

Forman, North Dakota
April 18, 2017

The Sargent County Park Board met at 9:00 a.m. at the Sargent County Courthouse with the following present: James Peterson, Sherry Hosford, David Jacobson, Jason Arth, Mike Walstead, and Bill Anderson. Also present: Russell Boutain, Park Manager; Jayne Pfau, Assistant State's Attorney; Tibby Hinderlie, Sargent County Teller; and Pam Maloney, Sargent County Auditor. Absent was Julie Colemer.

James Peterson, Chairman, called the meeting to order.

Motion to approve the minutes of the March 21, 2017 meeting as corrected. (Jacobson/Anderson, unanimous) The financial statement showed an estimated balance of \$97,588.55 in the Park Fund, \$6,822.40 in the Campground Improvement Fund and \$5779.14 in the Kraft Slough Project fund. Approve financial report. (Hosford/Anderson, unanimous)

UNFINISHED BUSINESS: Discussion on the Park Board Assistant position. Four applications have been received: Brad Zachow, Wyndmere; Darrel Pherson, Cayuga; Vern Leist, Rutland; & Nancy Planteen, Forman. James Peterson, Dave Jacobson, & Russ Boutain conducted interviews on Thursday, April 13 and made a recommendation to the park board to offer the position to Brad Zachow as first choice and Darrel Pherson as a second choice. Mr. Boutain disagreed with the recommendation, as neither of the two applicants recommended would be immediately available during the hours when he wants them to work. He stated that he believes that the assistant should work around the manager's schedule, not the other way around. His top choice was Nancy Planteen and, in his opinion, she was the best fit for the job. After much more discussion, Mr. Boutain stated that, in his opinion, the park board did not care about the park manager's responsibilities, and he gave his verbal resignation. In response to request from Commissioner Hosford that the resignation be put in writing, Mr. Boutain refused to submit a written letter of resignation. Motion to accept Mr. Boutain's resignation and advertise for two weeks in the official newspaper for the park manager position. (Anderson/Jacobson, unanimous)

Motion to accept the recommendation of the interview committee and offer the position to Brad Zachow to begin immediately as his schedule allows. He will be hired at a Grade 6/Step 1. The auditor was instructed to send out a letter asking Mr. Zachow to respond as soon as possible. (Anderson/Walstead, unanimous)

Commissioner Hosford has recommended some changes to be made to the Silver Lake Park Regulations draft that was written last fall. Another change that Assistant State's Attorney Pfau recommended is to add to Ordinance No. 2008-1, paragraph 1: a dog will be considered to be leashed when in an electronic collar within 5 feet of the owner.

More discussion was held regarding the monthly rental rates approved at the last meeting. This will be a pilot program for the 2017 season and the monthly rental rate will be \$300. Motion to limit these monthly spots to the west side of the lake south of the swimming beach - Sites 50-58. (Hosford/Arth, unanimous)

NEW BUSINESS: Total donations to date for Play Places and Gathering Spaces Fund is \$1,710.00. No other donations were received. There were no camping fees or pavilion rent in March.

Chairman Peterson has been approached by several people wondering if there could be a dock placed straight out south of the pavilion. The board thought that this would be too close to the swimming beach and would be unsafe.

The park board has been invited to give a short presentation about our grant request at the Garrison Diversion Recreation Committee meeting on Friday, May 5 in Carrington. The auditor was instructed to send some information to Jeff Breker, GDCD director from this area, for him to share at this meeting, as no one is able to attend.

Commissioner Walstead stated that Jacobson Plumbing & Heating is replacing a hot water heater in one of the bathrooms.

Motion to approve payment of the following bills: (Jacobson/Hosford, unanimous)

75046	Dakota Valley Electric	Park Electricity	180.00
75070	Southeast Water Users	Park Water	52.00
75116	ND PERS	Life Insurance Premium	.28
13405	Russ Boutain	49.5 hours less taxes	792.40
13406	ND State Tax Commissioner	W/H State Tax	2.00
13407	Sargent County Bank	W/H & Matching Taxes	174.90
13409	Job Service of ND	Unemployment Compensation	14.41

Meeting adjourned at 10:00 a.m.

JAMES PETERSON - CHAIRMAN

ATTEST:

PAM MALONEY - COUNTY AUDITOR