

Forman, North Dakota  
September 20, 2016

The Sargent County Park Board met at 9:00 a.m. in the Commissioner's Room of the Sargent County Courthouse with the following present: Gordon Phillips, Sherry Hosford, David Jacobson, Mike Walstead, and Bill Anderson. Also present: Dennis Goltz, Park Manager; Russ Boutain, county resident; Tibby Hinderlie, Sargent County Teller; and Pam Maloney, Sargent County Auditor. Absent was Jim Peterson & Jerry Waswick.

Vice-Chairman Gordon Phillips called the meeting to order.

Jerry Waswick arrived at the meeting.

Motion to approve the minutes of the August 16 meeting as corrected. (Hosford/Anderson, unanimous) The financial statement showed a balance of \$5779.14 in the Kraft Slough Project fund and an estimated balance of \$67,008.06 in the park general fund with \$98,511.02 spent from the \$131,334 budget. There has also been \$20,000 transferred from the General Fund/Park Department to a new fund entitled "Campgrounds Improvements" which will be used next year or 2018 to continue with Phase 2 of Play Places and Gathering Spaces. Approve financial report. (Anderson/Walstead, unanimous)

UNFINISHED BUSINESS: A new brass plate inscribed with "In Memory of Harlan A Klefstad" has been attached to one of the benches next to the pavilion. Discussion on a fireworks ordinance and/or other rules & regulation changes. This will be discussed further at the October meeting.

NEW BUSINESS: Motion to accept the recommendation of the interview committee and hire Russell Boutain as park manager and Paula Hansen as assistant park manager. Park manager to be paid at a Grade 8/Step 4 based on his experience and general knowledge of the park system. (Anderson/Jacobson) Roll Call Vote: Yes - Jacobson, Walstead, Anderson, Hosford, Waswick and Phillips. No - None. Absent - James Peterson. Mr. Boutain will help the current manager, Dennis Goltz, finish out the year, and start his seasonal full-time position next spring. There was some discussion about reviewing the job description for the park manager and creating a job description for the assistant. Motion to develop a job description for the assistant park manager and make it a seasonal position that does not require advertising a "help wanted" each season which has been the practice for several years. (Anderson/Waswick, unanimous) Commissioner Hosford will work on these and send drafts out for review to be acted on at the next park board meeting. There is a leak in the pavilion roof. Mr. Boutain will take a look at it & report back at the next meeting. Discussed ideas for the next Garrison Diversion Conservancy District Recreation grant. The Board discussed bringing water to a pedestal on the north side and also to bring water and electricity to a spot north of the bathrooms on the west side. Commissioner Hosford introduced the following resolution and made motion for it to be adopted:

WHEREAS, Silver Lake Park is a popular recreational area in southeast North Dakota, serving thousands of residents and providing opportunities for fishing, swimming, boating, camping, picnics, other water-based recreational activities, and use of the Pavilion for receptions, reunions and other gatherings and WHEREAS, there is the need for additional water & electricity for campers; WHEREAS, there is funding available from Garrison Diversion Conservancy District Recreation Grant program, NOW THEREFORE BE IT RESOLVED, that the Sargent County Park Board request funding during the spring of 2017 grant application program for water & electric hookups for camping areas. BE IT FURTHER RESOLVED that a copy of this resolution be sent with the application for funding. Commissioner Waswick seconded the motion, and the resolution was duly declared carried and adopted. There have been requests from campers for a monthly rate. The question was raised if that would limit other campers. Commissioner Hosford will look at the receipt book at the end of the season to see how many campers there would be that this would benefit. There was a request by a camper to leave their camper at Silver Lake over the winter. They have been there several years & always have the same spot. The board decided that this would set a bad precedence and that the camping spots at the park are at a first come/first served basis, so that a camper should not be left there over the winter. The auditor was instructed to add to the pavilion rental rules that garbage should be taken out of the pavilion after clean-up and put in a barrel or a dumpster outside. There have been \$29,125 camping fees collected through August 2016 and \$1,400 pavilion rental. July general donations amounted to \$0 and playground donations were \$1,010.

Motion to approve payment of the following bills: (Jacobson/Hosford, motion carried)

73706	Bernard Mahrer Construction, Inc	Pit Run/Clay	409.80
73707	Butler Machinery Co.	Oil	50.10
73708	Dakota Plains	Round-up	50.00
73709	Dakota Valley Electric Coop	Electricity	1,204.00
73710	Dickey Rural Networks	Phone	36.90
73711	Hardware Hank	Paint/bulbs/flag/cleaner	192.28
73712	McLaen's Service	Tires/Mounting/Oil Change	248.72
73713	Nelson Home Center, LLC	Bolts/Kitchen Spray Hose	22.99
73714	R & A Contracting, LLC	Tree Removal	500.00
73715	Rutland Oil Company	240 Gals Ethanol	504.00
73716	Storbakken Sanitation	Garbage Service	281.00
73717	Tri-State Pest Control	Park & Bathroom Spraying	650.00
12576	Dennis Goltz	162.75 hours less 784.61 deductions	2,665.69
12577	Sally Johnson	67.75 hours less 51.83 taxes	625.67
12578	Susan Schweitzer	117 hours less 208.61 taxes	1,195.39
12579	ND State Tax Commissioner	W/H State Tax	37.00
12580	Sargent County Bank	Matching/Withholding taxes	1,272.96
12582	Job Service ND	Unemployment Compensation	43.69
73721	Aflac	Insurance Premium	79.95
73723	ND PERS	Insurance Premium	2.71
73724	Blue Cross/Blue Shield	Insurance Premium	75.90

Donna Eklund, county resident arrived at the meeting at 9:55 a.m.

Meeting adjourned at 10:15 a.m. (Anderson/Hosford, unanimous)

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GORDON PHILLIPS - VICE-CHAIRMAN

ATTEST:

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PAM MALONEY - SECRETARY