



SARGENT COUNTY

355 Main Street, Forman, ND 58032

Employment Application: Deputy Treasurer/Recorder/Clerk of Courts

APPLICANT INFORMATION					
Last Name		First	M.I.	Date	
Street Address			Apartment/Unit #		
City		State	ZIP		
Phone		E-mail Address			
Date Available	Social Security No.		Desired Salary		
Position Applied for					
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?		
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain		
Do you have a current driver's license?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, What State was it issued?		
What class of driver's license to you possess?					

EDUCATION					
High School		Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
College		Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
Other		Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree

REFERENCES	
<i>Please list three professional references.</i>	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship

Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	

PREVIOUS ADDRESSES FOR PAST 10 YEARS
ADDRESS
ADDRESS
ADDRESS
ADDRESS
ADDRESS
ADDRESS
ADDRESS

ALL APPLICANTS: ANSWER EVERY QUESTION BELOW: If you answer YES, provide additional information or attach a separate page explaining you answer (write your name on top of the form). Disclose ALL information requested. **FAILURE TO DISCLOSE INFORMATION IS A "MATERIAL MISSTATEMENT" AND WILL RESULT IN DENIAL OF YOUR APPLICATION.**

- Are you currently under indictment, charged with a crime or awaiting sentencing for a crime in any court? Yes No
- Are you a FUGITIVE FROM JUSTICE? Yes No
- Is there **CURRENTLY** a PROTECTION/RESTRAINING ORDER against you? Yes No
- Have you ever had your RIGHT TO POSSESS/CARRY A FIREARM RESTORED? Yes No
- Has the FBI NICS Section issued you a VOLUNTARY APPEAL FILE UPIN NUMBER? Yes No
- Have you ever RENOUNCED your United States citizenship, or are you an alien illegally in the US? Yes No

SPECIAL SKILLS AND QUALIFICATIONS FOR THIS POSITION:

PREVIOUS EMPLOYMENT

Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

VETERAN'S PREFERENCE

VETERAN	<input type="checkbox"/> NO	<input type="checkbox"/> YES – MUST ATTACH DD-214, REPORT OF SEPARATION.
DISABLED VETERAN	<input type="checkbox"/> NO	<input type="checkbox"/> YES – MUST ATTACH DD-214, REPORT OF SEPARATION, & A LETTER LESS THAN ONE YEAR OLD FROM THE VA INDICATING DISABILITY.
SPOUSE OF DISABLED VETERAN	<input type="checkbox"/> NO	<input type="checkbox"/> YES – MUST ATTACH DD-214, REPORT OF SEPARATION, & A LETTER LESS THAN ONE YEAR OLD FROM THE VA INDICATING DISABILITY.
SPOUSE OF DECEASED VETERAN	<input type="checkbox"/> NO	<input type="checkbox"/> YES – MUST ATTACH DD-214, REPORT OF SEPARATION, & VETERAN'S DEATH CERTIFICATE.

Veteran Eligibility: You must be a ND resident and have served in the active military forces during a period of war or received the armed forces expeditionary or other campaign service medal during an emergency condition and must have been released under other than dishonorable discharge conditions. See NDCC 37-19-1.02.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

I further understand that my employment with the County is at-will, and that at any time during employment my employment relationship with the County is terminable for any reason by either party. I also understand that if I am selected for hire, I must successfully pass pre-employment checks, prior to beginning employment, which may include a background check, drug and alcohol screening, and motor vehicle record verification.

Signature

Date