

MINUTES OF THE MEETING OF THE SARGENT COUNTY WATER RESOURCE BOARD
HELD ON THURSDAY, MARCH 20, 2014 AT 9:00 A.M., IN THE CONFERENCE ROOM,
SARGENT COUNTY COURTHOUSE, FORMAN, NORTH DAKOTA

Managers present: Chris McFarland, Jim Bosse, Luke Siemieniewski, Richard Engst and Roger Zetocha. Absent: None. Also present: Chris Gross, Moore Engineering, Inc.

Also present at the meeting were the following: Mark Breker, Rutland, former Water Board member; Jerry Waswick, Gwinner; Bill Anderson, Rutland; Steve Wyum, Rutland; Mike Walstead; and David L Jacobson, Forman – County Commissioners; Randy Pope and Kent Thoreson; Interstate Engineering, Inc.; and Randall Edison, Terry Dusek, Merrill Decker and Dwain Elenberger, representing Milnor City and Scott Mund,. Milnor.

The Board recognized and presented a plaque to Mark Breker, Rutland, former Water Board member for his 15 years of Service on the Water Board. Cake and coffee were served to honor and to thank Mark for his service.

TOM MUND APPLICATION FOR SURFACE DRAIN NO. 4007: Scott Mund met with the Board to discuss Application for Surface Drain No. 4007 on behalf of his father, Tom Mund. Scott presented a letter from his father which states that he is withdrawing his request to amend Permit #4007 which included a request for surface ditches as an alternative to the underground pipe. At the February 20, 2014 meeting this Board approved amending Mr. Mund's permit and the Notice of Amended Decision was sent to Mr. Mund on March 14, 2014. In the absence of Attorney Fredricks the Board agreed to wait until the April meeting to further discuss the withdrawal of Mr. Mund's request for the amended permit.

Approve the February 20, 2014 minutes and February 2014 financial statement. (Bosse/Zetocha, unanimous)

Approve renewal of CD # 14417 for twelve months. (Engst/Zetocha, unanimous)

Motion to approve payment of the following bills: (Bosse/Zetocha, unanimous)

69194 James Bosse	Travel	115.92
69195 Dyste's	Paper products	6.72
69196 Richard Engst	Travel	123.76
69197 Sherry Hosford	Cake for Breker Recognition	30.00
69198 Ohnstad Twichell	General-952.00; Shockman Complaint - \$8.95; EB Farms	
Permit - \$1607.40; Harlan Klefstad permit - \$181.00; Paul Mathews right-of-way dispute - \$3,608.82		
	Total	6358.17
69199 Richland Co. Water Board	RS#1 administration time	2152.58
69200 Lucas Siemieniewski	Travel	109.76
69201 Starion Bond Services	Dr # 4 bond payment	62445.00
69202 Forman Postmaster	Frenier Dam mailing	161.76
69203 Roger Zetocha	Travel	53.20
69204 Dickey County WRB	Dickey/Sargent Drain Admin. fees	1214.60
9152 Sherry Hosford	Salary	
9154 Jim Bosse	3 PD less 27.54 taxes	332.46
9155 Chris McFarland	4 PD less 36.72 taxes	443.28
9156 Roger Zetocha	2 PD less 23.61 taxes	216.39
DD Sargent County Bank	Withholding taxes	1443.30

Those present from the Sargent County Commission and Milnor City were invited to the meeting to receive information on a proposed project within the city limits of Milnor to replace culverts on Drain No 7 on Main Street (aka County Road No. 10) and 7th Avenue.

Chris Gross, Moore Engineering, Inc. presented information on the background of these two sites and what the determination of the Main Street crossing and excessive flooding in the past years. Chris reported that an analysis was conducted to determine the impacts of increasing the culvert size of the Main Street culvert which has potential to allow more discharge downstream of Main Street, resulting in increased flooding. HEC-RAS unsteady flow modeling was used to analyze the natural storage in the area upstream of the Main Street crossing. The ground surface was taken from LiDAR and updated with surveyed elevations near the Main Street crossing. The HEC-RAS geometry schematic was shown on a handout. The 100-year 24-hour rainfall was factored to produce a water surface near the top of the southeast bank upstream of Main Street, as observed during the 2013 rainfall event. The two scenarios analyzed were the existing pipe arch culvert and the proposed dual 8ft by 6ft concrete box culverts. The water surface profile and discharge hydrographs determined that the existing culvert

on Main Street has 569.72 cfs of Main Street discharge and 1097.07 ft of water surface upstream of the culvert and the new proposed dual 8x6 would increase the Main Street discharge to 581.35cfs and lower the water surface upstream of the culvert to 1094.56 ft – approximately 2.5 ft of drop. Also replacing the culvert on 7th Avenue would match the four crossings in Milnor including 5th Avenue and 141st Street.

Chris Gross next presented a handout of the Engineer's opinion of probable cost. The total on 7th Avenue would be \$216,715.00 and the total on the Main Street crossing would be \$197,640. Additional dollars were estimated for preliminary engineering, engineering for design and construction, contingencies, right of way, utility relocation and legal and administrative for a total project cost of \$607,309.90. Of this amount Sargent County Commissioners are responsible for 40% due to the location of the Main Street culvert on County Road # 10.

Further discussion ensued on whether the county road could be widened, whether a sidewalk could be continued from the existing point across the new crossing to connect the sidewalk installed by the city under a Safe Routes to School grant. Also concern was made for the berm behind the church near to eliminate any concern of flooding in this area. Mr. Gross commented that these would increase costs and would have to be determined prior to bidding.

Financial concerns were expressed by the County Commission and Drain No. 7 assessment dollars were reviewed. Chris Gross stated that plans and specifications need to be finalized but felt that a one to two month time frame would allow for the bid letting. Milnor City officials are concerned if both structures are not done at the same time that severe flooding/washouts could occur downstream. Discussed the roles for each of the three Boards that are involved and other concerns with downstream impact and incoming water. The County Commissioners requested information on another project in the Shortfoot Creek area involving structure replacements before they would commit to the dollars that are required for this project. Chris Gross will continue with plans and specifications to continue forward to discuss at the April meeting.

ROBERT THORPE – SE1/4-22-130-58 (Jackson Township): Mr. Thorpe was present at the meeting and explained a project that he would like to proceed with and Board members suggested that he complete an Application to Install a Subsurface Drain for their review and consideration at the April meeting.

Amendment to Application to Drain with Drain Tile No. 3656 for Brian Vculek

Brian and Cole Vculek were present to discuss Permit No. 3656. The Board previously approved *Application to Drain with Drain Tile No. 3656* for Mr. Brian Vculek. The Board notified Mr. Vculek and parties of record of its decision regarding the permit. Under Mr. Vculek's original plan, he intended to construct a tile system in the South Half of Section 35 of Denver Township, Sargent County, North Dakota. Mr. Vculek originally intended to discharge his tile system into the north-south township road ditch along the east side of Section 35; further, the tile discharge would then flow north in the west township road ditch along the eastern boundary of the South Half of the Northeast Quarter of Section 35 until discharging into Drain 11. As a condition to its approval of Permit No. 3656, the Sargent County Water Resource District required Mr. Vculek to obtain a flowage easement from the owner of the South Half of the Northeast Quarter of Section 35 of Denver Township. Mr. Vculek was not able to obtain that flowage easement, and, therefore, he did not satisfy the conditions of his permit.

Mr. Vculek requested an amendment to his permit. Specifically, Mr. Vculek proposes to discharge on the east boundary of the Southeast Quarter of Section 35; the tile discharge will flow east, through a culvert in the north-south township road along the Section 35/36 boundary; the tile discharge will then discharge through a pump and will flow north in the east township road ditch along the west boundary of the South Half of the Northwest Quarter of Section 36 until discharging into Sargent County Drain No. 11. The Board considered their request and reviewed the criteria in Section 89-02-01-09 of the North Dakota Administrative Code and concluded the project does not meet any of the "statewide" elements, and the Board concluded therefore the application does not propose drainage of statewide significance, so the Board has jurisdiction to approve the permit (without forwarding to the State Engineer's Office to consider and approve).

According to records on file with the Sargent County Recorder's office, Mr. Vculek is the record owner of the South Half of Section 35, where he intends to construct the tile system. Further, Steven and Cynthia Zetocha own the South Half of the Northwest Quarter of Section 36 of Denver Township.

Manager Zetocha, seconded by Manager Engst, moved to extend the required completion date for the project for an additional two years, and to amend its previous approval of *Application to Drain with Drain Tile No. 3656* for Mr. Brian Vculek, subject to the following conditions:

- 1) That Applicant obtain and record (with the Sargent County Recorder's Office) a flowage easement (and not just written consent) that includes language permitting saline

water from the owner of the South Half of the Northwest Quarter of Section 36 in Denver Township, Sargent County, North Dakota;

2) That Applicant obtain written permission from the owner of any land, besides land owned by Applicant, on which Applicant will construct the tile system;

3) That Applicant must operate the pump in the following manner:

Applicant cannot operate the pump from December 1 of each year until at least ten days after the spring runoff flood crest at the USGS flood gage in Mantador;

4) That Applicant obtain written consent from the Denver Township Board of Township Supervisors to utilize any of its township road right of way or to install any additional culverts through its township road;

5) That Applicant provide and maintain adequate erosion protection at all outlets;

6) That Applicant notify the Sargent County Water Resource District in advance of any proposed alterations to outlet locations, or addition of any outlets;

7) That Applicant notify the Sargent County Water Resource District in advance of any proposed improvements to the tile system, or any proposed increase in the capacity or drainage area of the tile system and, if necessary, submitting an additional permit application;

8) That applicant must close all outlets during flood occurrences or under conditions that may cause adverse impacts to downstream landowners, as determined by the Board; and

9) That Applicant obtain all other necessary and requisite licenses, permits, registrations, and/or approvals from all applicable federal, state, county, and municipal governments, and any other applicable governmental entities.

Upon roll call vote, the motion carried unanimously. The Board directed Sean Fredricks to prepare a NOTICE OF DECISION, and to provide the NOTICE OF DECISION to the State Engineer, the Applicant, and other parties of record.

APPLICATION FOR SURFACE DRAIN NO. 4323 for Farrar Farm Family Irrevocable Trust in the Northeast Quarter of Section 7 and the West Half of Section 6 of Harlem Township and the South Half of Sections 35 and 36 of Denver Township

The Board reviewed information from the State Engineer regarding APPLICATION FOR SURFACE DRAIN No. 4323 for Applicant Farrar Farm Family Irrevocable Trust; Brian Vculek and Cole Vculek are involved in the project and have communicated their consent and approval to the Board. Under the application, Applicant seeks to construct a project with a combination of tile drainage systems with surface inlets and surface drains that will discharge into Sargent County Drain No. 11. The drain will include a tile system in the Northeast Quarter of Section 7 of Harlem Township with seven surface inlets; the outlet for the tile system from the Northeast Quarter of Section 7 will be in the northwest corner of the Northeast Quarter of Section 7; the project will outlet via a pump lift station that will discharge to the northwest and into an open ditch that will run diagonally across the Southwest Quarter of Section 6 of Denver Township; at the southwest corner of the Northwest Quarter of Section 6, the surface ditch will run north along the west boundary of the Northwest Quarter of Section 6; at the northwest corner of the Northwest Quarter of Section 6, the project will run diagonally into the southeast corner of Section 36 through the township road; the surface ditch will then run north along the east boundary of the Southeast Quarter of Section 36 until it discharges into Sargent County Drain No. 11. The system in the South Half of Section 36 will include a tile system of approximately 260 acres with one surface inlet; the system will outlet into a surface ditch on the north boundary of the South Half of Section 36; the ditch will run to the west until a lift station pumps the water into the township road ditch along the west boundary of Section 36; the discharge will flow north through the township road ditch along the west boundary of Section 36 until it discharges into Sargent County Drain No. 11. The system in the South Half of Section 35 will include a tile system of approximately 226 acres, permitted under APPLICATION TO DRAIN WITH DRAIN TILE NO. 3656 for Mr. Brian Vculek. Mr. Vculek's system from the South Half of Section 35 will share an outlet with the system in the South Half of Section 36; however, the outlet will have two separate pumps, one pump for Section 35 discharge water and one pump for Section 36 discharge water. Both pumps will discharge into the same township road ditch along the west boundary of Section 36 and the discharge will flow north

until flowing into Sargent County Drain No. 11. Mr. Vculek has already obtained an easement from the owners of the South Half of the Northwest Quarter of Section 36. The surface ditches will include 6,600 feet of channel improvements; a bottom width of 5 feet maximum; 3.5:1 side slopes; and a maximum cut of 6 feet.

According to records on file with the Sargent County Recorder's office, Farrar Farm Family Irrevocable Trust owns the Northeast Quarter of Section 7 and the West Half of Section 6 of Harlem Township. Further, Cole Vculek owns the Southeast Quarter of Section 36 of Denver Township, and Farrar Farm Family Irrevocable Trust owns the Southwest Quarter of Section 36. Steve and Cynthia Zetocha own the South Half of the Northwest Quarter of Section 36 of Denver Township. Brian Vculek owns the South Half of Section 35 of Denver Township.

The Board directed their engineer to prepare responses to the eight elements under Section 89-02-01-09.2 of the North Dakota Administrative Code. The Board further determined no hearing was necessary under Section 89-02-01-09.1(2) of the North Dakota Administrative Code because the Board will require Applicant to obtain an easement from the owner of the South Half of the Northwest Quarter of Section 36 of Denver Township (Applicants have already obtained this easement). Applicant, along with the Vculek, otherwise owns all of the property involved regarding the project. In addition, the Board will require Applicant to obtain permission from Herman Township and Denver Township to construct, operate, and maintain improved channels in both townships' road ditches; and the Board will require Applicant to obtain a *Utility Permit* regarding utilization of Sargent County Drain No. 11. The Board concluded that, in light of these measures, there will be no further adverse impacts.

Manager Bosse, seconded by Manager Siemieniewski, moved to approve a *Utility Permit* for Applicant to utilize Sargent County Drain No. 11, and to approve APPLICATION FOR SURFACE DRAIN No. 4323 for Applicant Farrar Farm Family Irrevocable Trust, and for the benefit of Brian Vculek and Cole Vculek, subject to the conditions attached by the State Engineer, and subject to the following conditions:

- 1) That Applicant obtain and record (with the Sargent County Recorder's office) an easement (and not just written consent) from the owners of the South Half of the Northwest Quarter of Section 36 of Denver Township, Sargent County, North Dakota, for purposes of constructing, operating, and maintaining a surface drain;
- 2) That Applicant will not construct or improve the drain in any manner that exceeds the dimensions indicated in the application, including a drain length of 6,600 feet; a bottom width of 5 feet maximum; 3.5:1 side slopes; and a maximum cut of 6 feet;
- 3) That Applicant obtain an easement from the owner of any land, besides land owned by Applicant, on which Applicant will construct the drain;
- 4) That Applicant provide and maintain adequate erosion protection at any and all outlets, surface or tile, into Sargent County Drain No. 11 (Applicant is solely responsible for any damages as a result of any outlets into Sargent County Drain No. 11);
- 5) That Applicant must operate the pumps in the following manner:
 - Applicant cannot operate any of the pumps from December 1 of each year until at least ten days after the spring runoff flood crest at the USGS flood gage in Rutland;
- 6) That Applicant obtain written permission from the Harlem Township Board of Township Supervisors to construct, operate, and maintain a surface drain in its township road ditch, or to otherwise utilize its township road ditch;
- 7) That Applicant obtain written permission from the Denver Township Board of Township Supervisors to construct, operate, and maintain a surface drain in its township road ditch, or to otherwise utilize its township road ditch;
- 8) That Applicant notify the Sargent County Water Resource District in advance of any proposed improvements to the drain, including any increase in the capacity or drainage area affected, and including any additional surface inlets, and if necessary, submit an additional permit application;
- 9) That Applicant obtain an approved *Utility Permit* from the Sargent County Water Resource District regarding any and all outlets into Sargent County Drain No. 11; and

- 10) That Applicant obtain all other necessary and requisite licenses, permits, registrations, and/or approvals from all applicable federal, state, county, and municipal governments, and any other applicable governmental entities.

Upon roll call vote, the motion carried unanimously. The Board directed Sean Fredricks to prepare the requisite NOTICE OF DECISION and to provide the NOTICE to all parties of record.

KEVIN RODINE – concerns on water problems in the N1/2-34-132-58 (Denver Township) Mr. Rodine informed the Board of water backing up and flooding his land in Section 34. The water should flow to the south but it is backing up and going north. Roger Zetocha, Board member, inspected the location and found culverts that appear to not be adequately sized. The railroad has installed a new bridge over Drain No. 11 in the NE1/4-35-132-58 but culverts upstream and downstream are not adequate. A discussion followed on requesting a study of all crossings and culvert sizes in Drain No. 11 to assure they all meet the 10 year Stream Crossing Standards. Chris Gross informed the Board that there may be money from the State Water Commission for improving the channel and culvert crossings. Motion to authorize Moore Engineering, Inc. to prepare a Proposal to survey the existing culverts on the entire length of Drain No. 11 and to conduct a hydraulic analysis of each. (Zetocha/Siemieniewski) Chris Gross will review files at his office to see what is available from past surveys and will present the Proposal at the April meeting for the board to review.

Application to Install a Subsurface Drain for EB Farms, Inc., in the Northwest Quarter of Section 9 in Hall Township

The Board reviewed an *Application to Install a Subsurface Drain* dated December 10, 2013, for EB Farms, Inc., an application regarding a project Applicant refers to as “Project #1.” The Board concluded the application does not propose drainage of statewide significance, so the Board has jurisdiction to approve the permit (without forwarding to the State Engineer’s Office to consider and approve). Under the application, Applicant seeks to install a drain tile system on approximately 107 acres in the Northwest Quarter of Section 9 in Hall Township, Sargent County, North Dakota. More specifically, Applicant plans to install the tile on the acres indicated on the enclosed project plan prepared by Erickson Farm, and will include tile located on property owned by Scott Seltveit, Greg Seltveit, and Mary Jane Schieve, as well as 12 acres of property owned by Doyle Pieschke and Rochelle Pieschke. The project will include a pump outlet along the west boundary of the Northwest Quarter of Section 9, south of the northwest corner, that will pump tile discharge into the east township road ditch along the Section 8/9 township road; from there, the tile discharge will flow north until it reaches the northwest corner of the Northwest Quarter of Section 9; the tile discharge will then flow east along the north boundary of the Northwest Quarter of Section 9 along and adjacent to property owned by Red River Valley & Western Railroad and Sargent County regarding County Road 14. The tile discharge will ultimately outlet into the Tri-County Drain.

The Board previously provided *Thirty-Day Notices* under N.D. Cent. Code Section 61-32-03.1 to the Pieschkes, Red River Valley & Western Railroad, and Sargent County.

According to records on file with the Sargent County Recorder’s Office, Mary Jane Schieve, Scott Seltveit, and Greg Seltveit, as well as Doyle and Rochelle Pieschke, own all of that portion of the Northwest Quarter of Section 9 Applicant intends to tile. Applicant leases property from the Seltveits, and the Seltveits have obtained an easement from Doyle Pieschke regarding Applicant’s ability to install, operate, and maintain tile on the owners’ properties.

It was moved by Manager Engst and seconded by Manager Siemieniewski to approve *Application to Install a Subsurface Drain* dated December 10, 2013, for EB Farms, Inc., in the Northwest Quarter of Section 9 in Hall Township, subject to the following conditions:

- 1) That Applicant obtain written permission from the owners of the Northwest Quarter of Section 9 of Hall Township where Applicant will construct the tile system (Applicant has obtained written permission from both owners);
- 2) That Applicant notify the Sargent County Water Resource District in advance of any proposed alterations to outlet locations, or addition of any outlets;
- 3) That Applicant notify the Sargent County Water Resource District in advance of any proposed improvements to the tile system, or any proposed increase in the capacity or drainage area of the tile system and, if necessary, submitting an additional permit application;
- 4) That Applicant must operate the pump in the following manner:

Applicant cannot operate the pump from December 1 of each year until at least ten days after the spring runoff flood crest at the USGS flood gage in Mantador;

- 5) That Applicant obtain written permission from the Hall Township Board of Township Supervisors to discharge into, or otherwise utilize, any of its township road ditches;
- 6) That Applicant obtain written permission from Red River Valley & Western Railroad to discharge across, or otherwise utilize, any of RRV&W's right of way;
- 7) That applicant must close all outlets during flood occurrences or under conditions that may cause adverse impacts to downstream landowners, as determined by the Board; and
- 8) That Applicant obtain all other necessary and requisite licenses, permits, registrations, and/or approvals from all applicable federal, state, county, and municipal governments, and any other applicable governmental entities.

Upon roll call vote, the motion carried unanimously.

Application to Install a Subsurface Drain for EB Farms, Inc., in the Southeast Quarter of Section 5 in Hall Township

The Board reviewed an *Application to Install a Subsurface Drain* received January 23, 2014, for EB Farms, Inc., an application regarding a project Applicant refers to as "Project #3." The Board concluded the application does not propose drainage of statewide significance, so the Board has jurisdiction to approve the permit (without forwarding to the State Engineer's Office to consider and approve). Under the application, Applicant seeks to install a drain tile system in the Southeast Quarter of Section 5 in Hall Township, Sargent County, North Dakota. The project will include a pump outlet in the southeast corner of the Southeast Quarter of Section 5; the pump will discharge into County Highway 14 road right of way and will flow through an existing 18-inch culvert through Cass County highway right of way; from there the tile discharge will travel east on Red River Valley & Western Railroad right of way for approximately 2 miles until outletting into Tri-County Drain.

The Board previously provided *Thirty-Day Notices* under N.D. Cent. Code Section 61-32-03.1 to the Sargent County Highway Department and Red River Valley and Western Railroad. The Board will require Applicant to obtain a *Utility Permit* from the Tri-County Board regarding utilization of the Tri-County Drain, including erosion protection requirements.

According to records on file with the Sargent County Recorder's Office, Emeric and Calvin Erickson own the Southeast Quarter of Section 5 of Hall Township.

It was moved by Manager Zetocha and seconded by Manager Bosse to approve *Application to Install a Subsurface Drain* received January 23, 2014, for EB Farms, Inc., in the Southeast Quarter of Section 5 in Hall Township, subject to the following conditions:

- 1) That Applicant obtain easements from the owner of any land, besides land owned by Applicant, on which Applicant will construct the tile system;
- 2) That Applicant must operate the pump in the following manner:
 - Applicant cannot operate the pump from December 1 of each year until at least ten days after the spring runoff flood crest at the USGS flood gage in Mantador;
- 3) That Applicant obtain written permission from Sargent County to discharge into, or otherwise utilize, any of its county highway right of way, or to bore through its highway;
- 4) That Applicant notify the Sargent County Water Resource District in advance of any proposed alterations to outlet locations, or addition of any outlets;
- 5) That Applicant notify the Sargent County Water Resource District in advance of any proposed improvements to the tile system, or any proposed increase in the capacity or drainage area of the tile system and, if necessary, submitting an additional permit application;
- 6) That applicant must close all outlets during flood occurrences or under conditions that may cause adverse impacts to downstream landowners, as determined by the Board;

- 7) That Applicant obtain an approved *Utility Permit* from the Tri-County Joint Water Resource District regarding any and all outlets into the Tri-County Drain;
- 8) That Applicant obtain written permission from Red River Valley & Western Railroad to discharge across, or otherwise utilize, any of RRV&W's right of way; and
- 9) That Applicant obtain all other necessary and requisite licenses, permits, registrations, and/or approvals from all applicable federal, state, county, and municipal governments, and any other applicable governmental entities.

Upon roll call vote, the motion carried unanimously.

FRENIER DAM WATER PERMIT: Chris Gross informed the Board that a Notice is being mailed to each record title owner of real estate within a radius of one mile from Frenier Dam and other municipalities and persons as per the requirement of the State Engineer on Water Permit Application No. 6610. Publication will be made in the official paper and comments received by the state and a decision forthcoming on the water permit. Sherry Hosford, Secretary informed the Board that the Red River Joint Water Board remitted their 35% cost share (\$51,197.97) of non-federal, non-state eligible costs on the Frenier Dam project repairs.

Board members along with Chris Gross discussed projects to present to the State Water Commission for 2015-2017 Project Information and Planning. The following will be submitted: Drain No. 8; Drain No. 11 and Drain No. 12; Brummond-Lubke and Nelson Dam. Chris will prepare cost estimates and the form for submission by the April 17, 2014 deadline.

Jim Bosse commented that Shuman Township contacted him regarding the drainage permit of Loren Ellefson with some questions. Sherry Hosford has scheduled the township to meet with the Water Board at the April meeting.

Jim Bosse also reported that Dakota Improvement is moving their equipment to the area of Drain No. 11 which is scheduled to be cleaned from Meszaros Slough east to the outlet. Work will begin as soon as conditions allow.

Meeting adjourned at 12:45 p.m.

CHRIS MCFARLAND – CHAIRMAN

ATTEST:

SHERRY HOSFORD - SECRETARY