

Forman, North Dakota
September 21, 2021

The Sargent County Board of Commissioners met at 9:15 a.m. with the following members present: Jason Arth, Lyle Bopp, Mark Breker, Richard Ruch and Jerry Waswick. Also present was Pam Maloney, Sargent County Auditor. Mary Engst, Sargent County Teller, was present through technology.

Chairman Lyle Bopp called the meeting to order.

The Pledge of Allegiance was recited.

Motion to approve the agenda as amended. (Breker/Arth) Motion carried unanimously.

Discussion was held on the Cellular Phone Reimbursement policy. The policy reads that \$50 is reimbursable for smart phones, however, there is an employee who only pays \$38.51 for his prepaid cell phone plan. Motion made to amend the cell phone policy to reimburse the actual cost of an employee's cell phone plan up to \$25 or \$50, depending on what reimbursement they qualify for. (Waswick/Arth) Roll Call Vote: Yes – Arth, Bopp, Breker & Waswick. No – Ruch. Motion carried.

Jill Mulder, Human Resources Director, arrived at the meeting at 9:30 a.m. Jayne Pfau, State's Attorney, arrived at the meeting at 9:37 a.m.

Motion to approve the September 7 & 13, 2021 minutes as presented. (Breker/Waswick) Motion carried unanimously.

Tim Faber, Road Supervisor; & Damon DeVillers, Interstate Engineering; arrived at the meeting. Discussion was held on the crack sealing that should have been done by Borgen prior to the chip seal project. Mr. DeVillers tried several times to contact Borgen regarding the timeline of the project, but was unsuccessful. The company did get three miles done of the project before the crew had to stop due to contracting the Covid virus. Motion to send a letter to Borgen, Inc, requesting to cancel Project 1 (County Road #4-Stirum-3 miles) & Project 2 (County Road #4 from #11 south to Brampton/County Road #5) as we have exceeded the funds allotted for crack sealing for the year with the considerable increase in costs of the completed Project 3 (County Road #10 from #11 north to gravel). (Waswick/Arth) Upon roll call vote, motion carried unanimously.

Mr. DeVillers stated that he is having trouble getting quotes/estimates for the parking lot project. He will continue to contact contractors.

Discussion was held on County Road #4 north of Highway 13. The road is in terrible shape with several potholes and is a safety issue. Motion to hire Buck's Paving to fill the holes on County Road #4 north of Highway 13 at an approximate cost of \$30,000. (Waswick/Breker) Upon roll call vote, motion carried unanimously.

Mr. DeVillers also stated that bridge inspections are being done at this time & that the county needs to respond quickly to any needed repair work.

Brenda Peterson, Health Unit Administrator, joined the meeting through technology. She stated that there are 17 active Covid cases in the county as of today. She stated that two of the county schools are testing again, so that alleviates some of the burden of their department.

There has been a request from a county citizen for the Sheriff's Department to put decals on their patrol vehicles. As the sheriff is an elected position, the county commission cannot force this action, as he has the right to supervise his department as he deems fit. However, the county commission does control the sheriff's budget. No further decision was made.

Motion to introduce the following resolution: (Waswick/Arth)

**SARGENT COUNTY RESOLUTION
FOR
SARGENT COUNTY EMERGENCY MANAGEMENT**

WHEREAS, the 49th Legislative Assembly passed the “North Dakota Disaster Act of 1985: (NDCC 37-17.1) enacting an emergency management law embodying all aspects of disaster/emergency preparedness for all types of hazards which could seriously affect this county; and

WHEREAS, the law mandated the formation of local disaster organizations responsible to provide effective response and recovery capabilities to reduce the loss of life and property of our citizens from the effects of disaster or emergency; and

WHEREAS, the law provides that each county shall maintain an emergency management organization that serves the entire county, and each city shall provide an emergency management organization of its own, or it shall participate in the county wide emergency management organization; and

WHEREAS, the State Law requires the cities and counties to notify the North Dakota Department of Emergency Management of the manner in which their jurisdiction is securing an emergency management capability,

NOW, THEREFORE, BE IT RESOLVED, that the County of Sargent will be a participant in the Sargent County Emergency Management Agency.

Roll Call Vote: Yes – Arth, Bopp, Breker, Ruch and Waswick. No – None. Motion carried.

Discussion regarding the date for December’s Five-County Meeting in Ransom County. December 2nd would be acceptable.

Commissioner Breker has contacted the State Game & Fish Department regarding whose responsibility it is to mow road ditches on game & fish lands. The gentleman he contacted will do some checking and let Commissioner Breker know.

The commissioners have all received correspondence regarding the proposed CO2 pipeline to capture CO2 from ethanol plants across the Midwest & transport & then inject the CO2 into the favorable geology of central/western ND.

Some discussion was held regarding the Sargent County Ambulance billings. Commissioner Waswick had received a phone call about some unpaid bills to the Oakes Ambulance Service and also a question about billing the intercepts at an increased ALS rate. The commissioners will visit with the coordinator at their next quarterly meeting.

A request was received for an employee to bring her dog to work. Motion to allow the pet to come into the workplace, pending the receipt of a signed Liability Waiver. (Arth/Waswick) Upon roll call vote, motion carried unanimously.

A meeting will be scheduled with the custodian to discuss his job duties & whether he has enough time to fulfill those duties in his workday.

Approve September payroll in the sum of \$209,236.00 (Nos. 19610-19664 & 82497-82504) and the following bills. (Breker/Waswick). Upon roll call vote, motion carried unanimously.

82418-82419		Weed Control Expenses	102.64
82437		JDA Expenses	16,129.33
82439-82440		RSR Human Services	159.33
82441-82457		Health Unit Expenses	20,817.43
82460	City of Forman	Water/Sewer/Garbage	191.36
82461	Ottertail Power Company	Electricity	2,564.06
82462	Ransom County	VSO Salary/Benefits	1,248.00

82466-82475		Health Unit Expenses	5,237.82
82494		JDA Expenses	39.00
82505-82508		Weed Control Expenses	1,253.71
82521	AMS, Inc.	GPS Rental	180.00
82522	Aramark	Cleaning Services	244.55
82523	Avid Hawk, LLC	Domain Renewal	25.00
82524	Bryant, Rick	Sheriff Travel	35.99
82525	Central Grocery	Training Lunch Supplies	43.94
82526	Counties Providing Tech.	Tech Support	1,255.58
82527	Dakota Plains - CHS	Sheriff Gas Purchases	1,023.73
82528	Dakota Water Solutions	5 Gal Water Jugs	67.50
82529	Dickey Rural Networks	Telephone Services	1,225.16
82530	Forman Lumber	Trimmer Parts	15.35
82531	Forum Communications Printing	Estimated Tax Statements	1,531.20
82532	FP Mailing Solutions	Postage Machine Rental	135.00
82533	Gordy's Grill & Fill	Sheriff Car Wash	12.00
82534	Gwinner One Stop	Sheriff Gas Purchases	614.07
82535	Hayen, LaJuana Anderson	Dues/Registrations	125.00
82536	Information Tech. Dept.	Wan Access/Netmotion	756.35
82537	Jacobson Plumbing, Heating	Fairgrounds Sewer Repairs	2,050.69
82538	Johnson, Heidi	Confiscation of Neglected Animals	256.22
82539	Kummer, Megan	Court Travel	132.16
82540	Lexis Nexis	ND Court Rules	354.52
82541	Loffler	Sheriff Copier Overage	65.88
82542	Minn-Kota Communications	Phone Cord/Coroner Ext & Service	236.50
82543	NDACo Resources	Computer UPS	83.39
82544	Office of Attorney General	SCRAM 24/7	310.00
82545	Otis Elevator Company	Elevator Maintenance	1,734.84
82546	Pfau, Jayne	GoToMeeting July, Aug/Cellphone Reimbursement	177.98
82547	Richland County Corrections	Prisoner Board	110.00
82548	Sargent County Teller	Publishing Fees	672.67
82549	Fraternal Order of Police	2021 Dues	200.00
82550	Tyler Technologies, Inc.	Software	8,965.00
82551	Verizon	Sheriff MiFi Cards/Equipment	949.90
82552	West Central Regional Juvenile Center	Juvenile Attendant	1,800.00
82553	A W Diesel	Equipment Repairs	6,455.14
82554	Bargen Incorporated	Crack Sealing #10	52,635.25
82555	Bear Creek Gravel	Gravel #1	3,507.20

82556	Beaver Trucking	Gravel #1-#2-#3-#10-#14 & Shop	5,727.06
		E145 Bobcat Excavator Down	
82557	Bobcat of Gwinner	payment	35,210.80
82558	Ekstrom Repair	Caution Lights Installation	1,105.49
82559	Enderson Construction	Shop Renovation/Road Repairs	3,537.65
		Office Supplies/Cellphone	
82560	Faber, Tim	Reimbursements/Safety Equipment	485.98
82561	Forman Repair	Water Pump Motor Repair	141.45
82562	Halmrast, Cole	July Cellphone Reimbursement	25.00
82563	Hansen Lumber	Small Tools	112.15
82564	Interstate Engineering	Engineering Services	33,670.32
82565	John Deere Financial	Lock Pin	6.40
82566	Lee's Service Station	Oil Change	75.00
82567	Lyle Signs, Inc	Road Signs	357.81
82568	Marfell, Ben	Hydraulic Oil	2,082.82
82569	NAPA Auto Parts	Road Repair Parts	623.43
82570	RDO Equipment	Motor Grader/Payloader Repairs	3,789.97
	RGM Road Groom		
82571	Manufacturing	Cutting Edges	3,650.47
82572	Rutland Oil Co.	Tractor Fuel	3,499.09
82573	Southside Auto	Batteries/Tire Repair/Supplies	419.13
82574	TrueNorth Steel	Culverts Cty Rd #12/Drain #7	13,515.20
82575	Visto's Carquest	Small Tools/Repair Parts	301.92
		2021-2022 County Truck Permit	
82576	Western Dakota Energy Ass'n	Dues	500.00
82577	3-D Specialties	Flat Sheet Signs/Steel Posts	13,582.58
82578	Dickey Rural Networks	911 Trunk Rental	231.00
82579	Klapperich, Cindy	Ext-FCW Agent Travel	312.48
82580	ND Ass'n Of Counties	911 Fees	735.50
82581	Sargent County Treasurer	Ext-Postage	60.50
		Ext-Office Supplies/Finance	
82582	Visa	Charges	29.45
82583	Willprecht, Wendy	Conference Registration	50.00

Meeting adjourned at 12:15 p.m.

LYLE BOPP- CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR