

Forman, North Dakota
May 21, 2024

The Sargent County Park Board met at 8:00 a.m. at the Sargent County Courthouse with the following present: Scott Christianson, Julie Colemer, Wade Anderson, Jason Arth, Lyle Bopp, Mark Breker, & Scott Johnson. Also present: Tia Bopp, Chief Deputy Auditor; and Pam Maloney, Sargent County Auditor.

Chairman Christianson called the meeting to order.

Motion to approve the minutes of the April 16, 2024 meeting as presented. (Colemer/Anderson, unanimous)

The financial statement showed an April 30th balance of \$166,049.77 in the Park Fund, and \$1,717.22 in the Kraft Slough Project fund. Approve financial report. (Arth/Anderson). Upon roll call vote, motion carried unanimously.

Sue Seelye, Park Manager, arrived at the meeting.

Unfinished Business: The storm shelters were discussed. The company has been on site & contacted Ms. Seelye again by phone. No date set as to when the shelters will be constructed.

The auditor reported on what she had found out regarding the county's responsibilities maintaining the road to Buffalo Lake. According to documents dated November 23, 2003, the Buffalo Lake Road Project was completed by the Sargent County Road Department at the end of October of 2003 and that any future maintenance of the road would be the responsibility of Shuman Township.

Ms. Seelye stated that the siren has not been hooked up & she is waiting for Crossroads Electric for that.

New Business: Chairman Christianson and Vice-Chairman Colemer both stated that wi-fi should be available at the lake. As there are several campers that do work during the week, wi-fi is needed, as hot spots don't always work as they should. If wi-fi is provided, each camper would pay an additional fee when paying their camping fees. Mr. Christianson will get quotes on the cost.

Steed Nelson has been hired as seasonal help. Now that the park is fully staffed, there shouldn't be a need for overtime hours. Several of Ms. Seelye's overtime hours were phone calls taken during non-working hours. Ms. Seelye was told not to take the calls during non-working hours, as the public can wait until the next day in most instances. Other campgrounds do not have someone on staff 24/7.

Motion to approve payment of the following bills: (Anderson/Arth). Upon roll call vote, motion carried unanimously.

86873	Dakota Valley Electric	Park Electricity	812.00
86877	Southeast Water Users	Park Water	62.00
86913	Bobcat of Gwinner	Repair Parts	52.11
86814	Forman Lumber	Park Supplies	888.21
86815	Hansen Lumber	Cables, Keys & Clips	114.86
86916	The Home Shop	Fire Extinguisher Maintenance	171.55
86917	Innovative	4 Folding Tables/Pavilion	999.96
86918	Jacobson Plumbing, Heating & Excavating	Fish Cleaning Station, Winterizing, Etc.	8,831.25
86919	Plunkett's Pest Control	Pest Control	89.02
86920	Sue Seelye	Travel	99.83
86921	Southside Auto	Brush cutter, Premixed Fuel, Supplies	449.09
86922	Stein's	Tissue, Towels, Sanitizer & Hand soap	797.62
86923	Storbakken Sanitation	April Garbage & Dumpster Rent	216.00
86924	Visto's Carquest	Epoxy/Bug Spray	38.95
86925	Wyndmere Auto	Spray Nozzle	176.50
DD	Sue Seelye	May Salary	4,977.77
DD	Paul Serenko	May Salary	2,007.02
DD	Amy Serenko	May Salary	899.54

There were no donations received in April 2024. There were \$15,010 in camping fees collected in April 2024 and \$100 pavilion rent collected.

Meeting adjourned at 8:32 a.m.

SCOTT CHRISTIANSON – CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR