

Forman, North Dakota
August 15 2017

The Sargent County Park Board met at 9:00 a.m. in the Commissioner's Room of the Sargent County Courthouse with the following present: James Peterson, Sherry Hosford, Mike Walstead, Dave Jacobson, Jason Arth, and Bill Anderson. Also present: Sue Seelye, Park Manager; Tibby Hinderlie, Sargent County Teller; and Pam Maloney, Sargent County Auditor. Absent: Julie Colemer.

James Peterson, Chairman, called the meeting to order.

Motion to approve the minutes of the July 18, 2017 meeting. (Hosford/Anderson, unanimous) The financial statement showed an estimated balance of \$104,832.86 in the Park Fund, \$-12,944.00 in the Campground Improvement Fund and \$5779.14 in the Kraft Slough Project fund. Approve financial report. (Anderson/Walstead) Upon roll call vote, motion carried unanimously. Absent & not voting: Julie Colemer

UNFINISHED BUSINESS: Mr. Peterson reported that Bernard Mahrer Construction has not hauled the gravel yet for the Kraft Slough boat landing maintenance.

The pavilion roof has been repaired by R & A Contracting.

The pickup is in need of significant repairs, including the catalytic converter, possible brake work and the front end. The board recommended Ms. Seelye take the pickup to McLaen's service for the work to be done.

The installation of a sidewalk around the bathrooms on the southwest side will be done at a cost of \$2,485 by Shay Walden Construction.

Commissioner Hosford introduced the following resolution and made motion for it to be adopted: WHEREAS, Silver Lake Park is a popular recreational area in southeast North Dakota, serving thousands of residents and providing opportunities for fishing, swimming, boating, camping, picnics, other water-based recreational activities, and use of the Pavilion for receptions, reunions and other gatherings and WHEREAS, there is the need for additional shelters, electrical hookups & swimming beach; WHEREAS, there is funding available from Garrison Diversion Conservancy District Recreation Grant program, NOW THEREFORE BE IT RESOLVED, that the Sargent County Park Board request funding during the fall of 2017 grant application program for a new shelter, sidewalk around the southwest bathrooms, electrical hookups on the southwest side and sand for the beach expansion. BE IT FURTHER RESOLVED that a copy of this resolution be sent with the application for funding. Commissioner Anderson seconded the motion, and on roll call vote, the resolution was duly declared carried and adopted.

There was much discussion regarding replacing the Bobcat Toolcat. Ms. Seelye had gotten quotes from several companies for several different models of utility vehicles. One of the options also included the purchase of a small tractor, which would be a great asset for the park. A decision was tabled until the next meeting.

Ms. Seelye has been building wooden picnic tables to be placed in the shelters that will be chained in and has also purchased 5 from Cogswell City for \$25/each.

The board discussed discounted camping rates for the manager and the assistant. This would be a taxable event, and it was decided not to offer a discount at this time.

NEW BUSINESS: Total donations to date for Play Places and Gathering Spaces Fund is \$1,710.00. No donations were received in July. July fees collected: camping fees amounted to \$12,304 and \$500 pavilion rent.

Approve transfer of \$12,944 from the General Fund to the Campground Improvement Fund to cover the cost of the playground equipment. (Hosford/Jacobson) Upon roll call vote, motion carried unanimously. Absent & not voting: Julie Colemer.

There was some discussion about filling in an area between the dam and the shop with clay & gravel to use to park pickups & boats. The board does not think that would be an option, as it would be considered a wetland.

Motion to approve payment of the following bills: (Jacobson/Walstead) Upon roll call vote, motion carried unanimously. Absent & not voting: Colemer. Motion carried.

75617	Butler Machinery Co, Inc	Lawnmower Repairs	1,513.79
75618	Cogswell City	5 Picnic Tables	125.00
75619	Dakota Plains	Chemical	85.00
75620	Dakota Valley Electric Coop	Park Electricity	2,558.00
75621	Dickey Rural Networks	Park Phone	38.00
75622	Forman Drug	Binder Clips	3.99
75623	Hardware Hank	Park Supplies	199.22
75624	Kurt's Septic Service	Pumping Holding Tanks	1,200.00
75625	Nelson Home Center	Park Supplies	3,158.84
75626	Northern Plains Ag	Spraying Services	577.50
75627	Southside Automotive	Pickup Repairs/Duct Tape	301.94
75628	Stein's, Inc	Paper Products	429.92

75629	Storbakken Sanitation	Garbage Services	667.00
75630	Titan Machinery, Inc	Hose/Fitting	34.20

Motion that Ms. Seelye be authorized to hire temporary help to finish out the season as Mr. Zachow will be done Sunday, August 20. Rate of pay will be \$11/hour. (Jacobson/Walstead) Upon roll call vote, motion carried unanimously. Absent and not voting: Colemer.

Discussion on bringing an ice machine to the park for campers' convenience. The board did not approve the request as this would compete with private businesses.

Approve August payroll. (Anderson/Walstead) Upon roll call vote, motion carried unanimously. Absent and not voting: Colemer.

13867	Roland Zachow	160.75 hours less taxes	2,013.80
13868	Susan Schweitzer	162.75 hours less taxes	2,352.76
13869	ND State Tax Commissioner	W/H State Tax	44.00
13870	Sargent County Bank	W/H & Matching Taxes	1,398.63
13872	Job Service of ND	Unemployment Compensation	86.34

The Board proceeded to work on the 2018 budget. Motion to approve \$130,495 for the preliminary park budget for 2018, based on revenues and expenditures, \$15,000 for the Campground Improvement Fund budget and \$5,000 for the Kraft Slough budget. (Hosford/Anderson) Upon roll call vote, motion carried unanimously. Absent and not voting: Colemer.

Meeting adjourned at 10:45 a.m.

JAMES PETERSON - CHAIRMAN

ATTEST:

PAM MALONEY - COUNTY AUDITOR