

Forman, North Dakota
September 3, 2019

The Sargent County Board of Commissioners met at 9:00 a.m. in the Commissioner's Room with the following members present: Bill Anderson; Jason Arth; Lyle Bopp; Richard Ruch; and, Jerry Waswick. Also present were: Jayne Pfau, State's Attorney; Jeanne Sexton-Brown, Sargent County Teller; and, Pam Maloney, Sargent County Auditor.

The Pledge of Allegiance was recited.

Approve August 20, 2019 meeting minutes as corrected. (Ruch/Waswick, unanimous) There was discussion on whether or not meetings should be audio or video recorded. It is not required by state law, unless the board goes into executive session. However, the commission would be open to checking out the logistics/costs for the recordings.

Commissioner Bopp stated that he had received notification that Dickey County is not interested in a shared Human Resources Director. When time allows, he will meet with Commissioner Steve Dick in Ransom County to discuss the shared position between Sargent & Ransom Counties further.

Ms. Pfau provided the commissioners with a draft "Sargent County Asset Forfeiture Fund and Procedure Policy" establishing rules and procedures to receive and disburse any forfeited property or proceeds from the sale of property which has been forfeited to Sargent County by order of the court as a result of the Civil Action process as outlined in NDCC Section 19-03.1-36.2. Motion to approve said policy as presented. (Bopp/Anderson) Upon roll call vote, motion carried unanimously. Ms. Pfau will draft an application for use by eligible law enforcement agencies to request property or funds from the Asset Forfeiture Fund.

The commissioners discussed who should be the permit approval personnel for LoadPass overweight load permit applications. It was decided that the initial permit approval personnel would be Vanessa Bayger, Sheriff's Office Deputy Matron; Travis Paeper, Sheriff; Merrill Engquist, Road Supervisor; & Jason Arth, Road Commissioner.

Discussion on whether the newly adopted county roads, formerly township roads in Verner and Rutland Townships, should be placed on the Federal Aid System. The auditor was requested to contact ND DOT to start the procedure to have these roads placed on the Federal Aid System. The Silver Lake Access Road in Rutland Township will not meet minimum FAS road specifications at this time, but the Verner Township Road should qualify.

The courthouse heating system still needs regulators & elements replaced before winter begins. Commissioner Bopp and Custodian Joe Butler have both been trying to contact Johnson Controls to get the repairs done soon.

Commissioner Bopp also stated that he will get quotes to grind the stumps left behind after the tree removal last month. The Tree Committee for Forman City has informed Commissioner Bopp that it is planning to apply for a grant to replace some of those trees.

Ms. Pfau reported that she is beginning to work on the renewal of the lease between Sargent County and the Wild Rice Soil Conservation District for office space for the NDSU Extension Service. Motion to continue under the same terms as 2019 for 2020. (Waswick/Bopp) Upon roll call vote, motion carried unanimously.

Alison Toepke, Treasurer/Recorder/Clerk of Court, arrived at the meeting. A discussion was held regarding ideas for the Court Facilities Improvement Grant. Items included fire escape ladders for the courtroom, cameras in the courtroom that will provide sound & video to the sheriff's and clerk of court's offices, and an IVN system for when the judge is unable to attend court proceedings in person. Ms. Toepke will check on costs for these items and bring quotes to a later meeting.

The commissioners discussed the Scour Analysis Requirement for Bridge 41-135-08. The bridge is situated 5 miles east and 6 miles north of Cayuga. This will be forwarded on to Interstate Engineering, with the analysis to be done by March 31, 2020. The auditor was instructed to invite Damon DeVillers

of Interstate Engineering to the next meeting on September 17th to discuss road and bridge priorities for 2020.

Motion to approve the following bill: (Waswick/Anderson) Upon roll call vote, motion carried unanimously.

79247 H Window Company	50% down for dome windows	\$36,148.16
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Commissioners Arth, Ruch & Waswick are planning to attend the State local leadership meeting with the White House Intergovernmental Agencies September 10th in Washington DC. Commissioner Anderson requested that they address the infrastructure funding for construction, reconstruction, repair & maintenance of roads, bridges and other infrastructure when attending this meeting.

Commissioner Arth reported that: the new CAT motor grader has been delivered and he will meet with SCB Public Financing to execute the lease/purchase documents for a 7 year lease with 6 annual payments of \$40,000 and 1 balloon payment in year 7 following today's meeting; the seal coat projects on County #4, #10 and #12 are nearing completion; Enderson Construction is almost finished with its contracted gravel work; Crandall Construction is behind schedule at this time; and, he is unsure what stage Bernard Mahrer Construction is at in the performance of its graveling contract obligations. Discussion was also held regarding the DOT inspections for the county trucks, and whether the Bobcat has been traded yet this year. A report will be obtained from Road Supervisor Engquist.

Meeting adjourned at 10:58 a.m.

JASON ARTH - CHAIRMAN

ATTEST:

PAM MALONEY - AUDITOR