

Deputy Office Staff Position opening

Regular full-time position available to perform clerical and support duties for the Tax Director office. The position requires the ability to juggle various duties at all times including clerical, bookkeeping and computer skills working with in-house software programs. Good people and organizational skills a must. The position will be filled immediately. Benefit package available.

Applications available at the Sargent County Tax Director's Office; online at the Sargent County Website, employment page. Applications can be mailed, emailed or dropped off with the Tax Director.

For further information contact:

Sandy or Denise at 701-724-6241 ext.2; email sandra.hanson@co.sargent.nd.us or denise.ferderer@co.sargent.nd.us or 355 Main St, S. Suite 3, Forman, ND 58032.

Position opened until filled.