

Forman, North Dakota
May 16, 2017

The Sargent County Park Board met at 9:00 a.m. at the Sargent County Courthouse with the following present: James Peterson, Julie Colemer, Sherry Hosford, David Jacobson, Jason Arth, Mike Walstead, and Bill Anderson. Also present: Tibby Hinderlie, Sargent County Teller; and Pam Maloney, Sargent County Auditor.

James Peterson, Chairman, called the meeting to order.

Motion to approve the minutes of the April 18, 2017 meeting as corrected. (Jacobson/Hosford, unanimous) The financial statement showed an estimated balance of \$103,939.95 in the Park Fund, \$6,822.40 in the Campground Improvement Fund and \$5779.14 in the Kraft Slough Project fund. Approve financial report. (Hosford/Anderson, unanimous)

UNFINISHED BUSINESS: Discussion on the Park Board Manager position. Two applications were received: Kyle Hoisington, Britton, SD; and Susan Schweitzer, Cogswell, ND. James Peterson, Dave Jacobson, & Julie Colemer conducted interviews on Thursday, May 11 and made a recommendation to the park board to offer the position to Susan Schweitzer. Motion to accept the recommendation of the interview committee and offer the position of park manager starting at a Grade 8/Step 3, to Susan Schweitzer effective immediately. (Anderson/Hosford, unanimous)

NEW BUSINESS: Total donations to date for Play Places and Gathering Spaces Fund is \$1,710.00. No other donations were received. There was \$110 collected for camping fees and no pavilion rent in April.

Chairman Peterson questioned whether or not the FEMA trailer designated as the Park Office is used or if it is really necessary to have. It was suggested to see what the season brings and whether or not Ms. Schweitzer thinks it is a necessary and usable space. There is also a small room in the northeast corner of the shop that Mr. Peterson believes to be unnecessary that could be removed, also. The west side of the shop on the outside needs to be cleared out and cleaned up.

Jim Peterson and Julie Colemer mowed and did some cleaning out at the park after Mr. Boutain's resignation. Motion to pay Mr. Peterson and Ms. Colemer for the hours put in at a rate of \$17.50/hour. (Jacobson/Arth, motion carried)

Motion to approve payment of the following bills: (Walstead/Jacobson, unanimous) Russell Boutain's payroll voucher for hours pre-season approved contingent that the hours are checked to make sure they haven't already been paid.

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| 75156 | Russell Boutain | Travel | 214.00 |
| 75157 | Dakota Valley Electric Coop | Park Electricity | 289.00 |
| 75158 | Dickey Rural Networks | Park Phone | 59.08 |
| 75159 | Full Circle Ag | Gopher Bait | 100.00 |
| 75160 | Hardware Hank | Park Supplies | 68.64 |
| 75161 | Kurt's Septic Service | Pump Holding Tanks/Primitive Bathrooms | 1,800.00 |
| 75162 | Quill | Time Cards | 12.79 |

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| 75163 Southeast Water Users | Park Water | 104.00 |
| 75164 Stein's Chemical | Toilet Tissue/Hand Towels | 479.78 |
| 13529 Julie Colemer | 10 hours less taxes | 161.61 |
| 13530 Russ Boutain | 42.75 hours less taxes | 692.28 |
| 13531 James Peterson | 21.5 hours less taxes | 347.46 |
| 13532 ND State Tax Commissioner | W/H State Tax | 1.00 |
| 13533 Sargent County Bank | W/H & Matching Taxes | 228.19 |
| 13535 Job Service of ND | Unemployment Compensation | 21.26 |

Motion to hire Sally Johnson to work part-time until Mr. Zachow, Assistant Park Manager, is available. Her rate of pay will be \$15/hour based on her experience and being available to work on a part-time basis. (Anderson/Hosford, unanimous)

Meeting adjourned at 10:00 a.m.

JAMES PETERSON - CHAIRMAN

ATTEST:

PAM MALONEY - COUNTY AUDITOR