

**SARGENT COUNTY, NORTH DAKOTA
POSITION DESCRIPTION**

Name:

Department:

Position Title: Weed Control Officer

FLSA:

Date: May 2023

Reports To: Weed Board

PURPOSE OF POSITION:

The purpose of this position is to control and eliminate noxious weeds in the County utilizing the most effective method. Interacts with County landowners to control weeds.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties are normal for this job. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Performs various duties to control and eliminate weed problems throughout the County; sets application schedules based on priority; determines chemical usage.

Applies weed control chemicals by driving a spray truck, operating an ATV with mounted sprayer, and pulling small trailer sprayer.

Oversees the daily activities of assigned employees; instructs, assigns and reviews work; maintains standards through the effective coordination of activities.

Records daily spraying activities; files reports with the highway department for spraying done on highway right-of-way's.

Calibrates sprayers to apply appropriate amount of chemicals.

Cleans, maintains and repairs equipment and sprayer units; fuels and oils equipment.

Orders and maintains inventory of weed control chemicals; sells chemicals to landowners; ensures proper handling procedures are discussed.

Monitors land for noxious weed problems in the County and reports any violations; works with landowners to rectify situations.

Attends related meetings.

ADDITIONAL DUTIES AND RESPONSIBILITIES

Performs other related duties as required.

MINIMUM TRAINING AND EXPERIENCE REQUIRED TO PERFORM ESSENTIAL FUNCTIONS

Requires a high school diploma or GED equivalent. **Must be certified as a commercial dealer. Must be certified in Agricultural Pest Control and Right-of-Way. Must possess a valid driver's license.**

MINIMUM ABILITIES REQUIRED TO PERFORM ESSENTIAL FUNCTIONS

Physical Requirements:

Must be physically able to operate a variety of machines and equipment including a pick-up truck with sprayer, ATV 4x4 with sprayer, water pump, pressure washer, and other chemical application equipment.

Must be able to move or carry job related objects or materials.

Tasks involve the ability to exert moderate, though not constant physical effort, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, and crawling, and which may involve some lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (12-20 pounds). Some tasks involve the ability to exert heavy physical effort in heavy work and the lifting, carrying, pushing and/or pulling of heavy objects and materials (up to 100 pounds).

Numerical Aptitude:

Requires the ability to utilize mathematical formulas; add and subtract; multiply and divide totals; determine percentages; determine time and weight; and interpret same as may be appropriate.

Language Ability:

Requires the ability to read a variety of directions, instructions, methods, procedures and hazardous materials documentation.

May require the ability to prepare reports and various documents with proper format, punctuation, spelling and grammar, using all parts of speech.

Requires the ability to communicate with and before others using correct English.

Interpersonal Communication:

Requires the ability to communicate with people to convey or exchange information and to educate and inform groups.

Sargent County Position Description – Weed Control Officer

Environmental Adaptability:

Requires the ability to interact with people (i.e. staff, general public) beyond giving and/or receiving instructions.

Work is normally performed out of doors with regular exposure to such environmental elements as heat, odors, toxic agents and chemicals, noises, vibrations, dust, and machinery; the most common potential for injury or illness is heat exhaustion, eye injury or burns, allergic reactions, cuts, and burns.

Signature

Supervisor's Signature

Date

Date

Sargent County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the employer.