

The Sargent County Park Board met at 8:00 a.m. on June 17, 2025, at the Sargent County Courthouse with the following present: Chairman, Julie Colemer, Scott, Christianson, Jerry Waswick, Scott Johnson, Lyle Bopp, Jason Arth and Wade Anderson. Also present were Duane Peterson, Human Resources Director; Tia Bopp, Auditor; and Sue Seelye, Park Manager.

Chairman Colemer called the meeting to order.

Motion to approve the minutes from May 20, 2025; June 3, 2025; and June 10, 2025. (Anderson/Johnson) Motion carried.

Motion to approve the financial report as provided. (Johnson/Anderson) Upon roll call vote, motion carried unanimously.

Old Business:

Storm shelters are scheduled to be erected on July 9<sup>th</sup> if not sooner.

The siren has been installed, however, the Park is still waiting on an antenna.

New Business:

An employee has been bit by a dog at the lake. Discussion was held regarding the current policy. Motion to amend Ordinance No. 2008-1 to state that dogs must be leashed or in a confined area at all times and the use of shock collars is not allowed. (Anderson/Johnson) Upon roll call vote, motion carried unanimously.

Firewood was also discussed. It appears some are paying for the wood they are taking and others are not. The wood will be relocated to inside the shop and when an employee is available to collect payment.

Contents of the Disciplinary Action Form and Performance Improvement Plan (PIP) were discussed with the Board and Sue Seelye. A meeting will be conducted with all park employees and Julie Colemer, Chairman and Scott Christianson to review rules and expectations. The PIP will be reviewed at each monthly park board meeting.

Discussion was held regarding making sure the road supervisor is notified when tools or equipment are needed from the county shop.

A motion was made to proceed with the summer fill and prepay program as outlined and recommended by CHS with any credit being applied to the summer fill. (Johnson/Arth) Upon roll call vote, motion carried unanimously.

Motion to pay June payroll in the amount of \$9773.26 and the below bills. (Arth/Anderson) Upon roll call vote, motion carried unanimously.

Dakota Valley Electric	\$2074.00
Southeast Water Users	\$ 170.85
Amy Serenko	\$ 18.00
Rutland Oil Company	\$ 496.85
Plunkett's Pest Control	\$ 185.16
Stock Grower's Bank	\$6422.87
Forman Lumber & Repair	\$ 198.28
Crossroads Electric	\$1318.71
Storbakken Sanitation	\$ 372.00
The Home Shop	\$ 196.60
DRN	\$ 2.52
Bernard Mahrer Construction	\$ 489.43
Dakota Septic Service	\$1200.00
Innovative Office Solutions	\$ 8.99

Donations, pavilion rent and camping income were all reviewed.

Rutland Oil Company will be contacted for a new gas tank meter.

There being no further business, the meeting adjourned at 8:49 a.m.

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JULIE COLEMER, CHAIRMAN

ATTEST:

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TIA BOPP - COUNTY AUDITOR