

MINUTES OF THE MEETING OF THE SARGENT COUNTY WATER RESOURCE BOARD HELD ON THURSDAY, FEBRUARY 19, 2015 AT 9:00 A.M., IN THE COMMISSIONERS ROOM, SARGENT COUNTY COURTHOUSE, FORMAN, NORTH DAKOTA

Managers present: Jim Bosse, Chris McFarland, Richard Engst and Luke Siemieniewski. Absent: Roger Zetocha. Also present: Chris Gross, Moore Engineering, Inc.; Sean Fredricks, Ohnstad Twichell, P.C., Mike Bassingthwaite, Interstate Engineering, Inc. and Brian Vculek, Crete, ND.

The meeting was called to order by Sherry Hosford, Secretary-Treasurer and the Board proceeded to organize for 2015.

Oath of Office was signed by Richard Engst, Milnor for a three-year term.

Nominations for Chairman. Motion for Chris McFarland. (Bosse/Engst, unanimous) Second and cast a unanimous ballot for McFarland.

Nominations for Vice-Chairman. Motion for Lucas Siemieniewski. (Bosse/Engst, unanimous) Second and cast a unanimous ballot for Siemieniewski.

Re-appoint Sherry Hosford as Secretary-Treasurer. (Bosse/Engst, unanimous)

Approve 2015 meeting dates on the third Thursday of each month. All dates and times will be on file in the County Auditor's Office. (Bosse/Engst, unanimous)

Jerry Waswick, County Commissioner met with the Board to discuss two letters that the commission had received regarding the Water Board policies on approval of drain permits. Board members, as well as Sean Fredricks and Chris Gross informed Commissioner Waswick that this Board is following state law on the permit process. State law also allows for a fee to be charged for each permit filed. Discussion continued on the comments in the letters and Mr. Waswick agreed that the process being followed by this Board was the right one.

Approve January 15, 2015 minutes and January financial statement. (Siemieniewski/Engst, unanimous).

Approve payment of the following bills: (Bosse/Siemieniewski, unanimous)

70941 James Bosse	Travel	47.73
70942 Richard Engst	Travel	189.75
70943 Moore Eng, Inc. and General - \$567.00	Dr # 11-\$29,705.50; Bergstrom/Pherson Permit-\$72.50; = Total	30,345.00
70944 Ohnstad Twichell	General - \$965.00; Loren Ellefson/Edwin Erickson Permit-\$177.76 and Loren David Permit-\$311.39 - = Total	1,454.15
70945 Lucas Siemieniewski	Travel	24.15
10519 Sherry Hosford	Salary less 101.54 taxes	868.46
10520 Richard Engst	4 PD plus 3 meals less 39.13 taxes	472.37
10521 James Bosse	3 PD less 27.54 taxes	332.46
10522 Chris McFarland	1 PD less 9.18 taxes	110.82
10523 Lucas Siemieniewski	1 PD less 9.18 taxes	110.82
DD Sargent County Bank	Withholding taxes	351.63

GWINNER DAM: Chris Gross informed the Board that a letter has been submitted to the State Engineer requesting 35% cost share from the ND State Water Commission of the eligible engineering costs (which are estimated at \$42,843.50) under the Commission's current cost-share policy. Time is of essence for repairs/improvements to the Gwinner Dam in order to provide continued flood protection downstream of the dam. The next meeting of the Water Commission is March 11 so hopefully a response will be available at the March Water Board meeting.

DRAIN NO. 8: Chris Gross also updated the Board that a letter was mailed to the State Engineer requesting cost share assistance for preliminary engineering for the Drain No. 8 Channel Improvement project. The total for further development of this project is \$19,000 with 35% request from the state and the remainder from local funds. A response on this request is also expected for the March meeting. Board members were also informed that the Sargent County Commission has approved \$100,000 (payable over 10 years) for this project.

DRAIN NO. 11: A group of interested landowners in the Drain No. 11 assessment district (list of attendees attached) met with the Board to hear the Preliminary Engineers Report on said drain to

include the survey data collection, hydrologic analysis, CADD drafting, channel geometry, hydrology, hydraulics, results, conclusion and additional studies recommended. Chris Gross, Moore Engineering, Inc. led the presentation as he explained the report prepared by his firm to Board members and others present. A total of 43 crossings were analyzed and data was included in the report. Further discussion followed on how the study would impact the drain; whether to extend the drain at the end, which intersects with Drain No. 9 and overtops the County Road #5; whether to extend the drain to the north and west; drainage from Ransom County and how to include that area in the assessment district. The overall consensus of Drain No. 11 is that it is inadequate, has sediment buildup, drainage area is flat and water does not move efficiently and the culverts are undersized. A motion was made to authorize Moore Engineering, Inc. to proceed with preparing a cost estimate of the project using the HEC-RAS (9) model to more accurately define the floodplain to evaluate impacts both upstream and downstream and request cost share from the ND State Engineer. (Engst/Bosse, unanimous)

FINAL REPORT OF AGENCY SELECTION COMMITTEE FOR ENGINEERING SERVICES: As per North Dakota State Water Commission's Cost Share Policies, the Board proceeded to rank the two firms (Moore Engineering, Inc. and Interstate Engineering, Inc.) based on the Post-Interviews and determined Moore Engineering, Inc. as the most qualified firm. Motion to approve the Final Report (attached to these minutes), and to provide written notice of the decision, including priority order of the firms, to both firms and to the North Dakota State Engineer along with a copy of the Final Report. (Siemieniowski/Engst, unanimous)

REVIEW OF BOARD POLICY FOR DRAINAGE PERMITS: Following a review of the Board Policy for drainage permits, it was determined that the policy is clear and states what is required of an applicant prior to requesting a permit. No changes were made.

JACKSON TOWNSHIP IMPROVEMENT DISTRICT NO. 1 PROJECT: A Special Meeting is scheduled for Tuesday, February 24 in the Commission Room, Sargent County Courthouse, Forman to consider comments from the assessment hearing and approve the final assessment list.

THOMAS MUND LETTER: The Board received and read a letter from Thomas Mund concerning drain permit charges. The Secretary was instructed to send Mr. Mund a copy of the Board policy and explain that the two modifications of his project accounted for a bulk of the fees.

NDPDES (NORTH DAKOTA POLLUTANT ELIMINATION SYSTEM) PERMITS PROGRAM-DIVISION OF WATER QUALITY INITIAL REAPPLICATION OF NDPDES PERMIT: Authorize the Chairman to sign a request that coverage for 2013 Frenier Dam Improvements and also Sargent County Drain No. 4 Channel Improvements be terminated under the reissued general permit. (Siemieniowski/Bosse, unanimous)

RENEW CD # 15075: Motion to renew CD# 15075 for twelve months. (Bosse/Siemieniowski, unanimous)

Meeting adjourned at 12:10 p.m.

CHRIS MCFARLAND – CHAIRMAN

ATTEST:

SHERRY HOSFORD – SECRETARY-TREASURER