

Forman, North Dakota  
June 21, 2016

The Sargent County Park Board met at 9:00 a.m. at the Sargent County Courthouse with the following present: James Peterson, Sherry Hosford, David Jacobson, Mike Walstead, and Bill Anderson. Also present: Dennis Goltz, Park Manager; Sue Schweitzer, Assistant Park Manager; Jayne Pfau, Assistant State's Attorney; Paige Cary, Sargent County Teller; and Pam Maloney, Sargent County Auditor. Absent was Gordon Phillips and Jerry Waswick.

Chairman James Peterson called the meeting to order.

Motion to approve the minutes of the May 17 meeting. (Hosford/Jacobson, unanimous) The financial statement showed a balance of \$5779.14 in the Kraft Slough Project fund and an estimated balance of \$80,443.68 in the park general fund with \$22,344.87 spent from the \$131,334 budget. Approve financial report. (Walstead/Anderson, unanimous)

UNFINISHED BUSINESS: The secretary had contacted the Garrison Diversion Recreation Grant Committee to see if the previous grant received for a picnic shelter could be used for the playground instead, as there doesn't seem to be a need for another picnic shelter at this time. Merri Mooridian said that the only way to use this grant for the playground is to send a letter requesting that these grant funds be used for the playground instead of the picnic shelter. The letter will be taken to the GDCD Recreation Board for this approval or disapproval. They will meet in September, so the letter would have to be in her office by September 1<sup>st</sup>. The letter should have as much info as possible with costs attached to it. Tabled until the next meeting. The Sargent County Pheasants Forever Youth Pollinator Project planting took place May 17 by the North Sargent fourth graders. The park board received a thank you from them. 35 fundraising letters have been mailed out for Phase II of the Play Places & Gathering Spaces playground project and \$100 has been received so far. Ms. Schweitzer will send a thank you to those organizations/people who donate. Mr. Goltz has been checking on the courtesy dock at Buffalo Lake regularly and so far there haven't been any issues. The "Harlan Klefstad Memorial" plate has been attached to the bench, but it keeps coming off. A brass plate will probably have to be ordered & then fastened on permanently. Discussion on a timeline for the new playground equipment. It will depend on donations and grants.

NEW BUSINESS: There have been \$5,495 camping fees collected through May 2016 and no pavilion rental. The board reviewed the Mobile Home Park, Trailer Park and Campground Inspection Report received from the ND Department of Health/Food and Lodging. No violations were noted at time of inspection. There were overtime hours for both the manager and assistant manager which was not authorized. As they were not authorized, these hours will be paid at their regular rate. Discussion on the Silver Lake Embankment Seepage Investigation. Interns from the NRSCS will cut the willows to clean out the area, so there will be a clearer picture of what needs to be done to correct the problem.

Jacobson Plumbing, Heating & Excavating has found the water leak. 2 new toilets have been ordered for the south side. Discussion was held regarding weeds in the parking lot & and in the old volleyball court. Also, some of the flowers have been damaged from kids riding bikes on the sidewalk, so a sign has been posted to prevent this. The new trees need watering daily, so it was suggested to talk to the sheriff's department to see if there are community service people available to help with this. Motion to hire a 3<sup>rd</sup> person for part-time help for approximately 8 weeks for 30-40 hours/week at \$10/hour. (Walstead/Anderson) Roll Call Vote: Yes - Walstead, Anderson & Peterson. No - Jacobson & Hosford. Absent - Phillips and Waswick. Motion carried. Ms. Schweitzer requested an increase in her hourly rate of pay. She understood when she was hired that she would be receiving \$12/hour. Motion to increase the assistant park manager hourly rate of pay from \$11/hour to \$12/hour retroactive to commencement of work this spring. (Anderson/Walstead) Roll Call Vote: Yes - Walstead, Anderson & Peterson. No - Jacobson & Hosford. Absent - Phillips and Waswick. Motion carried. Ms. Schweitzer also requested that she be told when something needs to be fixed, cleaned and/or maintained, so she can do what needs to be done. The security lights at the park are obsolete and should be replaced. There are twelve lights & Mr. Goltz suggested that 4 be replaced each year at a cost of \$225/each.

Motion approve payment of the following bills: (Anderson/Walstead, motion carried)

73247B & K Electric, Inc	2 Wire Locators	120.00	
73248 Bernard Mahrer Construction	Gravel, Clay & Pit Run	507.63	
73249 Butler Machinery	Mower Repairs	283.91	
73250 Dakota Valley Electric Coop	Electricity	767.00	
73251 Dickey Rural Networks	Phone	36.40	
73252 Forman Lumber	Treated Plywood/bolts	56.75	
73253 Hardware Hank	Grass Seed, Flats, Etc	1,210.21	
73254 J & M Printing	Business Cards/Camping Permits	169.19	
73255 Kurt's Septic Service	Pump/Backflush Septic	150.00	
73256 McLaen Service	Tire Repair	62.33	
73257 Nelson Home Center	Paint, Floor Enamel, Table Frame, Etc	388.80	
73258 Trent Nelson	Pavilion Deposit	100.00	
73259 Rutland Oil Company	Gas	491.15	
73260 Stein's, Inc	Toilet Tissue	249.30	
73261 Storbakken Sanitation	Garbage Service	246.00	
73262 Wild Rice Soil Conservation	37 Trees	199.50	
12260 Dennis Goltz	207.75 hours less 934.79 deductions	3,469.51	
12261 Susan Schweitzer	200.75 hours & retroactive pay less 474.74 taxes	2,051.26	
12262 ND State Tax Commissioner	W/H State Tax	59.00	

12263	Sargent County Bank	Matching/Withholding taxes		1,798.32
12265	Job Service ND	Unemployment Compensation		62.37
73236	Aflac	Insurance Premium	79.95	
73238	ND PERS	Insurance Premium	2.71	
73239	Blue Cross/Blue Shield	Insurance Premium		75.90

Meeting adjourned at 10:00 a.m. (Anderson/Jacobson, unanimous)

---

JAMES PETERSON - CHAIRMAN

ATTEST:

---

PAM MALONEY - SECRETARY