

Forman, North Dakota  
May 17, 2016

The Sargent County Park Board met at 9:00 a.m. at the Sargent County Courthouse with the following present: James Peterson, Gordon Phillips, Sherry Hosford, David Jacobson, Jerry Waswick, Mike Walstead, and Bill Anderson. Also present: Dennis Goltz, Park Manager; Jeanne Sexton-Brown, Sargent County Teller; and Pam Maloney, Sargent County Auditor.

Chairman James Peterson called the meeting to order.

Motion to approve the corrected minutes of the April 19 meeting. (Anderson/Waswick, unanimous) The financial statement showed a balance of \$5779.14 in the Kraft Slough Project fund and an estimated balance of \$85,030.21 in the park general fund with \$12,127.60 spent from the \$131,334 budget. Approve financial report. (Walstead/Jacobson, unanimous)

UNFINISHED BUSINESS: Sargent County did not receive the grant from the North Dakota Industrial Commission Outdoor Heritage Fund, however, they did receive a grant up to \$8,250 from the Garrison Diversion Recreation Grant Program. The secretary was instructed to contact the Garrison Diversion Recreation Grant Committee to see if the previous grant received for a picnic shelter could be used for the playground instead, as there doesn't seem to be a need for another picnic shelter at this time. The Sargent County Pheasants Forever Youth Pollinator Project planting will take place today, May 17 by the North Sargent fourth graders. Discussion on the Playground Phase 2 & who would be responsible for fundraising. Motion to appoint the assistant manager to be responsible for drafting & sending out fundraising letters for the playground equipment. (Hosford/Waswick, unanimous)

NEW BUSINESS: There have been \$1,080 camping fees collected through April 2016 and no pavilion rental. The board reviewed the email received from Bob Frohlich of the ND Game & Fish Department regarding the courtesy dock at Buffalo Lake. ND Game & Fish Department employees had recently taken a photo that shows the dock was not properly adjusted. As per the terms of a cooperative agreement between the park board & the ND Game & Fish Department, the park board is responsible for maintaining and adjusting the dock. Northwest winds at Buffalo Lake do tend to move the dock and Mr. Goltz does check it once a week to make sure it is still level. He will start checking twice a week and try to figure out how to anchor it better so the winds do not move the dock as much.

Mr. Peterson asked if additional part-time staff could be hired around the Independence Day holiday as it was approved last year. However, Ms. Hansen, the previous assistant manager, was gone over that time period last year, so no additional help should be needed this year.

Ms. Hosford expressed her disapproval of paying both the manager & assistant manager for attending the grant presentations, but Mr. Anderson stated that it was a good idea for both to be present.

Motion approve payment of the following bills: (Walstead/Phillips, motion carried)

73085 Bernard Mahrer Construction	Gravel for Dump Station	460.00	
73086 Dakota Plains	Chemical	110.00	
73087 Dakota Valley Electric Coop	Electricity	259.00	
73088 Dickey Rural Networks	Phone	21.66	
73089 Dennis Goltz	Travel	794.77	
73090 Hardware Hank	Park Supplies	351.65	
73091 Kurt's Septic Service	Septic Services	1,800.00	
73092 Nelson Home Center	Park Supplies	162.92	
73093 Quill.com	Time Clock	285.09	
73094 Southeast Water Users	Rural Water	624.00	
73095 Stitch An Image	Staff Shirts & Hats	186.00	
12142 Dennis Goltz	154.5 hours less 667.83 deductions	2,610.83	
12143 Paula Hansen	10 hours less 9.18 taxes		110.82
12144 Susan Schweitzer	117 hours less 181.65 taxes	1,105.35	
12145 ND State Tax Commissioner	W/H State Tax	34.00	
12146 Sargent County Bank	Matching/Withholding taxes	1,100.73	
12148 Job Service ND	Unemployment Compensation	42.17	
73187 Aflac	Insurance Premium	79.95	
73189 ND PERS	Insurance Premium	2.71	
73190 Blue Cross/Blue Shield	Insurance Premium	75.90	

Meeting adjourned at 9:50 a.m. (Waswick/Anderson, unanimous)

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JAMES PETERSON - CHAIRMAN

ATTEST:

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PAM MALONEY - SECRETARY