

Forman, North Dakota
July 18, 2017

The Sargent County Park Board met at 6:00 p.m. at the Silver Lake Pavilion with the following present: James Peterson, Julie Colemer, Sherry Hosford, Mike Walstead, Jason Arth, and Bill Anderson. Also present: Sue Schweitzer, Park Manager; Brad Zachow, Assistant Park Manager; Urban & Lois Hoistad, county residents; and Pam Maloney, Sargent County Auditor. Absent: Dave Jacobson.

James Peterson, Chairman, called the meeting to order.

Mr. & Mrs. Hoistad presented the board with a picture from 1966 when the boat ramp on the south side was built. It will be hung in the pavilion along with a short history. The board thanked the Hoistad's for the picture.

Motion to approve the minutes of the June 20, 2017 meeting. (Hosford/Colemer, unanimous) The financial statement showed an estimated balance of \$105,526.96 in the Park Fund, \$6,822.40 in the Campground Improvement Fund and \$5779.14 in the Kraft Slough Project fund. Approve financial report. (Walstead/Arth, unanimous)

UNFINISHED BUSINESS: Mr. Peterson reported that Bernard Mahrer Construction will be hauling the gravel this week for the Kraft Slough boat landing maintenance. Kent Sundseth, Tewaukon National Wildlife Refuge Manager, should be contacted before the work commences.

The pavilion roof has still not been repaired. R & A Contracting was hired last fall to do it. Mr. Peterson will talk to Russell Boutain to see when the project will be completed.

There was further discussion on installation of a sidewalk around the bathrooms on the southwest side. Ms. Schweitzer had gotten an estimate from Shay Walden for approximately \$2000-\$2500. Motion to hire Shay Walden to install a sidewalk around the bathrooms on the southwest side at a cost of not more than \$2,500. (Walstead/Arth) Upon roll call vote, motion carried unanimously. Absent & not voting: Jacobson.

NEW BUSINESS: Total donations to date for Play Places and Gathering Spaces Fund is \$1,710.00. Other donations received were: Wahpeton Eagles Club - \$200; & Cogswell Gun Club - \$1,990. June fees collected: camping fees amounted to \$9,680 and \$200 pavilion rent.

There was discussion on whether to return or keep a pavilion renter's deposit of \$100. They broke several park rules including: dogs running loose *and* in a prohibited area; and also not paying for two tent sites. The deposit will be retained to cover the cost of the tent sites.

The Garrison Diversion Conservation Grant is due September 1, 2017. Ideas for the grant application were: expanding the beach on the north side; beach shelter on the expanded beach; more electrical hookups; & a Frisbee golf course. Ms. Schweitzer will get quotes on these items & a decision will be made at the August meeting on which item(s) to apply for.

The Bobcat Toolcat has been having some issues & Ms. Schweitzer was instructed to get quotes for a different side-by-side vehicle.

The pickup has been dying at stop signs & intersections. Park staff was instructed to take it in to a shop to have it check over. It is due for an oil change, also.

Jacobson Excavating has provided quotes for more water hook-ups. The board had already received one quote that will be partially reimbursed by the Garrison Diversion Conservancy Grant. The original quote of \$3,200 was actually for a different area, so the new quote came in much lower at \$1,750. He provided a quote for the north side between Sites 30 & 31 for \$450; & for the teardrop area on the southwest side for \$1,250. Motion to accept all three bids at a cost of \$3,450. (Colemer/Hosford) Upon roll call vote, motion carried unanimously. Absent & not voting: Jacobson.

Park staff is unable to get the legs locally to build picnic tables. Staff was instructed to set up a charge account at Menard's for future instances when they are unable to purchase items locally. Cogswell City has some picnic tables they might be willing to sell. Motion to offer Cogswell City \$75/each for the picnic tables they are selling. (Walstead/Anderson) Upon roll call vote, motion carried unanimously. Absent & not voting: Jacobson.

Ms. Schweitzer mentioned that the "Ice Castles" fish houses are killing the grass, as the camper cranks them all the way to the ground. The board recommended that park staff ask those campers not to crank them all the way down, but to use stabilizing jacks instead.

Ms. Schweitzer asked to add an item to the rules and regulations. "Fire rings shall not be moved without prior approval of park staff" will be added to paragraph 6 that addresses fireplaces, fire pits & fire rings.

Ms. Schweitzer also reported that she had called law enforcement on July 4th to deal with some issues.

There was discussion on whether reduced camping rates should be offered to Ms. Schweitzer & Mr. Zachow. Further research will be done, as this might be considered a fringe benefit and a decision will be made at the next meeting.

Erosion was discussed along the bank of the seasonal sites. No decision was made at this time.

Motion to approve payment of the following bills: (Anderson/Walstead) Roll Call Vote: Yes - Colemer, Walstead, Arth, Anderson & Peterson. No - Hosford. Absent & not voting: Jacobson. Motion carried.

75541	B & K Electric	Replace Outlets/Breakers	516.84
75542	Bernard Mahrer Construction	Gravel/Pea Rock	2,056.75
75543	Butler Machinery, Inc	Mower Repairs	1,852.22
75544	Dakota Valley Electric Coop	Park Electricity	1,546.00
75545	Dickey Rural Networks	Park Phone	37.56
75546	Hansen Lumber & Hardware	Park Supplies	21.99
75547	Hardware Hank	Park Supplies	461.78
75548	J & M Printing	1000 Camping Envelopes	243.78
75549	John Deere Financial	Tractor Supplies	32.49
75550	Kurt's Septic Service	Pump Holding Tanks	1,207.50
75551	My Turn Playsystems	Phase II Playground Balance	19,766.40
75552	Sue Schweitzer	Park Supplies	185.00
75553	Southeast Water Users	Park Water	52.00
75554	Southside Automotive	Tire Disposal	44.00
75555	Storbakken Sanitation	Garbage Service	384.00
13753	Roland Zachow	163.50 hours less taxes	2,067.29
13754	Susan Schweitzer	165.25 hours less taxes	2,392.94
13755	ND State Tax Commissioner	W/H State Tax	45.00
13756	Sargent County Bank	W/H & Matching Taxes	1,435.72
13758	Job Service of ND	Unemployment Compensation	88.30

Meeting adjourned at 8:00 p.m.

 JAMES PETERSON - CHAIRMAN

ATTEST:

 PAM MALONEY - COUNTY AUDITOR