept the offer from Norval Berg, Gwinner of \$6200 for the 2006 Durango and authorize Chairman and/or Auditor to sign necessary documents. (Anderson/Wyum, unanimous)

Appoint Jerry Waswick as a delegate to the North Dakota State Fair Association to attend the annual meeting in Minot on November 18. (Orn/Anderson, unanimous)

A conference call was placed to Dorothy Person, Maximus regarding the Sargent County Pay Plan. After further discussion Dorothy agreed to forward information to Sargent County for review on the current pay plan.

The Board recessed for lunch.

The Board reconvened at 1:00 with Steve Wyum absent.

The Board conducted the 2011 Final Budget Hearing. Sherry Hosford, Auditor, explained the budget summary and total estimated amount to be levied. After further discussion the following resolutions were introduced:

**RESOLUTION NO. 1**

Commissioner Anderson offered the following resolution and moved its adoption, seconded by Commissioner Waswick:

WHEREAS, it is the duty of the Board to make appropriations for the current year beginning January 1, 2011 and ending December 31, 2011 of money in specific amounts for all offices, officials, improvements, roads, bridges, which are supported wholly or in part by the county.

NOW THEREFORE BE IT RESOLVED, that the Sargent County commission approve and adopt the 2011 budget.

Voting aye: Anderson, Waswick, Orn and Walstead.

Absent: Wyum

Voting nay: None.

Resolution was adopted.

**RESOLUTION NO. 2**

Commissioner Orn offered the following resolution and moved its adoption, seconded by Commissioner Waswick:

WHEREAS, the Lake Agassiz Regional Council strives to assist in the planning and economic development of Sargent County and Lake Agassiz Regional Council as a whole, and

WHEREAS, planning and economic development are among the objectives of the Board of Commissioners of Sargent County,

NOW THEREFORE BE IT RESOLVED, that Sargent County approves and supports the planning and economic development program and budget of the Lake Agassiz Regional Council during the Fiscal year 2011 in the amount of \$1500.

Voting aye: Anderson, Waswick, Orn and Walstead.

Absent: Wyum

Voting nay: None

Resolution was adopted.

The following is a summary of the taxes to be levied for 2011:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUE FUNDS</b>	<b>TOTAL ALL FUNDS</b>
BUDGET REQUEST	776,697	5,064,980	5,841,677
BUDGETED TRANSFERS OUT		135,000	135,000
CASH RESERVE	195,409	950,622	1,146,031
<b>SUBTOTAL</b>	<b>972,106</b>	<b>6,150,602</b>	<b>7,122,708</b>
ESTIMATED CASH BALANCE (12-31-10)	171,856	2,257,240	2,429,096
ESTIMATED TRANSFERS IN		135,000	135,000
ESTIMATED REVENUE	351,250	1,781,915	2,133,165
<b>TOTAL RESOURCES</b>	<b>523,106</b>	<b>4,174,155</b>	<b>4,697,261</b>
LEVY REQUIRED	449,000	1,976,447	2,425,447

ALLOWANCE FOR DELINQUENT TAX COLLECTIONS	11,000	67,723	78,723
<b>TOTAL AMOUNT LEVIED</b>	<b>460,000</b>	<b>2,044,170</b>	<b>2,504,170</b>

Lyle Bopp returned at 1:30 p.m.

Duayne Baldwin, Marboe Township Board met with the commissioners and presented a letter expressing his concern for County # 14 south of Geneseo. Mr. Baldwin indicated his concern about the safety of the people who travel this roadway. There are many holes in the road and culverts that have sunk 6 to 7 inches. Mike Walstead informed Mr. Baldwin that the road department plans to complete work on this road this fall. Sparky Engquist, road supervisor, arrived at the meeting and explained the process that the road department will follow. There will be culvert replacements and the milling/recycling machines will be arriving this week. There will be speed limit signs on this roadway and hope to get 2 miles completed each day and it will be open to traffic. Mr. Baldwin asked about an extra culvert near the box culvert that is placed on Co. # 14 between Section 1 and 2-130-53 in Kingston Township and his concern of water overtopping the roadway. Sparky said they plan to do a grade raise in this area which would be safer and eliminate the problem.

Damon DeVillers, Interstate Engineering, Inc. responded to a cleaning out of sediment and cattails downstream of the existing culvert through Co. No. 1 between the NE1/4-24 and the SE1/4-13-131-55 in Dunbar Township. Mr. DeVillers concluded that the sediment buildup downstream of the existing culvert through SC # 1 between the NE1/4-24 and the SE1/4-13-131-55 should be removed.

Sparky Engquist informed the Board that the Watch for Children signs are up in Stirum. County Road # 2 has 80% of the rip rap completed and they are graveling today. The seal coating on County No. 12 (6 miles north of Cayuga) is done and waiting for paint. Alkali Lake project is moving forward as the archeological study was completed and is a Type 3 – no cultural problems. The road department is installing culverts and doing other graveling. Recycling of County No. 12 south of Cayuga and County No. 14 south of Geneseo will begin on October 4<sup>th</sup>. Sparky reported briefly on the bridge project south of Rutland and said the road department will be picking up the scrap iron.

Mike Paczkowski, Cayuga met with the Board to discuss repairs to County No. 14.

Meeting adjourned at 2:45 p.m.

---

MIKE WALSTEAD – CHAIRMAN

ATTEST:

---

SHERRY HOSFORD - AUDITOR