

Forman, North Dakota  
July 18, 2023

The Sargent County Park Board met at 8:00 a.m. at the Sargent County Courthouse with the following present: Julie Colemer, Wade Anderson, Jason Arth, Lyle Bopp, Mark Breker & Scott Johnson. Also present: Sue Seelye, Park Manager; and Pam Maloney, Sargent County Auditor. Scott Christianson was absent.

Vice-Chairman Julie Colemer called the meeting to order.

Motion to approve the minutes of the June 20, 2023 meetings as presented. (Bopp/Arth, unanimous)

The financial statement showed a June 30 balance of \$145,299.62 in the Park Fund, and \$2,510 .42 in the Kraft Slough Project fund. Approve financial report. (Breker/Anderson) Upon roll call vote, motion carried unanimously.

Unfinished Business: Ms. Seelye has started to obtain quotes to renovate old outhouses into small cabins.

New Business: The board reviewed a letter received from a camper outlining issues he thought should be addressed by the park board. 1) Quiet Time after 11:00 is not being observed; 2) Children driving/riding on ATV's without helmets, going off trails & speeding throughout the park; 3) Flies/Insecticides. Ms. Seelye reported that she has been in contact with the sheriff's department and they will be ticketing those who are non-compliant with ATV law. Quiet time will be discussed again & possibly moved up to an earlier time. The board doesn't see what can be done about flies – it was suggested that Ms. Seelye contact other recreation areas to see if they have a solution.

The board reviewed the RV Park/Campground Inspection Report received from the ND Health & Human Services Division. Sargent County is out of compliance in three areas; 1) Plumbing-No cross-connection, back-siphonage, backflow; 2) Insect, Animal, Rodent Control-Building materials and firewood properly stored; and 3) Rules-Procedures for responding to emergencies and complaints. Ms. Seelye stated that the backflows are installed, but the campers remove them to get better water pressure. She will talk to Jacobson Plumbing & Heating to see if there is a different backflow that could be used. Other suggestions were to charge the camper a deposit fee and/or a fine for removing the backflows. The firewood that isn't properly stored is the firewood that the campers bring in. Ms. Seelye will request that they get their firewood off the ground. Ms. Seelye will talk to Wendy Willprecht, Emergency Manager/911 Coordinator about emergency procedure posters that could be placed around the campground.

The board asked Ms. Seelye to get quotes for another bathhouse/restroom on the south side that could be purchased with Garrison Diversion Conservancy District Matching Recreation Grant monies.

Motion to approve payment of the following bills: (Arth/Anderson) Upon roll call vote, motion carried unanimously.

85528	Dakota Valley Electric	Park Electricity	3,625.00
85532	Southeast Water Users	Park Water	62.00
85535	CHS-Dakota Plains	Prepay Propane	1,496.55
85553	Dakota Plains	Propane	555.29
85554	Dakota Septic	Pump Tanks	1,050.00
85555	Dickey Rural Networks	Park Phone	39.73
85556	Forman Lumber	Park Supplies	1,082.96
85557	Hansen Lumber	Lumber & Park Supplies	936.99
85558	ND Dept of Environmental Quality	Tank Registration	2,400.00
85559	Plunkett's Pest Control	Pest Control Program	89.02
85560	Rutland Oil Company	Fuel & Gas	1,574.72
85561	Southside Automotive	Tire Repair & Chain Saw Supplies	131.55
85562	Stein's Inc	Liquid Soap	62.42
85563	Storbakken Sanitation	June Dumpster Rent/Garbage Service	594.00
85568	Butler Machinery	Lawn Mower Supplies	348.17
DD	Garrett Cornelius	July Payroll	888.67
DD	David Sanborn	July Payroll	1,087.43
DD	Sue Seelye	July Payroll	4,188.53
DD	Paul Serenko	July Payroll	3,511.80

There were no donations received in June, 2023. June camping fees collected was \$13,220 and \$500 pavilion rent was collected in June.

Meeting adjourned at 8:44 a.m. (Arth/Anderson)

---

JULIE COLEMER – VICE-CHAIRMAN

ATTEST:

---

PAM MALONEY – COUNTY AUDITOR