

Forman, North Dakota
April 16, 2013

The Sargent County Park Board met at 9:00 a.m. with the following present: Mike Walstead, Ray Nelson, Jerry Waswick, David L Jacobson, James Peterson, Steve Wyum and Bill Anderson. Absent: None. Also present: Paige Cary, The Sargent County Teller.

Sherry Hosford, County Auditor called the meeting to order and proceeded to organize for 2013.

Nominations for Chairman: Ray Nelson (Waswick/Walstead) Nominations cease and cast a unanimous ballot. (Jacobson/Walstead, unanimous)

Nominations for Vice Chairman: James Peterson (Anderson/Waswick) Nominations cease and cast a unanimous ballot. (Walstead/Jacobson, unanimous)

Approve October 16, 2012 minutes as read. Financial report showed a February 28, 2013, balance of \$45,508.54 in the county park and the pavilion fund with a negative balance of \$(487.11) plus \$6,600 owed on the bank note. Approve financial report. (Peterson/Waswick, unanimous)

Approve payment of the following bills paid since October 2012: (Peterson/Jacobson, unanimous)

66810 Southeast Water Users	Annual water usage	804.29
66820 DVEC	Electricity	390.00
66928 Bernard Mahrer Const.	Gravel-west swimming beach	3,855.58
66934 Dennis Goltz	Saw repairs	30.00
66938 McLaen Service	John Deere tire repair	51.00
66948 Sargent County Bank	Pavilion loan repayment	900.00
66950 Storbakken Sanitation	Garbage pick up	74.00
66971 DVEC	Electricity	154.00
67079 Green Iron Equipment	Lawnmower	3,700.00
67082 J & M Printing, Inc.	First National Bank banner	404.29
67094 TON Construction	Final on Pavilion	350.00
67192 Crandall Construction	South beach sand	5,040.00
67193 DVEC	Electricity	149.00
67326 DVEC	Electricity	161.00
67464 DVEC	Electricity	147.00
67575 DVEC	Electricity	147.00

UNFINISHED BUSINESS: Ray Nelson reported that Jacobson Plumbing has ordered and received the water lines but the heads on not on; Jerry Waswick will proceed with the tree moving project; Calvin Jacobson will install back siphon prevention valves on the RV water connections as per the State Health Dept.; the parking lot north of the Pavilion is completed except for some gravel; the two banners for the Pavilion will be installed by Ray, Jim and Dennis; four new camping rate signs will be printed by the Auditor's Office and laminated to be placed at the park.

NEW BUSINESS: The Park Board received a check for \$29.82 from DVEC cooperative margins and a check for \$681 as a refund for the extended warranty on the old mower, which was traded in on the new mower. Full Circle Ag reimbursed the Park Board \$375 for use of equipment and water to put on roadways during harvest to keep the dust down.

An advertisement for the Assistant Park Manager position was placed in the paper for two weeks on April 5 and 12 for interviews on April 15th. No one applied for the job and the Secretary was instructed to advertise again for two weeks with the deadline on May 13th and interviews on May 17th at 3:30 p.m.

Kraft Slough Boat Ramp Project: ND Game and Fish (NDGF) is willing to fund 75% of \$10,000 to cover funding and maintenance of the boat ramp project at a boat accessing site at the Benzel Farm location. The work shall include the installation of a 14' wide slide-in metal boat ramp and 32' long wheel courtesy dock, construction of a turnaround area above the ramp and development of the access road and small parking area. The Park Board would be the sponsoring agency in conjunction with the Cogswell Gun Club and the Cogswell American Legion. If water levels drop below certain levels, NDGF will shut down boating and fishing on the lake. The county would pay all bills for the project and remit to NDGF for reimbursement. Bill Anderson stated that he would like to see something in writing among the three entities outlining the responsibilities of each party. Motion to create a memo of understanding outlining the details of the agreement for the project with Ray Nelson and Bill Anderson communicating with the Cogswell Gun Club and the American Legion for input on the agreement. (Wyum/Walstead, unanimous) Authorize Chairman Nelson to sign and execute the Cooperative Agreement Between the Sargent County Park Board and the North Dakota Game and Fish Department for the Kraft Slough Slide-in Metal Boat Ramp. (Jacobson/Waswick, unanimous)

Pavilion Rental fee: Chairman Nelson reported that he had received some feedback that the current charge of \$75 for rental of the pavilion is on the low end for what is offered at the facility. Waswick agreed it is cheap, but since it is a public facility and was built on donations, it's nice to keep the rental fee low. It was suggested to revisit the issue next year but upon further discussion it was decided to raise the rent now so that people who are booking the Pavilion for 2014 will know the cost. Motion to raise the rental rate from \$75 to \$100 effective in 2014. (Peterson/Anderson, unanimous)

Jim Peterson asked if the Park Board could install a 50 amp breaker on the last light pole near the lake where the Cogswell Gun Club conducts the Fishing Derby. There have been problems this year and in the past with the electricity. Approve installing a 50 amp breaker. (Walstead/Peterson, unanimous)

Meeting adjourned at 10:00 a.m.

RAYMON NELSON – CHAIRMAN

ATTEST:

SHERRY HOSFORD - SECRETARY